

Disaster Recovery Plan for Infrastructure Function

Collegiate Unit/Department:

Infrastructure Group:

Plan Development Coordinator (PDC):

Date:

Infrastructure Functions - set of information technology components that are the foundation of an IT service; typically physical components (computer and networking hardware and facilities), but also various software and network components

Scenario: Primary Data Center (DC) is gone and Function must be operational at the Secondary Data Center (DC).

Use this form to document the Disaster Recovery plan for each of your group's Functions if Primary DC is gone. Document the recovery of the Function, not the applications the Function runs. Use N/A to answer items that do not apply.

1. Function Name:

2. Short Description:

3. Function Priority for Infrastructure Production Recovery: (select one)

- ☐ High
- ☐ Medium
- ☐ Low

Explain:

4. Disaster Recovery Strategy: (high-level description of how to move/create operational functionality and capacity in the secondary DC)

5. Recovery Script: (checklist and step-by-step instructions, dependencies, handoffs to other groups or outside

vendors, communication requirements, time constraints)

6. Verification Script: (specifics of how to verify that recovery was successful and Function is now operational)

7. Hardware Used by Function: (location, hardware that exists or needed in the secondary DC; if needed, include configuration information -OR- reference to existing documentation)

8. Function Specific Software: (needed to run function, not application software; include physical location of software needed for recovery)

9. System/Network Diagrams or Interface Requirements: (attach or reference)

10. Vendor Contact Information: (if needed for Recovery)

11. Other Recovery Documentation: (if needed)

12. Gaps or Issues: (list)

13. Recommendations for the Gaps or Issues:

14. Disaster Recovery (DR) Documentation Location: (is your operational and DR documentation available in case of a loss of the primary data center? is this documentation replicated?)