



2024 - 2025 Dress Code and Equipment Regulations for

BAKING AND PASTRY ARTS

Which is a part of the Health and Human Services Academy

In September 1958, Bucks County Technical School opened its doors to students and became the first school of its kind in the State of Pennsylvania. We take pride in all of the men and women we have trained, retrained, or have helped to achieve their learning and earning power in the workforce. We also take pride in our safety record. To continue that goal of excellence, safety and job readiness, it is essential to realize that our rules were established first and foremost with safety in mind.

Attendance, punctuality, dress code and emphasis on active “hands on” involvement contribute, along with tests, written performance, homework and attitude in the students’ grades. Therefore, we welcome our students and look forward to helping them reach their goals. If the school and the students work together, we can continue our commitment to excellence. Our graduates become mature, responsible, productive, dependable and employable members of this community. We need your support, help and cooperation to make the dream become a goal – turn the goal into reality – a job that your son or daughter enjoys and a job that will afford them an opportunity to have a great life.

In order to adequately prepare students for a realistic representation of the “World of Work”, Bucks County Technical High School will be enforcing a dress code that needs your support. Since our rules vary from the traditional school setting, please review the following information:

1. Each student and staff member **must carry a school provided photo ID** which must be shown upon request. Not only are photo ID's important for identification purposes, they are also necessary for:
 - √ Purchasing lunch
 - √ Media Center usage
 - √ Signing in at the Security Desk if you are late for school
2. If a student forgets their ID, a temporary one will be issued by the first period teacher and a discipline referral form will be issued.
3. Book bags may be carried by students throughout the school day, however, the school reserves the right to search book bags for safety reasons and/or based on reasonable suspicion.
4. No hats, bandannas, or headbands may be worn in the hallways, classrooms or cafeteria. Specific trade related head gear, i.e., chef hats, hard hats, etc., will be allowed only in that particular technical lab area.
5. Occasionally, if the room is below 70 degrees, a teacher may allow students to wear jackets in that particular room. If a hooded sweatshirt is worn, the **hood will not be permitted to be pulled over the head.**
6. Every student is expected to be clean (body and clothing) and neat while attending school. **Clothing and accessories, which present a distraction to classroom activities, will be prohibited.**
7. **The following items may not be worn:** See-through shirts or clothing showing a bare midriff, low-cut tops, shirts with narrow shoulder straps, tops that reveal cleavage, (spaghetti straps, tank tops, etc.)

(OVER)

8. Shorts and skirts must be of appropriate length with the bottom hem measuring below extended arm and fingertips.
9. Offensive or otherwise inappropriate clothing is not considered proper dress at any time or place within the school.
10. Extreme styles of clothing, hair and jewelry (i.e., piercings) are not in good taste; therefore, students are encouraged to avoid them. **Extreme dress, hair style or jewelry which presents a potential safety hazard or distraction to the education process, is prohibited.**
11. Other examples of extreme clothing are as follows, but are not limited to:
 - √ T-shirts that reflect any innuendoes of drugs, alcohol, gang reference or sex
 - √ Baggy and/or low riding pants where underwear is exposed or jeans or pants with holes that expose underwear or bare skin
 - √ Pajama-type or lounge attire
 - √ No open-toed shoes

All students will be required to remain in proper attire for the entire time they are in their respective program areas. Since safety is of the utmost importance, street clothes that present a safety violation **will not be acceptable**. Parents and students may refer to the "Student Handbook and Code of Conduct", online at bcths.com for clarification of proper street clothing.

Students will be issued safety glasses. If they are lost or broken a replacement pair must be purchased from the school Main Office.

It is strongly advised that students are covered by either "school insurance" or family medical insurance. Bucks County Technical High School is not responsible for liability in case of accidental injury. School insurance is available for purchase through our Nurses Office.

If a documented financial hardship prevents any student from obtaining the required clothing and/or equipment, arrangements can be made to find alternative sources of funding. Please contact our school nurse.

