

2519 Faculty Responsibility and Authority for Grading

Effective Date: 7/1/2024 | Last Reviewed: 7/1/2024 | Old Policy Number: A18.1

The criteria employed for the grading of examinations, quizzes, and papers are to be determined by the individual faculty member in accordance with usual and accepted professional standards.

Depending upon the course, faculty members employ different means of evaluation. Since there are numerous variations in faculty policies and requirements, faculty members normally declare their grading criteria explicitly, considering mastery of course material, analytical skills, critical oral and written expression skills, originality, and creativity.

The Faculty is reminded of its responsibility in grading and promptly returning student work/assignments. Faculty are responsible for submitting mid-semester assessments and final grades by the date established on the academic calendar.

The deadline for the submission of final grades is three full business days after the end of the examination period, with the exception of senior grades in the spring semester, which are due on the Monday immediately prior to Commencement. Once the deadline for final grade submission has passed, the Registrar's Office will inform the School Dean of any missing grades.