

BCP Annual Review

This is a product of the Utah Department of Public Safety, Division of Emergency Management

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Created for private, public & non-profit sector continuity, response, and recovery planning

We will review and update this business continuity and disaster plan (frequency)

Section Reviewed	Updated On	Completed By
Business Legal Information		
Continuity Planning Team Sustainability		
Continuity Embedding Program		
Business Continuity Cost Benefit Analysis		
Continuity of Authority and Successions Program Plans		
Hazards and Vulnerability Assessment		
Internal Resources & Capabilities		
External Resources		
Mutual Aid Agreements		
Evaluate Essential Functions		
Recovery Time Objectives		
Business Process Analysis		
Business Impact Analysis		
Mitigation Strategies		
Preparedness Program and Promotion		
Mental Wellness Program		
Supply Chain Assessment		
Evacuation Plan		
Sheltering Plan		
Reunification Plan		
Workplace Emergency Supply Cache Inventory		
Communications Plan		

Communications List and Contact Info		
Contact and Info Center Plans		
Devolution Plans		
Alternate Locations Plan		
Reconstitution Plan		
Insurance Coverage Review		
Financial Resilience Plans		
Vital Records		
Cybersecurity Assessment		
Cyber Incident Response Plans		
IT Recovery Plans		
Emergency Response Team Sustainability		
Exercise Planning Team Sustainability		
Training and Exercise Evaluation and Corrective Action Program		
Trainings Options and Availability		
Annual Training and Events Calendar		
Individual Training Records		
Employee Needs and Capabilities Survey		
Community Preparedness Relations/Public Relations Team and Plans		
Other		
Other		