

MINUTES

CONVENT GLEN CATHOLIC SCHOOL PARENT COUNCIL

SEPTEMBER 30, 2025 | 6:00PM |

ATTENDANCE

Staff: Traci Nehme, Tina Prosser

Council: Deidre Lean, Jamie Gorley, Cynthia Wilson, Alyssa Blier-Kitchen, Huma Fazil, Roksanna Cylupa, Corrie O'Connor, Julia Blier-Wakefield, Aislinn Dionne, Lindsay Smirle, Marcela Gutierrez, Linda Carriere, Anna Whyte, Victoria Savoy, Lisa Joyce, Katie Hicks, Rebecca Eng

Parent Community:

Regrets: Erica Caird, Melissa Da Silva, Ann Lashley, Catherine Luxton, Candace Barattia,

COMMITTEE REPORTS

Principal Report:

- [Convent Glen School Council 2025/2026](#)
- Strategic Commitments and Plans (board-wide); “Be Community, Be Well, Be Innovative”
 - Traci has discussed this with students and presented it at the first school assembly this year
 - Be Community: Reminder to students: be safe, be respectful, be responsible, use your WITS, always treat each other with kindness
 - Be Well: Mental health worker beginning Oct 6 with grade 2s, will also speak to grade 4s, CYC student from Algonquin College to work with small groups/classes three days/week, student volunteer from University of Ottawa to support staff and classes three days/week
 - Parish connection - sacramental schedule shared (in slide deck)
 - Be Innovative: OCSB math and literacy resources shared (in slide deck)
 - Mr. Edson translated posters to French, so this information is posted in the school in English and French

Budget Report:

- Reviewed 2024-2025 budget; expenditures and revenues, brought balance down from over \$5000 (Sept 2024) to ~\$2300 by September 30, 2025 (should not carry over >\$3000 per school year)

NEW BUSINESS

1. **Introductions of all council members**
2. **Council nominations and vote: Voting for 2025-2026 school council, members elected:**
 - **Chair: Jamie Gorley**
 - **Vice-chair: Anna Whyte**

- Treasurer: Catherine Luxton
- Secretary: Victoria Savoy & Corrie O'Connor
- Parents without portfolio: Deidre Lean, Lindsay Smirle, Cynthia Wilson, Alyssa Blier-Kitchen, Julia Blier-Wakefield, Linda Carriere, Katie Hicks, Marcela Guterrez, Huma Fazil, Rebecca Eng, Aislin Dionne, Lisa Joyce
- CSPA representative: Roksanna Cylupa
- Community representative: Victoria Savoy
- No current parish representative, but this position can be offered if anyone is interested

3. SEAC presentation

- Deferred to next meeting

4. Review of suggestion box items, etc.:

- Question re: available hot lunch vendors through LunchBox; do they have a list for our area? Traci's previous school offered Harvey's, which was well received. Deidre to reach out to LunchBox to enquire about availability of vendors
- Roxanna advised that Divine Infant is hosting a Friday night youth group for grades 5 to 12 students
- Requests for "newer books"; teachers could make wishlists for books/other items (teachers currently spend their own money to supply classroom books)
- Discussed possibility of classroom liaisons (parent who can communicate with teacher to find out what their classroom needs and relay this information to other parents/council)
- How to add sports clubs for grades 3-4? Corrie offered basketball coaching. Alyssa said that at Lester B. Pearson school a teacher supervises while an actual coach does the training (possibility to have this?), could offer to grades 3-6
- Lunchtime activities would be appreciated (i.e., art club, etc.) - if we had a volunteer for this we could do it as long as we have a teacher there to supervise - once/week (could rotate through teachers each month so responsibility is shared between teachers), EAs/ECs are on a different schedule so not likely able to supervise
- "Kid council" - could offer to older grades to organize/lead events; Alyssa could supervise once/month as she is at CGCS once/month - to discuss with Traci
- Halloween event: dance in the evening; is there time to do this?
 - Could make a playlist (the school has a speaker), keep it simple, sell treats
 - Victoria offered to organize this; to create a plan by Friday
 - We need to submit a permit for this and submit to the board for approval; Traci to send contact information to Deidre to apply for permit
 - We have to double check the school use schedule (Traci)
 - Need to check the capacity for the gym

- Ensure all kids are supervised by parents/guardians
- Deidre to send out email containing all suggestion box items for information

Additional information: Number of students enrolled this year : 256 students

Adjournment - 7:15pm