



# Sample Donation Email

## Supporting Community Vaccination Efforts

Name  
Director of Public Health  
[X] County Department of Public Health

Dear Director [NAME],

We are an organization doing business in your county with a keen interest in helping aid your efforts to combat the COVID-19 pandemic.

Our organization has [X] items we will gladly donate to support community COVID-19 vaccination efforts, and we can make these supplies available to the county, community clinics, or any other organizations you deem appropriate.

We can also offer paid-time-off to our employees who want to serve as non-medical volunteers to help staff vaccination locations in our area.

If this would be useful, please be in touch with [NAME] at our organization who can be reached at [PHONE] or [EMAIL].

Thank you.

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Looking for the website of a state or territorial health department? Here's a [helpful resource from CDC](#) with links to health departments in all 50 states, 8 US territories and freely associated states, and the District of Columbia.