

Jamie Geltzeiler, Educational Leader and Learner

Integrity, Initiative, Inspiration

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Professional History

Administrative Intern: Heritage Middle School January 2024- August 2024

Teacher of Students with Disabilities: Heritage Middle School 2020-present Livingston Public Schools

Elementary School Teacher: Livingston Public Schools 1998-2020

Certifications

State of New Jersey, Principal

State of New Jersey, Supervisor

State of New Jersey, Teacher of Students with Disabilities

State of New Jersey, Teacher of Reading

State of New Jersey, Reading Specialist

Educational Background

Principal Certification *Montclair State University*

Master of Arts, Educational Leadership *Montclair State University*

Master of Arts, Reading *Montclair State University*

Bachelor of Arts, Elementary and Special Education *University of Delaware*

Professional Leadership Experience

School Improvement Planning:

- Created an acronym based behavior framework for students based on needs assessment that was implemented for the 2024 school year
- Developed an improved schedule and planned student lessons for advisory periods to incorporate student skills, social and emotional learning, social justice, and schoolwide connections
- Facilitator and creator of professional learning group aimed to support diversity initiatives in the middle school

Observation and Evaluation of Staff:

- Experience Evaluating staff using Danielson Rubric
- Mentor for staff members
- Conducted walkthroughs and provided teachers with professional feedback

Curriculum Practices:

- Experience in curriculum writing and assessment design
- OG trained

Staff Training:

- Developed PD course for new teachers
- Planned and led faculty meetings
- Created and implemented staff development series: How Our Identity Affects Our Experiences with Students
- Team member of NJ-Heart that develops and provides professional development in the area of anti racist/anti bias education

Community Connections:

- Created and led parent discussion group about the rise of anxiety in teens and adolescents

Assisted District Anti-Bullying Coordinator:

- Assisted the anti-bullying coordinator with conducting investigations, determining HIB cases, and documenting for the state

I&RS Committee:

- Conducted district wide I&RS audit to improve procedure and process
- Member of the I&RS Committee to develop goals for struggling students using MTSS

Student Experience Improvement:

- Collaborated with district high school to bring the Black Student Union's diversity programming to the middle school
- Member of Equity Team that plans lessons for inclusivity
- Developed schoolwide lessons in response to data collected from HIB investigations and detention patterns

Professional Strengths and Skills

- Working in collaboration with the Child Study Team and Special Services in collaboration to support student services and the IEP development process.
- Experience in the 504 development and practices/procedures.
- Strong performance evaluation/observation skills and practices.
- Strong collaborative skills that result in partnership with faculty, students, families, and other stakeholders in creating and cultivating a positive school climate.
- Daily communication with families on student progress and achievement.
- Leading the development of affinity groups to improve student experience

- Experience in making data driven decisions for school improvement
 - Strong interpersonal skills to work with faculty, students, and stakeholders to initiate change
 - Possess a strong code of ethics that demonstrates integrity, accountability, and commitment even in complex situations.
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District and Board of Education Experience

- Involved with rollout of MTSS Website
 - Participant in instructional rounds
 - Conducted a district wide I&RS audit to determined areas for improvement
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References Available Upon Request