RN to BSN Success & Resource Toolkit:

Your Guide from Registration to Graduation

Welcome to the University of Michigan-Flint School of Nursing!
This Toolkit includes important program information and is a great reference when questions arise.
We highly recommend bookmarking this document for future reference.

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New Students: Start Here

Please make sure to complete each step below

☐ **STEP 1 — Set up SIS, your uniqname, and your UMICH email**
- ○ Complete your SIS/uniqname/email setup (ITS should have sent step-by-step instructions)
- ○ *All university communication will be sent to your UMICH email.*
- ○ Need help? Call ITS: 810-762-3123

☐ **STEP 2 — Schedule academic advising to create your course plan**
~ YOU ARE NOT ASSIGNED AN ADVISOR ~
- ○ Book an advising appointment to map out remaining courses.
- ○ SIS may display an "assigned" advisor, but **you can meet with any advisor.**
- ○ You can schedule with any advisor (Tiffany, Brooke, or Jennifer) and meet with any/all of us throughout your program.

☐ **STEP 3 — Review your "My Degree Plan" in SIS after your advising appointment**
- ○ Log in to → My Degree Plan.
  - ■ If you see WORKSHEET first, switch to the PLANS area.
  - ■ To view your plan created by your advisor:
    1. Click the three gray lines (menu) in the upper-right corner.
    2. Under Features, select Plans (on phone/tablet: tap "Features" first)
    3. Under Plan List, click the blue plan title

☐ **STEP 4 — Complete the FAFSA**
- ○ Submit the FAFSA ASAP.
- ○ Even if you don't plan to use federal financial aid, many scholarships require a FAFSA on file.
- ○ Allow 1–2 weeks for Financial Aid to receive it.

☐ **STEP 5 — Complete the ONLINE orientation**
- ○ Online orientation must be completed before you can register.
  - ■ You do NOT need to attend on-campus orientation.
- ○ Use this link for steps on how to have the online orientation emailed to you.

☐ **STEP 6 — Register for classes (based on your advisor-created plan)**
- ○ Step-by-step registration instructions.

☐ **STEP 7 — Schedule a Financial Aid phone appointment**
- ○ Book a phone appointment with financial aid to confirm anything needed for grants/loans/scholarships.

☐ **STEP 8 — Order your books**
- ○ Students are responsible for ordering their own books.
- ○ You can check the textbook requirements 2–3 months before classes begin
- ○ In the bookstore/tool: Course Material & Textbooks → Find Course Material
  - ■ *You may order from any vendor (e.g., Chegg, Amazon).*

☐ **STEP 9 — View your bill / make payments**
- ○ Check charges and pay in your Student Account Center
- ○ For payment plans or billing questions, visit the Cashiers website.

☐ **STEP 10 — Get familiar with Canvas**
- ○ Courses won't appear in Canvas until the first day of class after 8 am.
  - ■ Canvas info/FAQs
  - ■ Need help? UM-Flint ODE: **(810) 237-6691 or** Canvas 24-hour helpline: **(810) 230-4203**

Helpful Links

- **Academic Calendar**
- **Banner**
- **Big Interview**
- **Bookstore**
- **CampusConnections**
- **Canvas**
- **Catalog**
- **Class Look-Up**
- **CoursEval**

- **Departments & Offices**
- **Email**
- **Handshake**
- **Intranet**
- **LabAnywhere**
- **Library**
- **MCard Portal**
- **MyDegreePlan - Student**

- **Password Change**
- **Safe Ride**
- **SIS (Student Information System)**
- **Student Account Center (SAC)**
- **Textbook Tool**
- **Wolverine Access**

How to Register for Classes

Here is a link with step-by-step instructions on how to register for classes:

Orientation

Face-to-face (on-campus) orientation in Flint is **not required** for RN to BSN students. You're welcome to attend if you'd like to visit campus and learn about resources, but it is optional.

