



# RICHMOND SCHOOL DISTRICT

## Board Meeting Minutes | 8/19/2024 | following Budget/Annual Meeting

N56W26530 Richmond Rd, Sussex, WI 53089 | Community Room

### I. Call to Order/Statement of Public Notice

Laura Bradin called the meeting to order at 6:39 p.m. Jeanne Siegenthaler noted that the meeting was properly posted.

### II. Roll Call

Nick Galfano-here, Jennifer Miller-here, Matt Krasucki-here, Laura Bradin-here. Travis Suss-here. Administration present: Steve Behrendt, Zach Daniels, Jennifer Sevcik and Dr. Jeanne Siegenthaler.

### III. Public Comments on Current Agenda Items - None

**IV. Approval of Minutes** - Laura Bradin motioned to approve the regular Board of Education meeting minutes from July 8, 2024. Jennifer Miller seconded. All ayes, motion carried 5-0.

### V. Treasurer's Report

Travis Suss motioned to approve the Treasurer's report as presented. Matthew Krasucki seconded. All ayes, motion carried 5-0.

### VI. District Communications

#### A. Administrative Reports

1. District Administrator Report - Jeanne Siegenthaler updated the Board on the vast list of projects that have been accomplished this summer. Additional updates included upcoming trainings, our Open House/Picture day/Meet & Greet event scheduled for August 29th. Additional information was shared regarding the YMCA before school care program, mandatory staff training and preliminary WI Forward results.
2. Principal's Report - Steve Behrendt reported on staff returning this week for Great Start Meetings. Updates on Act 20 and the adoption of aimswebPLUS. Middle School has been prepping for 6th grade orientation, information given regarding professional development days, PBIS plans, and transitioning IEP's.
3. Business Manager Report - Zach Daniels reported on the change over of payroll responsibilities, new copiers, purchasing and purchase order changes in Skyward. Auditors began the final audit in August as well.

#### B. Committee Minutes and Reports

**C&I** - Chairperson – none

**F&O** – Chairperson – Travis Suss summarized meeting minutes from August 13, 2024

**HR** – Chairperson – None

Next Meeting - August 26, 2024

Next Meeting - October 17, 2024

Next Meeting - October 7, 2024

### VII. Items of Information

- A. Finance and Operations - none
- B. Curriculum and Instruction - none
- C. Human Resources - none

### VIII. Items of Consideration

- A. Finance and Operations-none
- B. Curriculum and Instruction

Laura Bradin motioned to approve the long range library and technology plan for the years ranging from 2024 to 2027. Matt Krasucki seconded. Motion carried 5-0.

- C. Human Resources -none

### IX. Adjourn

Laura Bradin motioned to adjourn the meeting at 7:00 PM. Jennifer Miller seconded. Motion carried 5-0.

**Next Meeting: September 9th, 2024 at 6:00PM in the Community Room**