

[x] Jared, President; [] Jonas, Tres; [x] Will, Sec; [] Taters, PR; [x] Ed, Qrtr
[] Taters, Tech.; [] Ellis, Parliamentarian; [] Tom, Safety

(To approve the minutes, ask for comments or changes. If none, then motion to approve & vote)

Approve old minutes - Approved, Unani

Reports

• **President**

- Wednesday Opening
 - 1) Jared to email list and find someone to take over wednesday openings
- Bank Meeting/Changes
 - 2) Will to work with Jared and Mark to Change names on bank. -ww
- Space Pride Day Schedule - Sat 7/8/2017 Proposed
 - 3) Jared to email space mailing list for confirmed 07/08/2017 Space pride day.
- 3D Printer Purchase
 - Do we want to buy a kit? ~\$150
 - Do we buy an off the shelf solution ~
 - A decision on what printer to purchase will be finalized at the 07/12/2017
 - 4) Jared to email mailing list to ask about what 3d printer to purchase
- AEDC Air Conditioning & Electrical Response
 - Emailed anthony about bringing HVAC unit up from the basement.
 - Response: 2 major concerns. Efficiency standard may not be met by our HVAC. Electric to our space is not sufficient for our HVAC.
 - To fix these standards AEDC would be willing to front the ~\$30,000 for an HVAC.
 - This will result in a tbd increase in rent to cover the cost of the install
 - Can we counter offer for opening the roof vents?
- New Member Access/Keyholdership
 - Current problem is that it is a problem for new members to get access to the space
 - Solutions:
 - Reduce new member keyholdership wait period from 6 to 3 months
 - Call for keyholder members to open.
 - How do we solve our problem with member retention.
 - Change wait period to number of visits for keyholdership.
- Nation of Makers Update
 - 1st round of microgrants went out for \$500-1000 for makerspaces to host a maker event.

• **Treasurer**

- Embassy Account Balance: \$4,815.55
- "Book" Balance: \$5105.89
- PayPal Account Balance: \$384.51 (xferred 6/14 to Embassy)

• **Quartermaster**

- Make box for placing broken items or items that are of stock and need to be restocked.
- Equipment Status
 - Laser
 - 3D Printer
 - Printer does not print past the first layer
 - New Air Compressor for the Space

- *New hand saw and pipe wrenches*
- Equipment Issues
 - Radial arm saw blade
 - Compound miter saw cord replacement
 - Bandsaw blade replacement

5) Ed to follow up on equipment issues on 07/12/2017 Meeting.

- Tool Training
 - We agreed on a peer-mentored, member-policed approach to tool training

- **Secretary**

No new news.

- **Public Relations**

- **NOT PRESENT**

- Hive76 Event
 - Taters is working to put together an event/competition with Hive76. Timeframe is in the spring. Will involve model rocket motors & small vehicles. (in progress, will review at next meeting)
 - Taters spoke with someone from Make 717 and is also going to loop them into this event.

- **Safety Coordinator**

- **Tread on the stairs** (*will be put on after more coatings*)
 - *Holding off pending permanent stairs or leaving the current stairs outside, until 07/12/2017 meeting.*
- **Need Safety Checklist**
 - We have a [DRAFT Monthly Space Inspection](#) in Director's Docs
 - Draft of checklist was printed at this email and given to tom. Update at 07/12/2017 meeting.

- **Technology Coordinator**

- Move website to our own hosting service

- **Parliamentarian**

- New proposed changes
 - Will write up a Nation of Makers Coordinator position to be put under Resolution 2.d. Based on notes from meeting dated 2016.12.21... Will not be finalized until after NoM interaction determined.
 - ... in November, 2010, ~~and~~ organized as a club under the laws of the State of Pennsylvania in 2011, **and incorporated as a non-profit organization in the state of Pennsylvania in 2013**, and in...

Unfinished Business

- Annual Report Completion/Distribution (Jared)
- Furniture donation from Alex's work, he was to provide photos (Ed/Alex)
- Indigogo Rewards (ugh, we suck)
 - Jared and Richard to complete indiegogo rewards by 07/12/2017
 - Spreadsheet @ Director Docs > Laser Cutter Campaign > Fulfillment

- Follow-up with Taters on QR code keychains
 - Taters showed these to Jared and he's good to go.
 - Probably not going to make progress until mid-October unless someone else wants to pick this up.
 - Plastic is on the common tables with a parking pass
- Visitor Tool Waiver
 - Will to make waiver for using tools on a thursday night for non members by 07/12/2017

New Business

- New memberships
 - No new members to approve
- July 2017 Rent Payment(\$200)
 - Motion to approve rent expenditure had been unanimously approved.
- Appointment of Coordinator Positions
 - Technology: appoint delayed until 07/12/2017
 - Parliamentarian: Ellis "Saxy Wolf" Farmer
 - Safety: Thomas Rumpf

Member Questions & Commentary

Amateur Radio Field Day 6/24/2017 14:00 thru 6/25/2017 14:00

- Chris has asked about maker faire new york trip this year. Are we going to maker faire this year?
Can make lehigh valley commit to setting up a booth at world maker faire.
- Install space web cam that members could look at online.
 - Must have a way to defeat.
 - Can we just stream live on Open House.
- Jared proposed a new class of membership for Ellis: "Phallic"

The meeting was adjourned at: 8:48pm