Online orientation is required before you can register for classes. You can sign up in SIS under **Student Services → Register for Orientation** (select **Online Orientation**). After you submit the form, the orientation link will be emailed to your **UMICH email**.

Before opening the emailed orientation link, make sure you've set up **Okta FastPass (MFA)**.

Once you complete the online orientation, your completion is processed during the next morning update, & the registration hold is removed by 8:00 a.m. the next business day.

If you **don't see an Online Orientation option** in SIS, contact the Student Success Center and let them know the RN to BSN program is fully online and you need Online Orientation added as an option: studentsuccessflint@umich.edu or 810-762-3085.

Placement Exams

You may have placement exams automatically put on your Canvas account. It is not always necessary to take those placement tests. Most of the time, our RN to BSN students will transfer in the prerequisite courses, so the placement exams are not needed. Before taking a placement test, check with your advisor to see if it is necessary. **We suggest asking this during your appointment** to create your course plan.

Required Grades for Courses in the RN-to-BSN Program

You must earn a grade of "C" (73%) or better in your Nursing (NUR/NSC) courses to meet the requirements for your program. For your General Education courses completed at UM-Flint, a passing grade of "D-" or above is acceptable. If you transfer in a general education course, the grade must be a C or above.

Bills/Cashiers/Payment Plans

How do I access my bill?
See View Your Statement for more information. For information on payment plans, payment options, and due dates, contact the cashier's office. Click here.

Tuition and Fees

Tuition and fees are subject to change every fall term for a year. You can view the current tuition and fees on our website. There is a registration fee each semester you take classes and a 1-time orientation fee. You may also have fees associated with creating a Complio account if you do not already have an account. There are no specific course fees.

Discount for Senior Citizens
Persons 62 years of age or older at the time of registration have the privilege of enrolling in any university course or program for which they are properly qualified, on payment of a fee equal to 50% of the announced fee for such course or program, exclusive of laboratory fees and other special charges. **It is the responsibility of the senior citizen** to notify Student Accounts when they qualify for the discount and to ask how the program works. The university reserves the right to determine, in each case, the appropriateness of the election.

Scholarships

Multiple scholarships are available. Visit our scholarship websites to find those you qualify for, and contact the department listed in the scholarship description if you do.

University of Michigan-Flint Scholarship Opportunities
- UM-Flint SON Scholarships- Specific to UM-Flint's School of Nursing. The scholarship application is in your SIS account and is open every year between December 1 and March 15. If selected, the scholarship is awarded the following fall semester.
  UM-Flint Transfer Merit Scholarships- Multiple scholarship opportunities- read through the website & email admissions if you believe you would qualify: admissions.flint@umich.edu
- UM-Flint and Federal Grant Information: Multiple scholarship opportunities- read through and email financial aid if you believe you would qualify: financialaidflint@umich.edu
- Go Blue Guarantee- Full-ride scholarship based on financial need. Students must have a FAFSA on file, go full-time, have a 3.5 transfer GPA, and be pursuing their 1st bachelor's degree.
- UM-Health West- EMPLOYEE ONLY. The UM-Flint will provide a $2500 scholarship for each UM Health-West Scholar. See the Google Form for more information. For additional support from the UM Health-West tuition assistance program, speak to your HR representative.

Michigan Resident Scholarship Opportunities
- Michigan Achievement Scholarship
- Michigan Nurses Foundation
- MI Student Aid
- Nurse Corps Loan Repayment Program

Please complete the FAFSA and make sure UM-Flint is listed as your school. Even if you do not plan to use federal financial aid, many scholarships require that you have a FAFSA on file. See the FAFSA section for more information.

Financial Aid and FAFSA

We highly recommend that you complete the FAFSA. Even if you do not plan to use federal financial aid, many scholarships require that you complete a FAFSA.

The FAFSA runs from fall to fall. Make sure you have the correct FAFSA on file for the semesters you plan to attend. It normally takes at least 1-2 weeks for our financial aid department to receive your FAFSA, so make sure you do this as soon as possible.

