

GUIDELINES FOR AUTHORS
16TH SOUTH EAST ASIA SURVEY CONGRESS 2022 (SEASC 2022), IKATAN
SURVEYOR INDONESIA YEARLY SCIENTIFIC FORUM (FIT ISI)

Rika Hernawati¹ and Dimas Adipura²

¹Institut Teknologi Nasional Bandung, PHH. Mustofa No. 23 Bandung 40124, Indonesia

Email: soni_darmawan@itenas.ac.id

²Indonesian Geospatial Information Agency, Jakarta - Bogor KM. 46, Pakansari, Kabupaten Bogor 16911, Indonesia

Email: Adipura@big.ac.id

KEY WORDS: List three to five keywords

ABSTRACT: These guidelines are provided to make it easy to read with the consistent format. Please complete your full paper in strict conformance with these guidelines and send it to the Conference Secretariat no **later than July 09, 2022**.

1. MANUSCRIPT

1.1 Sheets for Papers and Typing

Prepare the camera-ready manuscripts in **A4 paper sheet** size 297 mm x 210 mm (11.69 x 8.27 inches).

Set upper margin to **26 mm** and lower margin to **22 mm**, left margin to **24 mm** and right margin to **22 mm**. The entire text is to be typed in a single wide column across the whole page.

The font and size should be Times New Roman 10pt, except the paper title, which should be 12pt. All text is to be single-spaced. Left and right justified typesetting is preferred. **Do not set page numbers**. All papers should be submitted in PDF format.

1.2 Length

All manuscripts are limited to **6 single-spaced pages**, including the Title block, abstract, figures, tables and references.

Additional pages are not accepted.

1.3 Page Numbering

Do not type the page number on the manuscript sheet.

2. TITLE AND ABSTRACT BLOCKS

2.1 Title Block

The title should appear in bold capital letters without underlining, centered across the two columns, near the top of the first page of the paper. Use more than one line if you wish, but always use single spacing. After one blank line type the author(s)' name(s) and affiliation in upper and lower case letters centered under the title. In the case of multi-authorship, group them by firm or organization. Affiliation should include the institution(s) and the postal address. For convenience of readers of the proceedings, it is recommended to include the e-mail address(es). A slight change of the title and authors of full paper from the submitted Abstract Form is accepted.

2.2 Key Words

Leave two blank lines under the Title Block. Type "**KEY WORDS:**" flush left in bold capital letters, followed by three to five English key words which are not included in the paper title.

2.3 Abstract

Leave one blank line under the key words. Type “**ABSTRACT**” flush left in bold capital letters followed by the abstract. Please write a concise abstract (limited to 300 words) which presents in short the content and, very importantly, the news and results of the paper in words understandable also to a non-specialist. The text must be always single spaced, without blank lines between paragraphs. Start paragraphs flush with left margin.

3. MAIN BODY OF TEXT

Type text single-spaced, with one blank line between paragraphs and headings. Start paragraphs flush with left margin.

3.1 Headings

MAJOR HEADINGS

Major headings or chapter headings are to be flush with the left margin, in bold capitals without underlining. Major headings are on a separate line between two single blank lines.

Subheadings

Type subheadings flush with the left margin, in bold upper case and lower case letters (Title Case). Subheadings are on a separate line between two single blank lines.

Sub-subheadings: Sub-subheadings are to be typed in bold upper case and lower case letters after one blank line flush with the left margin of the column, with text following on the same line.

Decimal numbering of all headings is appreciated. If there is no bold printing available to you, use underlining, instead, but only for subheadings and sub-subheadings, not for major headings.

3.2 Footnotes

Avoid footnotes, but if you need them, mark footnotes in the text with an asterisk (*); use a double asterisk (**) for a second footnote on the same page.

3.3 References and/or Selected Bibliography

References should be cited in the text, thus (Smith, 1987b), and listed in alphabetical order in the reference section. The following arrangements should be used:

References from Journals:

Smith, J., 1987a. Calibration tests of industrial and scientific CCD cameras. *Photogrammetria*, 42 (1), pp. 47-56.

References from Books:

Smith, J., 1989. *Architectural Photogrammetry*. Elsevier, Amsterdam, pp. 321-332.

Thomas, L., 1990. Close-range camera calibration. In: *Industrial Photogrammetry*, edited by Smith, J., John Wiley & Sons, New York, pp. 403-445.

References from Other Literature:

Smith, J., 1987b. Economic printing of color photos. Report KRL-3, Kennedy Laboratories, Arlington, VA-USA.

Smith, J., 1988. Single Station Self-Calibration Technique. In: *International Archives of Photogrammetry and Remote Sensing*, Kyoto, Vol.XXVII, Part B5, pp.456-469.

References from websites:

Smith, J., 2010. Optimizing Remote Sensing for Disaster Monitoring, Retrieved May 13, 2005, from <http://www.remotesensing.net/index.htm>.

3.4 Illustrations

3.4.1 Placement: Figures and tables may be either one or two columns in width. Large figures and tables

sometimes need to be turned on their sides. If you must turn a figure or table sideways, be sure that the top of it always on the left -hand side of the page.

3.4.2 Captions: All captions should be typed in upper case and lower case letters, centered above the tables and beneath the figures. Figures and tables are to be numbered in their respective order, e.g. Figure 1, Table 1, Figure 2, Figure 3, Table 2, etc.

3.4.3 Copyright: If your article contains any copyrighted illustrations or imagery, please include a statement of copyright such as: © SPOT Image Copyright 20xx (fill in year) CNES. It is the author's responsibility to obtain any necessary copyright permission.

3.5 Equations, Symbols and Units

3.5.1 Equations: Equations should be numbered consecutively throughout the paper. The equation number should be enclosed in parentheses and placed flush right. Leave one blank line before and after the equations.

3.5.2 Symbols and Units: Use the SI (Systeme Internationale) Units and Symbols. All units and symbols should be typed.

4. TRANSMITTAL

4.1 Transmittal of Full Papers

The author should upload the camera-ready full final manuscript in **PDF format** to the Conference Homepage **no later than July 09, 2022**. Sending the final manuscript to the Conference Secretariat via e-mail is also accepted. However, late papers will not be included in the proceedings. The author – presenter should register before the submission of the full paper to ensure that at least one author will show up at the conference. Papers without any author registering before **July 09, 2022**. will not be included in the final program and proceedings.

4.4 Conference Secretariat

If you need any assistance, please contact Secretariat.