<div align="center">

HAOER Quarterly Meeting Agenda
April 25, 2023
12:00-1:30 PM

</div>

Reminder: Please join the [HAOER Google Group](#) to view the links in this agenda.

Old Business

Approval of minutes:

- [Minutes from January 25, 2023 Quarterly Meeting](#)

New Business

Voting on Bylaws Revisions:

- Review the [updated Bylaws document with all suggested revisions](#) or the [slideshow](#) presented in January.
- **Reminder**: To vote on these revisions, you must be an [eligible voting member](#) according to the current Bylaws.
    - **Motion to amend HAOER Bylaws, Article I: Name, Mission, and Purpose.**
        - Summary of changes: Spelled out the name and identified a purpose statement for the consortium.
    - **Motion to amend HAOER Bylaws, Article II: Membership.**
        - Summary of changes: Updated membership and voting eligibility criteria, added flexibility for voting modality, and clarified the definition of a quorum.
    - **Motion to amend HAOER Bylaws, Article III: Officers.**
        - Summary of changes: Updated officer terms and nominations process, updated officer duties to help balance workload, and added flexibility to meeting modality.
    - **Motion to amend HAOER Bylaws, Article IV: Committees.**
        - Summary of changes: Added details regarding how committees are formed and a list of suggested committees.
    - **Motion to amend HAOER Bylaws, Article V: Amendments.**
        - Summary of changes: Clarified who can present amendments and flexibility of voting modality.

Google Group and Communication Reminder

- HAOER will be moving communication from the UHD listserv to a new Google Group: https://groups.google.com/g/houstonoer/

- As part of the Bylaws updates, this will enable us to have a better understanding of current membership, and allow members to more easily join and leave the group, review communications, and access secure documentation for HAOER.
- The UHD listserv will be retired after this meeting. Please join the Google Group.
  - Once you join, help us manage our membership list by updating your "Display Name" to your full name. This setting can be found under *My membership settings > Display Name*.

March Social Hour Recap

Summer Social Hour in Houston in-person in late May/early June

- Location: [Camarata at Paulie's](#)
- Complete [interest form](#) with availability no later than 11:59pm on Tuesday, May 2 (call for RSVPs later)

Nominations Committee for HAOER Vice-Chair:

- Led by Sam Weehunt, Past-Chair; committee members include Kate Carter and Victoria Brame
- [Call for Nominations](#): Please nominate yourself or an interested colleague by 11:59pm on Friday, May 26.

Member survey overview

Last October, many of you completed the HAOER member survey – thank you for your responses! Below is a brief summary of some of the most relevant points:

- Majority of respondents were librarians, with the rest relatively evenly split between faculty and administrators
- Most popular discussion topics or initiatives of interest to members included: Presentations from members related to OER initiatives, research, or other projects. Information sharing relevant to librarians & faculty. Moderate interest in communities of practice, dedicated time to share takeaways from conferences. Mild interest in vendor presentations and dedicated time for group presentations. Topic ideas for group discussions:
  - "Houston area OER vs. national/larger OER resources. I think one of the advantages of having a local group is that we share transfer students between 2yr and 4yr institutions. It could be helpful to connect faculty within partnering institutions to share resources?"
  - Planning ahead / idea-sharing for Open Education Week (or other open-themed events or celebrations, such as Open Access Week)
  - Success Stories (big or small wins!)
  - Open Pedagogy

- ○ Group Troubleshooting (e.g., "here's an issue/challenge I'm facing, anyone have tips or advice for me?")
  - ○ Reading group (select 1-2 articles / chapters for discussion, can be part of regular meeting or community of practice)
- Biggest priorities: Updating the Bylaws, focus on increasing communication, recruitment/outreach, and community building. Comments/ideas of interest:
  - ○ Helping each other make OER successful on our campuses
  - ○ Facilitating information sharing among participants and enabling sharing of resources (e.g., outreach or workshop materials); bringing together faculty across the city using OER
  - ○ Training; how to incorporate/deal with open access provided by vendor agreements and research publication offers/opportunities for faculty
- Broad interest in keeping meetings virtual. Moderate interest in having a hybrid option; majority would be okay with attending in person if there was an in-person option. Regarding the time of the year folks could attend in-person, responses were evenly split.
  - ○ To accommodate this, business meetings will remain virtual to ensure participation is accessible for more members. In-person social hours can be scheduled periodically between quarterly meetings.

Other business and announcements

- Call for proposals (closing on April 17): [Open Education Conference](), November 7-9, 2023 (Virtual)
  - ○ [Request for proposal reviewers from Tonja Conerly]()
- Texas Library Association Annual Conference
- THECB Reports from Open Education Week
  - ○ [OER in Texas Statewide Playbook]()
  - ○ [A Scan of OER Materials in High-Impact Higher Education Courses in Texas]()
  - ○ [Texas OER Regional Needs Analysis]()
- Other announcements / member updates

Member presentation

- None; contact us if you would like to hold one in the future