We highly recommend that you book a phone appointment with our financial aid department before the first day of class to make sure we have everything we need to award you any grants, loans, or scholarships you are eligible for.

Withdraw, Drop, and Refund Guidelines

If you add a course(s), the tuition and fees associated with the course(s) will be added to your student account. You can view your account activity by term in the Student Account Center. When referencing the Academic Calendar, you need to be mindful of the class or classes you are taking as well as the Part of Term for each course. The Academic Calendar now has multiple pages based on the various parts of term offered for that semester.

Dropping Course(s)
- If you drop a course or withdraw (drop all courses), there may be a monetary adjustment to your student account.
- Please refer to the Academic Calendar for specific dates and times that will help determine what your monetary adjustment may be to your student account.
- Students who drop courses after the add/drop deadline will receive a "W" grade for each course dropped.
- If you are receiving financial aid, you will need to check with the Office of Financial Aid to see if they will be making any adjustments to your aid as a result of dropping or withdrawing.

Withdrawal
- Students who wish to withdraw from the university (i.e., drop all courses) must do so by the final drop deadline.
- Courses affected by a withdrawal will receive "W" grades.
- Non-attendance in courses does not result in an automatic withdrawal.
- If you withdraw (drop all courses), there may be a monetary adjustment to your student account.
- Please refer to the Academic Calendar for specific dates and times that will help determine what your monetary adjustment may be to your student account.
- If you are receiving financial aid, you will need to check with the Office of Financial Aid to see if they will be making any adjustments to your aid as a result of withdrawing.

Fee Appeal
- Fee appeals are used to request exceptions to the existing refund policy under extenuating circumstances.
- The deadline for submitting a fee appeal is 90 days after the end of the semester.
- Information and fee appeal forms may be obtained from Cashiers/Student Accounts. Course(s) that are being appealed must be officially dropped or withdrawn before the Fee Appeal will be reviewed.

Canceling/Dropping Courses

- **To drop courses before the start of a semester:**
  - If the first day of the course has not yet started, you may drop the courses by logging in to your account at sis.umflint.edu and using the "Drop" function on your enrollment page.
  - **There are no fees or tuition charged if you drop before the first day of class.**
  - For step-by-step instructions, please see go.umflint.edu/UMFlintonlineregistration
- **To drop on or up to 10 days from the start of your course (staying enrolled in at least 1 other course in the term):**
  - You may drop the course(s) by logging in to your account at sis.umflint.edu and using the "Drop" function on your enrollment page.
  - For step-by-step instructions, please see go.umflint.edu/UMFlintonlineregistration.
  - Please refer to the UM-Flint Academic Calendar for the drop deadline.
  - If you stay enrolled in at least one other course in the same semester, you will not be charged tuition or fees.
- **To drop after 10 days from the start of your course (staying enrolled in at least 1 other course in the term):**
  - You may be able to drop in your sis.umflint.edu account, depending on how far it is into the semester.
  - Otherwise, you may need to petition to drop a single course and for the percentage of tuition that will be charged.
  - Please refer to the UM-Flint Academic Calendar for the exact dates.
  - If you stay enrolled in at least one other course in the same semester/part of term, you will not be charged fees, but you will be charged partial tuition.
- **To withdraw on or up to 10 days from the start of your course (dropping all courses in a term):**
  - You may drop the course(s) by logging in to your account at sis.umflint.edu and using the "Drop" function on your enrollment page.
  - For step-by-step instructions, please see go.umflint.edu/UMFlintonlineregistration.
  - Please refer to the UM-Flint Academic Calendar for the drop deadline.
  - If you withdraw from all courses in the term before the 10th day, you will be charged a fee, but you will not be charged tuition.
- **To withdraw after 10 days from the start of your course (dropping all courses in a term):**
  - You may be able to withdraw from your sis.umflint.edu account depending on how far into the semester.
  - Otherwise, you may need to petition to withdraw from the term.
  - Please refer to the UM-Flint Academic Calendar for the exact dates and for the percentage of tuition that will be charged.
  - If you withdraw from all courses in a term, you will be charged fees, and you will be charged partial tuition.
- **To petition for a refund of fees or tuition:**
  - Fee appeals are used to request exceptions to the existing refund policy under extenuating circumstances.
  - The deadline for submitting a fee appeal is 90 days after the end of the semester.
  - Information and fee appeal forms may be obtained from Cashiers/Student Accounts. Course(s) that are being appealed must be officially dropped or withdrawn before the Fee Appeal will be reviewed.
- **How to contact the Registrar's Office:**
  - The Registrar's Office is open Monday, Tuesday, Thursday, and Friday 8 a.m. – 5 p.m.; Wednesday 9 a.m. – 5 p.m.
  - Phone: (810) 762-3344
  - Email: Flint.Registrar.Support@umich.edu

