

MANIFEST BEST LLC COURSES AND COACHING AGREEMENT & FULL TOS

This is a legal agreement and terms of service for courses and coaching with Manifest Best LLC. By purchasing any course or coaching from Manifest Best LLC, you agree to all following terms of service and conditions for use.

Henceforth, "Client(s)" and "you" will be used to refer to the client purchasing courses or coaching from Manifest Best LLC. "I" and "Manifest Best" and "Manifest Best LLC" will refer to the entity Manifest Best LLC.

You may view a copy of these TOS at any time in the footer of my website, manifest-best.com, and by email request to manifestbest.contact@yahoo.com. You may also access my privacy policy and disclaimer at any time in the footer of my website, manifest-best.com, and by email request to manifestbest.contact@yahoo.com.

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Disclaimer:

It is extremely rare for Manifest Best LLC to experience any sort of issue, like the ones detailed here, with course or coaching clients. After all my time in business as of writing this, I have very few negative experiences with clients, especially ones that resulted in legal issues. Negative incidents are almost unheard of with my business. However, I have been advised to create this legal document to ensure the protection of my business, and solidify the rights of my clients. This will help ensure the safety and satisfaction of Manifest Best LLC and all its clients. In general, these terms are common sense: make payments on time, don't share my paid content, don't send me threatening messages, etc. But please read through all of these terms and conditions so you are fully informed before making a purchase.

1. Who may NOT purchase coaching and courses from Manifest Best LLC:

You may not be under the age of 18 when purchasing coaching or courses from Manifest Best LLC, without the direct permission of your legal guardian. This means your legal guardian must contact Manifest Best directly to purchase on your behalf, if you are under 18. If you are a minor and purchase against Manifest Best's terms, all legal obligations and terms of this agreement extend to your legal guardian(s). Your legal guardian(s) will be held responsible for violations of this agreement, if you illegally make a purchase as a minor.

You may not purchase coaching or courses to manifest a relationship with someone who has abused you, or who you have abused. Abuse is defined as physical, mental, sexual, reproductive, financial, or psychological harm. Nor may you purchase a course or coaching to manifest a relationship with someone with whom you have legal issues with such as, but not limited to, a restraining order, domestic violence, or stalking. Exceptions will be made for divorce, custody, or financial legal issues with your partner.

2. Terms of payment:

You must be 18 or older to pay for a course or coaching with Manifest Best LLC. If you are under 18, your legal guardian may purchase on your behalf. By making a payment, you agree that you are the owner of the payment method used for purchase, and/or that you have explicit permission to use that payment method to purchase this course or coaching. If you are found to be using a payment method without permission, you will be held financially responsible for completing all payments, and legal charges may be filed against you.

2.1 When paying for a course or coaching in full, your payment is an acknowledgement of and consent to the terms and policies disclosed here. Terms of service may change at any time, with mutual consent from all involved parties. See "**8. Policy updates**" for more information. **You will never be required to make an additional purchase, nor will the base price of the product or service in question be altered after payment in full.** You will not experience any additional charges in the form of taxes or late fees when paying in full. However, pricing for future purchases is subject to change. Pricing for payment plans is subject to change due to taxes and fees. Always check manifest-best.com for current pricing and features.

2.2 When paying for a course or coaching via Shoppay, Klarna or Afterpay payment plans, your payment is an acknowledgement of and consent to the terms and policies disclosed in this document. Terms of service may change with consent of both parties. See “**8. Policy updates**” for more information. **You will never be required to make an additional purchase, nor will the base price of the product or service in question be altered once you make your first payment. However, taxes may vary.** You will be held to the payment processor’s policies for late and missed payments. Please refer to the payment processor you selected for more information. Your payments may be subject to tax changes, meaning your installment amounts may change if tax policies change during your payment arrangement. Tax and policy changes are not grounds cancellations or refunds. **Please refer to Shopify, Klarna, or Afterpay for payment schedules.**

