

## **Professional Regulation Commission**

## PERSONAL DATA SHEET FOR ROOM WATCHER/PROCTOR

WARNING: All statements are subject to verification and any false statement or misinterpretation made in this application is a ground for disqualification and criminal prosecution for falsification.

NAME:		
PERMANENT ADDRESS:		
TEL. NO.:		
MOBILE NO.:		
DATE OF BIRTH:		
PLACE OF BIRTH:		
COURSE COMPLETED:		
YEAR GRADUATED:		
SCHOOL GRADUATED:		
LICENSURE EXAMINATION:		
NAME OF OFFICE:		
ADDRESS:		
NAME OF RELATIVE(s):		
WORKING AT PRC, if any:		
RELATIONSHIP:		
NAME OF VOLUNTEER(s) WHO REF	ERRED YOU TO PRO	C, if any:
RELATIONSHIP:		
Are you or any of your relatives, conne	cted with a REVIEW C	CENTER:
If yes, complete name and address of	the Review Center:	
EXPERIENCE AS ROOM WATCHER:		
LICENSURE EXAMINATION	YEAR	SCHOOL
I hereby certify that the information and/or support thereof are all true and correct of information or statement in this application prosecution and/or administrative sanction.	my own knowledge, an	d that I am fully aware that any false
Further, I agree to the PRC Privacy Notice personal data in accordance thereto.	e and give my consent	to the collection and processing of my
	D	ate Signed:
Name of Applicant / Signature		

## **ENDORSEMENT**

TO WHOM IT MAY CONCERN:			
this Office/ Schoolposition of	is an employee/ faculty of and presently holds the in Permanent/ Contractual/ Casual status. erformance and good standing. Records of this ing administrative case/s/		
(Mr/Ms/Mrs.)	is hereby endorsed to serve as sure Examinations conducted by the Professional		
Date:			
Office/School:	Personnel Officer/ Principal		
NOTE: APPLICANTS NOT CONCERNED TO GOOD MORAL CHARACTER SIGNED BY THE	O ANY OFFICE MUST SUBMIT A CERTIFICATION OF E BARANGAY CHAIRMAN.		
ATTI	ESTATION		
ATTESTATION ON NON-DISCLOSURE DECLARATION			
which are used in the licensure examinatio and/or divulge or make known the nature o any individual or entity and I will report to t (PRC) or PROFESSIONAL REGULATORY	om the examination room any examination questions ons in which I will be assigned, or copy, reproduce or content of any examination question or answer to the PROFESSIONAL REGULATION COMMISSION BOARDS (PRB) concerned anybody who takes or the examination room or copy/reproduce the same.		
	aply with the above undertakings may result in my examinations and/or may be subject to criminal		
	Signature of Room Watcher (Affiant)		
SUBSCRIBED AND SWORN to before the subscriber of the subscriber on the subscriber of the subscriber on the subscriber of	ore me this day of 20 at r Community Tax Certificate No issued at		
	Administering Officer (PRC Authorized Official)		

## COMMITMENT

I,	, of legal age, single/married/widow/widower, an employee of and a resident of and now a Member of the Pool of Room			
	Watchers/Proctors of the Professional Regulation Commission, after being duly sworn upon my oath, do hereby make the following commitments:			
1.	That I shall fully support the centrepiece program of the Professional Regulation Commission, that is preserving integrity and credibility of the licensure examinations;			
2.	That I shall abide and enforce the policies, rules and regulations set by the Professional Regulation Commission insofar as the conduct of the licensure examination is concerned;			
3.	That I shall be prompt and punctual and properly dressed in accordance with the official time and prescribed dress code;			
4.	That I shall, at all times. Strictly follow the rules, guidelines, steps and procedures of the Professional Regulation Commission in the conduct of licensure examinations;			
5.	That I shall project competency and professionalism as a Room Watcher/Proctor and as such I shall study and familiarize myself with the guidelines, steps and procedures in the conduct of licensure examinations to be able to give clear and correct instructions to the examines;			
6.	That I shall be extra careful in handling examination forms and documents to avoid mishandling and errors;			
7.	That I shall not sleep in my job; shall refrain from reading newspaper, magazines and other materials; shall refrain from using any electronic gadgets; shall not copy or read the test questions and answers of the examinees; and, shall not take out of the examination room the test questions/questionnaires/test booklets;			
8.	That I shall not leave my room/post and shall not talk to other Room Watchers/Proctors while the examination is in progress;			
9.	That I shall not avoid familiarity with the examinees; shall refrain from extending special favors to any examinee; and shall not accept any favor in kind or money, from the examinees;			
10.	That I shall not tolerate cheating and collusion inside the examination room;			
11.	That I shall be alert and shall exercise extra vigilance to prevent any untoward incident to happen during the progress of the examination;			
12.	That I shall immediately communicate problems or issues that need clarifications with the Floor Supervisor and Building Supervisor;			
13.	That as a responsible Room Watchers/Proctor, I shall at all times maintain the dignity and integrity of an honest person trusted by the Professional Regulation Commission to assist them in its most sensitive function, that of the actual conduct of licensure examinations;			
<u>14.</u>	That I understand and am fully aware that I can be charged and prosecuted for violation of the Revised Penal Code and other pertinent laws, and/or or Republic Act No. 8981 (PRC Modernization Law) and its implementing Rules and Regulations, and/or the Civil Service Law, and its Rules and Regulations should I commit any crime or infraction in relation to the conduct of any licensure examination wherein I am the Room Watcher/Proctor/Supervisor and I am also fully aware that I can be penalized with imprisonment, fine, cancellation of my PRC License, cancellation of my Civil Service eligibility and perpetual disqualification from serving as Room Watcher/Proctor/Supervisor.			
	WITNESS WHEREOF, I have hereunto set my hand this day of in the City of Manila, ippines.			
exh	Signature of Room Watcher/Proctor SUBSCRIBED AND SWORN to before me this day of 20 at, Affiant ibiting to me his/her Community Tax Certificate No issued at on			
	Administering Officer (PRC Authorized Official)			