Taking Classes at your Local Community College and the MTA stamp

You may take courses at a local community college. All students are encouraged to get the MTA stamp from their local community college. The MTA stamp will waive all general education requirements. You should speak with Tiffany or Brooke to see if an MTA stamp or finishing out your general education requirements at the University of Michigan-Flint would be better.

You can look up how your classes will transfer on our website: https://transfer.umflint.edu/ When you have completed a course at another institution, your official transcripts should be sent from the institution directly to the University of Michigan-Flint. Transcripts issued to the student will not be accepted. Please have your official transcripts sent to:

Office of Undergraduate Admissions
303 E Kearsley Street
245 University Pavilion
Flint, MI 48502-1950
Transcripts may be sent electronically to: admissions.flint@umich.edu

Nursing License & Up to 30 Transfer Credits

Upon admission, advisors will look up your nursing license in the MI LARA system. If you have your license at the time of admission, we will enter your license into our system. Once you have completed your prerequisites, you can register for your 400-level classes.

Passing your NCLEX allows you to earn up to 30 transfer credits toward your degree. These credits are not added immediately. They will be awarded in your final semester when you apply for graduation and register for your last courses. The number of credits added will be exactly what you need to meet the University's 120-credit graduation requirement, up to 30 credits.

If you currently hold a nursing license outside the state of Michigan, please email your advisor a copy so we can add it to our system. If the name you were admitted under is different from what is in the MI LARA system, please email your advisor a copy of your nursing license.

If you have yet to take your NCLEX upon admission or need to renew your license, don't worry! You may still take nursing foundation and general education courses at the University until you receive a valid nursing license. You only need to pass your NCLEX before starting 400-level courses. Once you pass your NCLEX, please email your advisor a copy of your license as soon as it is available. We will then add your license to the database, so you can register for 400-level courses and, when you apply for graduation, we'll award the exact number of NCLEX credits you need to meet the 120-credit requirement (up to 30 credits).

Complio

Complio must be completed before the first day of class in NUR 414 or NUR 424 for Face-to-Face (in-person) sections (M). Complio is not required for Virtual sections (W). There may be additional fees associated with Complio or its requirements. It takes time to gather and upload this information. Make sure you have started this process at least a semester in advance.

- Setting up a Complio account
- Tips & Tricks with Complio

Questions on Complio? Email Complio@americandatabank.com or call 800-200-0853

Experiential Learning- NUR 414 & NUR 424 Requirements

Overview: NUR 414 & NUR 424 include Experiential Learning (EL) projects.

- **NUR 414** involves approximately 28 hours completed face-to-face in a community setting. Experiences include Community Assessment assignment components (e.g., windshield survey, key informant interviews), an environmental assessment of an individual's home, and a teaching session for a group at an agency/organization. *No ACEMAP-type sites allowed for NUR 414.*
- **NUR 424** involves approximately 28 face-to-face hours alongside a nurse leader in a healthcare setting in your community, including observing daily activities, participating in team meetings, discussing staffing and budgeting concerns, and learning about strategic planning and professional development. You'll also have the chance to interview your nurse leader and explore their role within the organization.