2.3 Lawsuits may be filed against non-paying clients. This means if your payment has been late for 7 or more days, or you file a chargeback in violation of your payment terms, Manifest Best LLC has the right to pursue legal intervention to reclaim financial damages. The client hereby agrees to pay all court fees, legal fees, process server fees, private investigator fees, and travel expenses associated with any lawsuit brought against them as a direct result of their non-payment. If the client’s contact information cannot be verified, the client will be charged, in full, for all expenses related to identifying their location in order to collect payment and/or sue them. The client also agrees to pay for Manifest Best’s time spent attempting to collect payment and establish a court case, in the amount of \$100/hour. The client also agrees to pay all pain and suffering compensation requested by Manifest Best, for the mental strain of having to file a lawsuit and collect delinquent payments. I am a coach – not a debt collector. Failed payments cause me severe mental anguish and I will sue for a substantial amount to compensate the mental strain forced upon me by non-compliant clients. These charges may automatically be withdrawn from the payment on file, without additional consent from the buyer and/or forcibly withdrawn from the clients bank accounts and/or forcibly withheld from the client’s paychecks by a legal court of law.

2.4 Coupons and discounts. Occasionally, coupons and discounts may be offered either through special promotion or as a benefit of service for established clients. Note, discounts may not be combined with other promotions, unless explicitly stated by Manifest Best. There may be certain requirements for use of a discount or coupon. For example, some coupons are specifically sent to certain clients and not others. Or, certain sales may end on a specific day and the discount is no longer valid once expired. If you use a discount code or coupon without meeting said requirements, you will be charged for the full, normal rate of purchase. You are required to pay the difference of the coupon or discount in this situation. No refunds are offered for misappropriated coupons or discounts. Your purchase may be withheld or revoked until full payment is made.

3. Refund policy:

Manifest Best LLC does not offer any refunds on any products, services, or other purchases of any kind, for any reason (exceptions may be made only for unavailable coaching due to acts of god.) See **11.4 If you purchased Reunion & Beyond.** You do NOT have the right to cancel or

stop payments for any reason. You do NOT have the right to request a refund or file a fraud claim to attempt a refund.

3.1 Filing for a refund violates Manifest Best LLC's terms and conditions, and may result in temporary or permanent removal from course access or coaching sessions, at the discretion of Manifest Best LLC. Any decision to remove access may be communicated via email prior to execution, so that the client has 24 hours' notice to pay before losing access. The client will have 24 hours to respond via email to manifestbest.contact@yahoo.com to make arrangements to resolve the dispute. Removal from a course or coaching program does not negate the terms of payment. Payment must be made in full, even after removal from a course or coaching program. Access to the course or coaching program will resume once the client has paid in full, including all late fees. Please note that in many cases, this means the course curriculum will revert back to day 1 upon reentry. This cannot be overridden.

Any payment processing fees for disputes or missed and failed payments will be paid for by the customer. Manifest Best may draft these amounts from the client's payment method on file, without additional consent. Manifest Best may also draft the refunded amount from the client's payment method on file, without additional consent, in disputed cases. The client will not be charged for payments that are not yet due, unless consent is given by the client.

Resolution varies by case, but may require written testimony, a signed affidavit, contacting the client's bank to reverse their refund request, and/or proof of refund reversal.

Late fees may be applied in cases of dispute, or a refund attempt, if the situation is not resolved within 48 hours. Late fees are due immediately. Manifest Best may draft these amounts from the client's payment method on file, without additional consent.

3.2 Lawsuits may be filed against non-paying clients. This means if you fail to pay for courses or coaching after entering into a payment agreement, within the terms above, Manifest Best LLC has the right to pursue legal intervention to reclaim financial damages and violations of the payment terms. The client hereby agrees to pay all court fees, legal fees, and travel expenses associated with any lawsuit brought against them as a direct result of their non-payment. If the client's contact information cannot be verified, the client will be charged, in full, for all expenses related to identifying their location in order to collect payment and/or sue them. The client also agrees to pay for Manifest Best's time spent attempting to collect payment and establish a court case, in the amount of \$100/hour. The client also agrees to pay all pain and suffering compensation requested by Manifest Best, for the mental strain of having to file a lawsuit and collect delinquent payments. I am a coach – not a debt collector. Failed payments cause me severe mental anguish and I will sue for a substantial amount to compensate the mental strain forced upon me by non-compliant clients. These charges may automatically be withdrawn from the payment on file, without additional consent from the buyer and/or forcibly withdrawn from the clients bank accounts and/or forcibly withheld from the client's paychecks by a legal court of law.

4. Cancellation policy:

For payments: there is no cancelation for payments for any product or service.

Please refer to **11.5 Rescheduling sessions** for the cancelation policy for coaching sessions. By purchasing any product or service, you consent to the cancelation policy, and any updates or changes that may occur, with mutual consent.

