MINUTES, UNDERGRADUATE CURRICULUM COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Avenue, M/S ML 34
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

April 29, 2025

Present:

CAH – M. Morillo
CHHS – T. Garcia
CSM – K. Closser
CSS – A. Hasnain
JCAST – S. Konduru
LCOE – H. El-Razouk (Chair)
LIBRARY – D. Lopez (non-voting)
ASI – J. Camiling (Ex-Officio)
VPAA – B. Muscat (Ex-Officio)
Guest – N. Vazquez-Cutler, Articulation Officer
Guest – E. Gonzalez, Graduation
Guest – S. Porraz, Degree Audit

Absent/Excused: CSB – J. Taylor, Guest – J. Ramirez, UGS Office

I. **Call to Order:** 2:04pm

II. **Approval of Agenda:** 04/29/25 – requesting review in following order as time permits: tabled items; earliest approval dates Fall 2025, Spring 2026, Fall 2026 – MSC to approve with edits. Social Work, BA relocated to CHHS. Hayssam will review the new Fall 2025 course and program proposals that were not addressed during the meeting and share comments "red font below" with the committee for voting through email.

III. **Approval of Minutes:** 03/18/25 & 04/01/25 – MSC to approve

IV. **Communication and Announcements:** Hayssam will be on Sabbatical leave during Fall 2025. Bernadette will find out if someone from LCOE could cover as a representative for the fall 2025. Voting completed for next year's chairing: all in favor for Aseem and Kristi to co-chair during Fall 2025 and for Hayssam to chair during Spring 2026.

V. **New Business:** Blended Program Packets – Committee decided to vote by email if not completed today.

NOTE: all remaining proposals below are tabled and will continue review in Fall 2025.

VI. CONSENT CALENDAR ITEMS *earliest approval SPRING 2026*

College of Health and Human Services

AY 24-25 PH 182 (description)
AY 24-25 PH 188I (units/repeatable/title/perquisite) - MSC to approve pending confirmation of the CS#. CSU liability insurance fee, $8 (already exists, no need for approval). There is no "late work and makeup" policy. The "attendance/class participation" policy does not clarify how excused absences will be accommodated. Per Tanisha, the spring 2025 syllabus has the needed language.

College of Social Sciences
AY 24-25 CRIM 134 (description)

College of Science and Mathematics
AY 24-25 EES 31 (lec/lab adjustment)
AY 24-25 EES 124 (grading basis)

College of Arts and Humanities
AY 24-25 FREN 109 (description)
AY 24-25 LING 139 (prerequisites)
AY 24-25 LING 143 (prerequisites)
AY 24-25 LING 151 (prerequisites)
AY 24-25 LING 153 (prerequisites)
AY 24-25 LING 165 (prerequisites)

Lyles College of Engineering
AY 24-25 ME 140 (prerequisites)
AY 24-25 ME 154 (prerequisites)

Craig School of Business
AY 24-25 ACCT 170A (description/title/prerequisites)
AY 24-25 ACCT 170B (description/title/prerequisites)

VII. CONSENT CALENDAR ITEMS earliest approval FALL 2026

College of Science and Mathematics
AY 24-25 BIOL 1B (units/lab/description)
AY 24-25 BIOL 1BL (deactivation)
AY 24-25 BIOL 120 (units/lab/description)
AY 24-25 BIOL 120L (deactivation)
AY 24-25 CSI 117 (unit)

College of Health and Human Services
AY 24-25 PH 185I (units/title/CS#/prerequisites)

VIII. NEW COURSE PROPOSALS earliest approval Fall 2025

College of Health and Human Services
AY 24-25 KINES 140 (Conversion) – MSC to approve pending grade distribution correction on p.2

AY 25-25 NURS 15 – Approve pending: Fix the enrollment limit per section in the proposal form to follow C17 class size (8 – 24). On p. 8 of the syllabus revise “Emergencies occur, and in that case, students are to email the instructor at least an hour prior to the start of the scheduled event.” to read as “Emergencies occur, and in that case, students are to email the instructor as soon as possible. See APM 232 for the unplanned absences policy”. Also, list APM 232 under the “Late Work and Make-up Work” policy on page 9 of the syllabus. Add the course calendar table to the syllabus.

Jordan College of Agricultural Sciences and Technology

AY 24-25 PLANT 169 (Conversion) – MSC to approve change PLANT 170T to PLANT 169 under the grading policy on p.2 of the syllabus, fix the lecture/lab hours distribution, and fees verification.