Site Selection Guidelines: **Please try to avoid ACEMAP-type sites for NUR 424**, which include any sites associated with a hospital or healthcare system, such as Beaumont, Spectrum, Trinity Health, McLaren, etc.

- Here are some suggested (non-ACEMAP) sites for NUR 414: Synthesis of Population Health RNs.

- Here are some suggested (non-ACEMAP) sites for NUR 424: Leadership.

If You Choose an ACEMAP Site: Note that paperwork deadlines for these sites are 3–6 months before class begins. We strongly recommend non-ACEMAP sites.

Contacting Potential Sites: Here is a potential script for NUR 414 or NUR 424 when requesting to complete EL hours at a facility. Ensure you're logged into Google with your UMICH account (try Incognito mode if needed; use your UMICH name and password).

Follow Facility Rules & Onboarding: Each EL site may have specific requirements, such as an ID badge or an onboarding process. Work with your preceptor/facility to determine these requirements and complete them before your class start date.

Pre-Semester Requirements before the semester begins:

- Watch this 5-minute video about the form & EL sites.
- Complete the Google Form indicating where you'll be living during the course *(watch your UMICH email for the link about 3-6 months before the course begins; this will come from the EL placement managers: SONClinicalManagers@umich.edu)*.
- Make sure your Complio account is fully completed before the first day of NUR 414/424 if you are enrolled in a Face-to-Face (in-person) section (M). Complio is not required for Virtual sections (W).

Affiliation Agreements: While UM-Flint does not require an affiliation agreement/contract for approved projects, if the agency/facility requires one, complete the AA/Contract request form. Finalizing these agreements may take weeks to months—verify with your planned EL site a minimum of six months in advance

Requirements to Begin NUR 414 & NUR 424:

- Valid, unrestricted RN license
- Successful completion of Complio and all requirements *(Face-to-Face/In-Person sections only; not required for Virtual sections)*.
- Google Form completion- *email the EL placement managers if you didn't receive this at least 3 months before the EL course.*
- EL facility requirements (e.g., training, photo ID badge)
- Initiate/complete the affiliation agreement if indicated
- All prerequisite courses completed (consult your advisor)

Additional Notes: Requirements and deadlines may change. For placement-specific questions, please email the faculty assigned to your course. Advisors or EL placement managers cannot assist with placement questions.

- NUR 414: Nancy Martens — nanmar@umich.edu
- NUR 424: Mary Miles — marymile@umich.edu

Online Tutoring, Writing Center, and Support Services

There are many services available to you as an online student to assist you in your program. For example:

Online Tutoring
- As part of the University of Michigan-Flint, students have access to Online tutoring services and Supplemental Instruction (SI) services.
- For more information about Tutoring services, please visit our website.
- To book a phone/virtual appointment:
    - Book an Appointment with the Tutoring Center here

Online Writing Center
- University of Michigan-Flint students have access to the Online Writing Center.
- For more information about Tutoring services, please visit our website.
- To book an appointment with the writing center:
    - Watch this video to learn how to book an appointment
    - Book a phone or virtual appointment with the Writing Center here

APA Format and Library Resources
- You should be ready to use the American Psychological Association (APA) format before you begin classes. There are many resources available to help you learn and use APA. https://www.umflint.edu/career-services/

Disability and Accessibility Support Services
- For more information on Disability and Accessibility Support Services, please visit our website: https://www.umflint.edu/disabilitysupportservices/