5. Information sharing:

You may not share any of the information gained through courses or coaching or paid products and services from Manifest Best LLC, neither publicly nor privately. This means you cannot share information on what is contained in the courses, coaching, or anything you purchase, nor any of the steps or helpful information provided via coaching or courses, or paid products and services from Manifest Best LLC in any way. This information cannot be copied, posted, shared publicly or privately, or sold in any way. Note this refers to the information itself, as well as the direct content included with purchase. This means you cannot reword the information you purchase and share it in any way. Violation is subject to legal consequences, and of course, the client will be removed from all programs they have and banned from any future purchases, without refund. The client hereby agrees to pay all court fees, legal fees, and travel expenses associated with any lawsuit brought against them as a direct result of violating these terms.

You also may not share any private interaction with Manifest Best LLC. This includes all direct messages, emails, video calls, phone calls, and texts you may have with Manifest Best LLC. Again, this means you cannot relay any of these private interactions publicly or privately to anyone else. You cannot post screenshots publicly or privately of interactions with Manifest Best LLC. Violation of these terms may be subject to legal consequences.

You may share any information found publicly on Manifest Best LLC's official website or social media. Check manifest-best.com for up-to-date links to official social media, as impersonation accounts may exist. If you share publicly available information in an online space, you must tag official Manifest Best social media, or a link to manifest-best.com.

You may share your opinion of Manifest Best LLC without referencing any of the information detailed above. You must phrase your opinion as an opinion – not a fact – unless you are discussing a factual statement or content that is publicly shared on manifest-best.com or official Manifest Best LLC social media. Defamation and misinformation are subject to legal consequences, at the expense of the violator. You are subject to the same legal and financial costs as detailed above for clients who default on payments.

Refer to Manifest Best's privacy policy for information on how your data is collected, stored, and shared.

6. How I respond to service requests, questions, and business inquiries, including rules and conditions for communication with Manifest Best LLC:

Please note that I DO respond to most messages and emails, not because I am obligated to, but because I feel that is the best way to help people and run Manifest Best LLC. I must include

these terms for legal reasons, but messaging, within reason, is a regular practice in my business, and clients are generally satisfied with the level of communication provided by Manifest Best LLC, based on client feedback.

I make no guarantees that I will respond to service requests, questions, or business inquiries. Although my response is not obligatory, I do my best to respond to every client's request for help with technical issues accessing paid products or making payments. You can email me at manifestbest.contact@yahoo.com. If you have technical issues with courses, coaching, or products purchased from Manifest Best LLC, please refer to the host site for information on how to contact support via the host site, as my ability to resolve technical issues may be limited.

I generally also do my best to reply to public comments as I deem necessary. I reply to direct messages, emails, and comments on my courses as often as I can, even though I am under no legal obligation to do so. I make no guarantees that I will respond, for several reasons: it is possible for messages to fail to deliver properly, some go to spam, and I am the sole employee of Manifest Best LLC. I do not always have the time or energy to reply to every communication I receive.

I usually do not reply to messages, emails, or comments that are indirect and do not warrant a response, such as "hi," or messages that are inappropriate, make me uncomfortable, or are hostile.

I cannot process long emails or messages, even from paying clients. Please keep communications under 100 words. If your request requires a longer explanation, please book a coaching session to discuss it.

If you send a message or email that makes me uncomfortable, I may give you a warning or cease all communication, depending on the severity of the offense. If you receive a warning, only one warning will be provided. This warning will include identification of the offensive communication, and a notice to cease the offending communication immediately. If the offending communication is repeated, you will be banned from all communication with Manifest Best LLC. Depending on the severity of the offense, your product access may be revoked without refund. You are still responsible for all payments, even if your access is revoked. This consequence is reserved for extremely unlikely situations, such as, but not limited to, harassment, aggression, stalking, threats, proprietary information leaks, privacy breaches, and physical danger to Manifest Best LLC employees or associates.

I do not offer free manifestation advice to potential clients who have not paid for courses or coaching, nor to inactive clients who have not made a purchase within a timeframe I deem reasonable. Please schedule a paid coaching call to ensure your manifestation questions are answered adequately.

