



Step-by-Step Guide for Parents Getting started with e~Funds for Schools Mobile Website:

- **CREATING A NEW ACCOUNT**

1. Visit the website [here](#)
2. Click on Create an Account.
3. Provide Requested Information.
4. Click Create Account.

- **ACCOUNT MANAGEMENT STUDENTS**

1. Select Manage Students under Manage Account.
2. Enter student Last Name and Student ID#.
3. Select Add Student(s).
4. Repeat steps 2-4 to add additional students.

- **ACCOUNT MANAGEMENT - PAYMENT INFORMATION**

1. Select Payment Methods under Payment Settings.
2. Select New Credit Card or New Direct Debit to add new payment information.
3. After entering all required information, read Consent and select Add to save information to account.

- **MAKE A PAYMENT**

1. Select type of payment you would like to make.
2. Select student.
3. Enter amount of payment.
4. Select Begin Checkout.
5. Choose payment method or enter new method.
6. Review items and total.
7. Select Pay Now.