Online CAPS (Counseling And Psychological Services)
Support for a mental health crisis is available to all students 24/7. Learn how to connect with crisis resources here!
Counseling and Psychological Services (CAPS) provides **free mental health and wellnes**s services to UM-Flint students to help them maximize their overall mental and emotional well-being. CAPS counselors can assist students with addressing a wide variety of mental wellness concerns, including relationship issues, family conflict, stress management, adjustment issues, and more in a safe and confidential space. CAPS can provide the following services:
- Initial consultations to determine mental health needs and treatment options
- Short-term, solution-focused individual, couples, and group counseling*
- Mental health-focused workshops and presentations (request a presentation from CAPS here)
- Support groups*
- Referrals to campus and community resources
- Consultations for faculty, staff, and students who are concerned about another student's mental well-being
- 24/7 access to mental health crisis support (find more information here)
- Access to wellness activities and online tools to promote relaxation and reduce anxiety and depressive symptoms

To learn more about our services, please use the select button below.
*Please contact the CAPS Office at (810) 762-3456 to inquire about current group offerings.

Student Success Coordinator
At the University of Michigan-Flint School of Nursing, we have two student success coordinators. They can help you find resources to succeed at the University. You can fill out this form to request help from the student success coordinator.

Early Assurance Admission into DNP with MSN

Admitted students in the RN to BSN are eligible for early review by the School of Nursing Graduate Admissions Committee and potential Early Assurance Admission to the Doctor of Nursing Practice Program with a Master of Science in Nursing.

Apply as soon as you meet the requirements. If you are too close to the start of the MSN/DNP, you will not be eligible for early assurance. Complete two of the four courses – NSC 180, NUR 300, NUR 307, and NUR 316 – with a grade of B+ or greater.

After you fill out the form, book an appointment with graduate program advisors Ken or Julie within three weeks to get approval for early assurance.

At that appointment, your advisor will review your transcripts to determine whether you qualify for early assurance. If you are eligible, your advisor will send you an acceptance letter. You must continue to maintain a 3.5 GPA.
You'll need to complete the Graduate Application for Admission by the appropriate semester deadline for when you plan to start the BSN to DNP with MSN program.

If you have additional questions, we suggest watching this pre-recorded webinar. To view the slides, click here.

Program options for potential Early Assurance to UM-Flint's graduate nursing program:
- DNP with MSN in Adult-Gerontology Acute Care
- DNP with MSN Adult-Gerontology Primary Care Nurse Practitioner
- DNP with MSN Neonatal Nurse Practitioner
- DNP with MSN Family Nurse Practitioner
- DNP with MSN Psychiatric Mental Health

Nursing Certificates

Advance your nursing career with comprehensive educational opportunities at the University of Michigan-Flint's School of Nursing. UM-Flint offers online undergraduate nursing certificate programs to enhance your resume and earning potential, enabling you to balance education with personal and professional commitments.

Nursing Leadership and Management Certificate: Develop leadership skills through courses in health policy, nursing leadership, and management, along with an elective from various options.

Nursing Case Management Certificate: Gain expertise in case management with courses on health policy, community health nursing, and case management in healthcare.

Nursing and Healthcare Informatics Certificate: Improve patient care by learning to track health data and outcomes through courses in informatics, healthcare technology, and legal and ethical applications of health information.

If you have additional questions, we suggest watching this pre-recorded webinar. To view the slides, click here.

Applying for Graduation

You must apply for graduation in the semester before your very last semester. Make sure to apply before the deadlines. Make sure you have met all graduation requirements by checking your My Degree Plan or speaking with an advisor. The application link and application deadline are posted on the Graduation page along with other important information about the degree conferral process. The university will review your graduation application after the semester. If your degree is conferred, you should expect to receive your diploma in the mail approximately six weeks after the semester concludes. Please review the Graduation page for detailed information on the deadlines and the graduation application process:
https://www.umflint.edu/registrar/graduation/

Note that Graduation and Commencement are two separate processes. *Graduation* is the process by which you request to have your degree awarded, and *Commencement* is the ceremony that occurs after your program. A Commencement ceremony is held at the end of each fall and winter semester. It is a student's choice whether or not to participate in the Commencement ceremony.

If you have any questions about the graduation ceremony, please contact the Registrar's Office at (810) 762-3344, Flint.Registrar.Support@umich.edu.