AY 24-25 PLANT 177 (Conversion) – MSC to approve pending "attendance" policy on p.3 of the syllabus, revise "Make-up exams will be granted at my discretion" to "Make-up exams will be granted for excused absences" to abide by the APM 232 and address unplanned absences. Requires program change (already in process).

AY 24-25 PLANT 178 (Conversion) – MSC to approve pending revision to the attendance policy on p.3 "Make-up exams will be granted at my discretion" to "Make-up exams will be granted for excused absences" to comply with APM 232 and address unplanned absences. Confirm CS# course hours.

Kremen School of Education and Human Development

AY 24-25 LS 101 – MSC to approve pending late assignment policy

AY 24-25 LS 113 - MSC to approved pending: update catalog description to 600 characters. Add prerequisites to the syllabus (upper division standing). Address unplanned absences or remove "in advance" in the "attendance" policy on p.4 of the syllabus. The "Course Policies and Safety Issues" section is not well written, remove unnecessary language from the template.

AY 24-25 LS 153 - MSC to approve.

Craigh School of Business

Process ID 6863037 IS 168 (Conversion) - Approved pending: Prerequisites on p.1 of the syllabus should be "IS 166 (can be taken concurrently)", and "2.5 hours class" to "3 hours class".

Lyles College of Engineering

AY 24-25 ECE 168 (Conversion) - Approve pending: p. 4 of the syllabus, change "Any absence should be reported in advance" to "Any absence should be reported as soon as possible" in the attendance policy. There are paragraphs using the template verbiage under the "Course Policies & Safety Issues" section of the syllabus (check and revise).

College of Arts and Humanities

AY 24-25 LING 150 (Conversion) - Approve pending: Maria shared comments via email. Everything looks good in the proposal. The only detail to notice is that the course calendar shows the dates for SP25 instead of FA25, but I assume it will be changed accordingly once the course is approved and offered.

College of Science and Mathematics

AY 24-25 CSCI 179 (Conversion) - Approve pending: Correct the enrollment limit per section to follow the cap of 25 per C4 classification. Include "No penalties will be applied to late submissions due to excused absences per APM 232" under the late work policy on p.4 of the syllabus. Currently the late work for excused absences is allowed, but it is not clear if it will be penalized either way.

IX. **PROGRAM PROPOSALS earliest approval Fall 2025**

College of Arts and Humanities

AY 24-25 French and Francophone Studies, Minor – MSC to approve.

AY 24-25 Philosophy, BA – MSC to approve pending: Core units add to 16 – 19, not 18. Estilla suggested checking with Sam for possible coding issues. Also, ask the department to add a language to clarify how these units should be fulfilled for students.

AY 24-25 Philosophy – Pre-Law Option, BA – MSC to Approve pending: Core units add to 16 – 19, not 18. Estilla suggested checking with Sam for possible coding issues. Also, ask the department to add a language to clarify how these units should be fulfilled for students.

AY 24-25 Philosophy – Religious Studies, BA – MSC to Approve pending: Core units add to 16 – 19, not 18. Estilla suggested checking with Sam for possible coding issues. Also, ask the department to add a language to clarify how these units should be fulfilled for students.

AY 24-25 Linguistics - TESOL/SLAT, Certificate - MSC to approve pending approval of LING 150 (on the agenda)

AY 24-25 Music – Music as a Liberal Art, BA - MSC to Approve.

AY 24-25 Linguistics, Minor – *Tabled*
AY 24-25 TESOL/SLAT, Minor - *Tabled*

College of Science and Mathematics
AY 24-25 Water, Minor - Hayssam and Jayne will arrange a meeting including Kristi, Bernadette, Estilla, and Sam about the unit double counting issue that currently does not follow APM 201 (?). The suggestion is to modify the proposal to only double-count 6 units instead of the current 9 (as a temporary accommodation). Confirm support memos do not need to be included.

Craig School of Business
AY 24-25 Business Administration – Accelerated Option BS (CGE) - tabled

College of Social Sciences
AY 24-25 Latin American Studies, BA – tabled

College of Health and Human Service
AY 24-25 Social Work, BA – tabled

X. PROGRAM PROPOSALS earliest approval Fall 2026

College of Science and Mathematics
AY 24-25 Computer Science, BS – tabled

College of Health and Human Service
AY 24-25 Health Promotion and Behavior, BS (Public Health Title Change) - tabled

Adjourn: 3:30pm