I do reply to most manifestation questions from paying clients who have made a purchase within a time frame I deem reasonable. I will only clarify or elaborate on information that is included with the client's purchase history. Please note, I can only offer up to a few sentences of advice for manifestation questions, in situations that allow me to give a sufficient reply with the information I have direct access to. There are cases where the necessary advice is too in depth to cover in a message. In these cases, the client may schedule a coaching session to address

their needs. I will not offer free advice on topics or information that was not already included with the client's purchase history. Some courses explicitly do not include any additional manifestation help, such as the Reunion Mini Course. Guidelines for communication are included in the Reunion Full Course, and are subject to the restrictions in this contract. Please read the full description of each course before purchase to see if your purchase excludes additional help. Additional support can be revoked at any time for any reason, especially due to harassment or payment issues. Additional support may be unavailable for an indefinite period of time due to medical leave or unforeseen life circumstances.

I make no guarantees about the time frame in which I will respond to qualifying emails, messages, or comments, as detailed in the terms above.

PLEASE NOTE, IMPORTANT COMMUNICATIONS VIA EMAIL, TEXT, AND DIRECT MESSAGE MAY GO TO YOUR SPAM FOLDER. IT IS YOUR RESPONSIBILITY TO CHECK YOUR SPAM FOLDER FOR IMPORTANT COMMUNICATIONS WITH MANIFEST BEST LLC.

To avoid emails going to spam, please reply to emails the first time you get them so they will better be recognized by your email provider. If you find an email from Manifest Best LLC in your spam folder, be sure to mark it as "not spam" to prevent the incident from reoccurring.

7. Review sharing:

All client feedback and updates via private emails, direct messages, and public comments may be used for reviews on manifest-best.com and official Manifest Best LLC social media. Most reviews are shared anonymously, or with initials only, unless the reviewer consents to disclosing their identity. If you do not wish to have your feedback or updates used for reviews, please revoke your consent in writing via email to manifestbest.contact@yahoo.com

8. Policy updates:

All terms of service, payment structures, privacy policies, contact policies, purchase requirements, cancelation policies, and all other policies are subject to change with mutual consent. Changes can only be made by Manifest Best LLC. Updated terms and policies will only go into effect once posted on manifest-best.com, or sent privately via email. Changes to any of these terms will not void prior payment plans or non-cancelable subscriptions that are already in place.

The base amount owed for past purchases via payment plans will not change. However, late fee policies are subject to change with mutual consent. Tax policies are also subject to change, without mutual consent, as these changes are regulated by the government and payment processing platforms. Prices of courses and services are subject to change, for new purchases. If you have previously received a price estimate, be sure to check current pricing at manifest-best.com before making your purchase.

9. Filing litigation:

Manifest Best LLC can only be sued in Texas state courts, in Hays county, and cannot be summoned for lawsuits outside the state of Texas in Hays county, where the business is located. Manifest Best LLC reserves the right to pursue legal justice if the terms of this agreement are violated, at the expense of the client in violation.

All lawsuits brought against clients will be held in Texas, in Hays county. Texas law shall apply. The client is responsible for all legal fees, court fees, filing fees, and travel fees associated with their case. If the client's contact information cannot be verified, the client will be charged, in full, for all expenses related to identifying their location in order to collect payment and/or sue them. The client also agrees to pay for Manifest Best's time spent attempting to collect payment and establish a court case, in the amount of \$100/hour. The client also agrees to pay all pain and suffering compensation requested by Manifest Best, for the mental strain of having to file a lawsuit and collect delinquent payments. I am a coach – not a debt collector. Failed payments cause me severe mental anguish and I will sue for a substantial amount to compensate the mental strain forced upon me by non-compliant clients. These charges may automatically be withdrawn from the payment on file, without additional consent from the buyer and/or forcibly withdrawn from the clients bank accounts and/or forcibly withheld from the client's paychecks by a legal court of law.

10. Coaching

11.1 New clients – cannot purchase any type of coaching. New clients are defined as anyone who has not previously purchased a qualifying course or coaching sessions from Manifest Best. If you purchase a coaching as a new client, your payment will be put towards a qualifying course. If your coaching payment does not fully cover the course you want, you must pay the remaining balance before receiving the course. If your coaching payment exceeds the price of the course you want, the remaining balance can be applied towards coaching or other offerings. No refunds.

11.2 Payment plans – If you purchase 1 on 1 coaching via a payment plan that pays the seller in full up front, you may book all coaching sessions that you paid for, without having to complete your payment schedule before booking.