Contact Information

Student Success Center (810) 762-3085 studentsuccessflint@umich.edu
- Placement exams
- Career services
- Tutoring and supplemental instruction

Admissions (810) 762-3300 admissions.flint@umich.edu
- Application
- Changing Start Date
- Transcripts
- Reapplying

Financial Aid Office (810) 762-3444 financialaidflint@umich.edu
(We suggest booking a phone appointment with financial aid to see about aid and scholarships.)
- FAFSA Questions
- SAP Appeals
- Scholarship/Loan Information
- You can view financial aid information by logging in at sis.umflint.edu and looking up the Student Services section.

Cashiers/Student Accounts (810) 762-3490 flint.cashiers@umich.edu
- Student Billing and Accounts
- Payments/Payment Plans

Registrar (810) 762-3344 Flint.Registrar.Support@umich.edu
- Registration for classes
- Graduation

Tech Support (810) 762-3123 flint.its.support@umich.edu
- Log-in issues
- Computer issues

Office of Online & Digital Education (810) 237-6691 ode-helpdesk@umich.edu
- Canvas 24-hour helpline: **(810) 230-4203**

Helpful Hints

- You will not be dropped from classes for non-payment of tuition. You could potentially incur a fee if you miss a payment deadline, but UM-Flint does not drop students from classes if they miss a payment.
- We offer all 100-300 nursing classes (NUR or NSC) in both 14-week and 7-week options.
  - Make sure to watch the dates when you register to pick the section you prefer
  - The semester start times are the following:
    - The Fall Semester is either late August or late October
    - The Winter Semester is either early January or late February
    - The Summer Semester is either early May or late June.
- Please assume at least 3 hours per week per credit hour for a 14-week course & 6 hours per week per credit for a 7-week course.
  - For example, if you take 6 credits a semester in 14 weeks, that would be 18 hours a week dedicated to schoolwork.
  - For example, if you take 6 credits a semester in 7-week courses, that would be 36 hours per week dedicated to schoolwork.
  - This could consist of reading, writing, researching, or participating in various ways.
- It is your responsibility to monitor the enrollment status of waitlisted courses up to the Last Day to Add the deadline.
  - You will not be notified via email if enrollment has opened for a course.
  - You then have 48 hours to register before they go to the next person on the waitlist.
  - It is important to watch your UMICH email daily when on a waitlist.
  - A step-by-step guide on how to waitlist can be found here: THE COURSE I WANT TO TAKE IS FULL & I WANT TO WAITLIST
- Classes do not show up in Canvas until the 1st day of class after 8 am.
- Please pay special attention to the "University Requirements." There are 2 graduation rules students must follow: the residency rule & the overall 120 credit hour rule.
  - RESIDENCY RULE: Students must complete at least 30 credits at the University of Michigan-Flint to qualify for a UM degree.
  - OVERALL 120 CREDIT RULE: All students must complete at least 120 college credits (between transfer & UM-Flint) to have a bachelor's degree.
  - All of these rules will be met with your My Degree Plan that you create with your advisor.
  - Again, you must create a plan with your advisor before registering for any coursework at the university.
- If you do not enroll at UM-Flint during the term to which you were admitted, you must change your start date.
  - Please email Tiffany or Brooke to change your start date.
  - There are 6 start dates a year. Early/late Fall, early/late winter, & early/late summer.
  - Let Tiffany or Brooke know what semester you want to start.
  - Your application is good for a year.
- If you move to another state, please check with the School of Nursing first.
  - NUR 414 & NUR 424 require EL hours.
  - These hours will need to be completed in your community.
  - Certain states do not allow us to do EL hours.
  - Please email Tiffany or Brooke to make sure your state allows EL hours.
- If your course begins with NUR, it stands for Nursing. If your course begins with NSC, it stands for Nursing Support Course.

STUDENT VETERANS RESOURCE CENTER

- https://www.umflint.edu/studentveterans/