Eastern Washington University

Graduate Affairs Council

Minutes of February 25, 2026

Members Present: D. Ayers, D. Semb, C. McNeely, T. Espinoza, D. Kinnunen, J. Lawlar, B. Davenport, K. Hope, D. Vulcan
University Officials: S. Eubanks

1. The meeting was called to order by D. Ayers at 3:06 p.m.

2. Approval of minutes of February 11, 2026. ***Hearing no objections, the minutes are approved.***

3. Reports. a. Chairs Report. ***D. Ayers reported:*** S. Eubanks went to Rules because hew was unable to attend. AP 303-23 Classroom Attendance was sent back to UAC for a minor change. AP 303-24 Grading, Grade Changes, and Grade Appeals; they talked about GAC's edits without looking at all the UAC revisions and that will be discussed at the next meeting. AP 303-30 Registration; they brought something up about the paragraph that follows the changes GAC made but hasn't been revised. J. Larsen stated what the paragraph states doesn't work with financial aid. Should that paragraph be removed. He will discuss it with G. Hustrulid and keep everyone updated.

b. Administrative Report. ***S. Eubanks reported***: he would like to thank everyone for the work that CPAC 1 and CPAC 2 has done. We should spend spring getting the process clearer. The catalog should come out in May 2026.

c. ASEWU Graduate Affairs Report. None.

4. Unfinished Business.

a. CPAC Updates.

b. 303-26 Graduate Faculty. D. Ayers stated this is an ongoing discussion. The larger discussion is around re-writing the entire policy. If you have any suggestions or comments, please let him or S. Eubanks know. S. Eubanks stated they have a bunch of adjuncts who have been teaching as graduate faculty so they have to put all that stuff into the system. S. Steiner asked if they could do the process all online rather than a paper form. J. Lawlar stated there has to be something that is a minimum standard across the board. D. Ayers stated the idea is your FAP should do what the Declaration of Candidacy should be. **This will be unfinished business at the next meeting.**

5. New Business. a. 303-22 Graduate Students; 2-5 a. English Language Proficiency. D. Ayers stated this is a minor change. S. Eubanks stated they would like to add the Duolingo as a test in the policy. It is cheaper and faster. They want to bump the IELTS score from 6.0 to 6.5 since we are at a lower rate than any other institution. Any ideas or comments please let D. Ayers know. **This will come back as unfinished business at the next meeting.**

b. New CPAC Rubrics. D. Ayers stated over the next few months his goal is to work on policy and the new CPAC rubrics. If you have any feedback on how things went, what was frustrating, what could make it easier, etc. please let him know.

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6. Good of the Order. ***None.***

7. Adjournment. The meeting adjourned at 3:46 p.m. The next meeting is scheduled on Wednesday, March 11, 2026.