



Instructional Assessment Committee Minutes: October 6, 2023

Attending: ~~Tim Allwine~~, Trey Batey, Brad Benjamin, Elena Boleyn-Ross, Merry Bond, Gina Challed, Kristen Finnel, ~~Jim Franz~~, Catie Graham, Wendy Hall, Armando Herbelin, Michaela Jackson, Abbie Leavens, Amber Lemiere, Joanna Mosser (Chair), Jamie Martin, Lucas Myers, ~~Barry Walther~~ (excused), Josie Zbaeren

Guests: Leszek Cromwell, Ian King

1. Welcome and introduction of guests
2. Assignment of IAC mentors for new, tenure-track faculty (per C&PR Values)
  - a. Adrienne Godschalx | Natural Science - Armando
  - b. Ashleigh Kruckenberg | Education - Josie
  - c. Morgan Stierman | Lang & Lit - Amber and Abbie
  - d. Emme McCarthy | Mental Health Counselor - Joanna
  - e. JoLynn Amrine | Language & Literature - Amber and Abbie
  - f. Jessica Bilek | English Language Learning - Catie
3. Debrief Assessment Day
  - a. [Review evaluation results](#)
    - i. There was a comment regarding not closing the loop on our communication outcomes - particularly given that we did not meet our target. The committee should review the data from each of the outcomes to determine what type of follow-up is needed.
    - ii. We should request that the newcomer's session and main session be separated on the schedule that Instruction puts out (in addition to sending out separate calendar invites for the two segments).
    - iii. A question was raised about whether it's possible to have all sections display on the same page within each Google form (Wendy will investigate).
  - b. Revisit format of dashboards (e.g., separation of math and English)?
    - i. Yes, we can proceed with integrating math and English into the larger dashboard.
  - c. Capturing previous quarter's data
    - i. The IR team will work on creating nice looking reports that will be placed in the shared Google folder prior to each upcoming assessment day. The data will be pulled later in the quarter, which should allow faculty to edit their results for at least a little while after each scheduled assessment day.
4. Planning for winter quarter assessment day

- a. Moving to Section B of the Curriculum and Program Review document, which includes things like the job market and peer institutions. Also transferability of courses to universities. The goal is to make sure that what we're doing is mapped to what's going on in the environment in our different fields.
  - i. Should include interactive sessions, with faculty talking to other faculty.
  - ii. An example of what is desired would be helpful.
  - iii. A technical support session from IR would be helpful re: how to access labor market data and transfer course lists.
  - iv. Kristen and the deans will discuss a potential session on transfer and skills standards at the winter assessment day session.
- 5. Review of [Communication outcomes](#)
  - a. Do we want to make any changes?
    - i. Do we need to make changes to the instrument itself in light of the data results we've been getting?
    - ii. Could we do a focused session on Global Skills in winter?
    - iii. We could hold a conference session every fall re: closing the loop on what we learned from the summer institute (summer institute participants could design the session; the session itself would be open to everyone. Placeholder to be filled by the summer institute participants).
    - iv. Another option: have the summer institute participants share what they've learned at an assessment day event, then have discussion in small groups to determine ways to move forward.
    - v. Think about: two half-days; one day is closing the loop on the previous year, the other half-day would be preparing for the coming year.
  - b. Recommendation from summer institute team: consider consolidating documentation concepts into one outcome
  - c. Volunteers for a working group?
    - i. Joanna, Brad, Amber, Trey, Jamie, Ian, Alex Brehm and Anita Quirk?
- 6. Article: [Grade Gaps Reflect Course Problems. Not Students' Shortcomings](#)
  - a. Any interest in looking into this research?
  - b. Volunteers for a working group?
    - i. To be discussed at the next meeting.
- 7. Other business?
  - a. No new business was introduced.