11.3 Refunds – As with all Manifest Best products and services, refunds can never be initiated by the buyer for any reason. Unused and forfeited coaching sessions will not be refunded for any reason. Your purchase is non-refundable, even if you decide not to book coaching sessions after payment, or purchase coaching as a new client in direct conflict with the terms that new clients are not allowed to purchase coaching. All payment plans must be completed in full, regardless of whether or not you choose to book or attend sessions. The only time a refund will be issued is when it is initiated from Manifest Best in severe cases like if Coach Katie should die before you can receive unscheduled sessions. If coaching is discontinued by Manifest Best, clients with remaining sessions will be given at least 30 days' notice. All purchased sessions must be used within that time frame. No refunds will be issued for unused sessions.

11.4 Late Policy – You have a 10 minute grace period to show up for each coaching session. If you have technical difficulties, you must communicate them via email before the 10 minute grace period ends. In this case, the session can be held via phone or email instead. After 10 minutes without the client showing up for session, the session will end. Partial sessions cannot be held after the 10 minute grace period. If Coach Katie is late to session, or cannot attend session, the session can be rebooked by the client. Missing links, time zone confusion, etc. do not constitute exemption from this late policy. You must communicate any issues via email prior to the session time to receive alternative accommodations.

11.5 Rescheduling sessions – The client may reschedule up to 30% of their total purchased sessions. Each session may only be rescheduled once. If an attempt is made to reschedule a session twice, the session is forfeited without refund. To reschedule a session, you must request to reschedule, in writing, via email, at least 24 hours in advance, to manifestbest.contact@yahoo.com. You may also self-cancel a session using the automated link you receive upon booking a session, if one is provided. If you attempt to reschedule a session with less than 24 hours' notice, but more than 4 hours' notice, and it is the client's first time rescheduling that session, the client forfeits half of the session time, but may rebook at a later date. No partial refunds are granted in this case. Sessions attempted to be rescheduled with less than 4 hours' notice cannot be rescheduled, and the session is forfeited in full without a refund.

11.6 Recordings – Zoom recordings will be attempted for each session, when applicable, unless explicitly denied by the client. However, recordings cannot be guaranteed. Technical difficulties may occur. Recordings are stored in a secure google drive folder and only shared with the client who appears in the recording, unless express permission is granted by the client to share the recording, or if the recording is used as evidence in court. Recordings will be stored for 30 days, then deleted. Deleted recordings may not be restored. It is the clients responsible to download the recording prior to deletion. The client is not permitted to share these recordings with any other party for any reason (except if mandated by a court). Sharing these recordings constitutes immediate forfeiture of any future unused sessions, without refund. And may result in a lawsuit against the client.

11.7 Harassment policy – If the client is determined by Manifest Best to have violated the harassment policy, the client may forfeit all coaching sessions, including sessions that have not been scheduled, without refund. Harassment may include, but is not limited to, threatening emails, comments, posts, or phone calls on any platform in regard to Manifest Best. Defamation in regard to Manifest Best on any platform. A privacy breach by the client. Yelling or hostile language from the client towards Manifest Best. In most cases, a warning may be provided for the first offense of harassment, so the client can cease the behavior and retain access to sessions. All sessions will be forfeited after a second offense. However, in severe cases, the clients' sessions may be immediately terminated without refund. This is extremely unlikely, but Manifest Best reserves this right at the discretion of Coach Katie.

12. Lifetime access:

The purchase of any course from Manifest Best LLC entitles you to lifetime course access, unless otherwise stated in the course description, and only for clients who uphold the terms of the current terms of service. Any violation of these terms may result in removal from the course without refund. See above for more details.

13. Results

As with any mindset, manifestation, or wellness program, Manifest Best LLC products and services cannot guarantee results with any purchase. Since the success of the client depends not only on the instruction and support provided through courses and coaching, but also on the willingness of the client to apply the information in their day-to-day life, results cannot be guaranteed. However, Manifest Best LLC does guarantee to deliver the coaching and courses purchased by the client, within the terms of this agreement.

In closing:

Thank you for taking the time to read Manifest Best LLC's full terms and conditions. If you have any questions, please email manifestbest.contact@yahoo.com for more information. I look forward to helping you with your manifestation journey!

Effective February 6, 2025 - Katelin Ewing – Manifest Best LLC –
manifestbest.contact@yahoo.com