Best wishes for a successful 2024 - 2025 school year!

This list was compiled to assist you in preparing for the opening of school. Where applicable, equipment in addition to clothing, is listed to give students the opportunity to shop prior to the first day of school.

- Students must have the following with them everyday as part of their preparedness/readiness for class (1 Black Sharpie, 1 Black Pen, 1 Cake Tester, 1 Probe Thermometer, 1 Pocket Sized Notebook) (If lost or needing a new item, it can be purchased through the instructor or be purchased on your own)
 - \$0.25-Black Pen
 - \$1.00- Cake Tester
 - \$1.00- Black Sharpie
 - \$2.00- Pocket Sized Notebook
 - \$3.00- Thermometer

PROFESSIONAL BAKING:

Students must have a clean, pressed, complete chef uniform, **which must be worn everyday**. This uniform consists of:

- White chef's coat

- White apron
- White Neckerchief
- Hounds tooth black and white checked chef pants (which must be hemmed)
- White cloth chef hat
- Black T- Shirt which may be purchased
- Black, non-skid, leather work shoes

Order forms for the uniform package were distributed to students in May. Students will need to have uniforms for the first day of class.

Our uniform is worn with honor, dignity, and pride, therefore, persistent stains, tears, rips or shreds will require the purchase of a new uniform. **No street clothes are permitted to be worn under the uniform.** Black leather work shoes must be worn at all times. No sandals or open-toe shoes. Due to Pennsylvania State Health Regulations, socks **must be worn** with shoes. The black polo shirt must be worn when not wearing the chef's coat. Students assigned to the pastry shop or dining room are required to wear their black polo with embroidered name and school logo, checkered chef pants with their black non slip shoes (bistro apron will be provided by instructor).

Hair must be kept in a hairnet and/or chef's hat. **According to FDA Policy, no jewelry of any kind will be permitted (this includes plastic or other plug-type piercings).** The only jewelry permitted is a wedding ring. Fingernails must be clean, polish free, and without adornments (i.e. rhinestones, etc.) Nails are NOT to exceed 1/4" beyond the fingertip.

Men must be clean shaven each day. No beards or hair under the bottom lip, or a beard guard must be worn. Mustaches must be neatly trimmed. Due to professional standards in the hospitality industry, no extreme colored hair is permitted. Also, due to sanitary standards, hair must be of natural fiber, i.e., synthetic or straw-type extensions and/or pieces will break off and contaminate food.

Uniform ordering instructions:

WWW.ChefWorks/BucksCountyTech

Step One: Select New Customer on the log in page to begin

Step Two: Registering
 Company Property Code: BCT01
 Enter your first and last name
 Enter your email address
 Enter Phone Number

Type in your personalized password to be used each time you log into the site. Please note you create this and Chef Works does not keep a record of passwords. Please ensure this is a unique password as passwords cannot be duplicated.
 Confirm your selected password
 Click Register

Step Three:
 Selecting Register will return you to the login screen.
 Enter BCT01 & Personalized Password Click Login

Step Four: Main Billing and Shipping Screen

Type in shipping information
Verify Name and email address
Click Start to begin your order

Step Five: Selection of Category
Select from one of the 3 student categories; Culinary/ Baking/ Life Skills
(For Baking Students Select Baking)

*** BAKING STUDENTS DO NOT NEED TO PURCHASE BLACK POLO SHIRTS! ***

Step Six: Selection of Items

There are photos of each item needed. Select each item one at a time. The quantities will fill in automatically.
Enter and size select add to cart
Use the back button to continue shopping until all items are selected.
Please note that :
First and Last Name are required for the embroidery on the chef coats.

Step Seven: Confirm and Submit Order
Review Shopping Cart and select Checkout
Select desired Shipping Method

Add any special notes or instructions to the Order Notes section

To add additional items select from the category field

Step #8: Payment:
Enter credit card information Once order is confirmed,
Select Place Order to submit.
Please note once the order is submitted NO changes can be made.
Orders are processed automatically.