

**BURLINGTON TOWNSHIP BOARD OF EDUCATION
PUBLIC WORK SESSION
January 22, 2020**

I. CALL TO ORDER

The January 22, 2020 Work Session Meeting of the Burlington Township Board of Education was called to order by Mrs. Maryann McMahon-Nester, President, at 6:11PM in the Board Conference Room, Hopkins Building, located at 710 Jacksonville Road, Burlington, NJ.

II. STATEMENT OF CONFORMANCE

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On January 10, 2020, the Secretary gave notice of this Work Session meeting to be held at 6:00PM. in the Board Conference Room, Hopkins Building. This notice was advertised in the following manner:

- (a) Posted notice on the entranceway; Door #18 of the BTHS Hopkins Building;
- (b) Notices were sent to the Township Clerk, the Burlington County Times and the Trenton Times.

III. FLAG SALUTE

IV. ROLL CALL

	<u>ARRIVAL</u>	<u>DEPARTURE</u>
Mrs. Lisa Bungarden	6:11 PM	9:02 PM
Mrs. Donna Custard	6:11 PM	9:02 PM
Mrs. Marilyn Dunham	6:11 PM	9:02 PM
Mrs. Susan Eichmann	6:11 PM	9:02 PM
Ms. Lisa Hodnett	6:11 PM	9:02 PM
Mr. Christopher Holmes	6:11 PM	9:02 PM
Mrs. Antoinette Minors-Ferguson	6:11 PM	9:02 PM
Mrs. Velina Marie Riggi	6:11 PM	9:02 PM
Mrs. Maryann McMahon-Nester	6:11 PM	9:02 PM
Mrs. Mary Ann Bell, Superintendent	6:11 PM	9:02 PM
Mr. Nicholas Bice, BA/Board Secretary	6:11 PM	9:02 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	6:11 PM	8:44 PM
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed.	6:11 PM	8:44 PM
Mrs Elizabeth Scott, Director of HR/CR	6:11 PM	9:02 PM
Mr. David Serlin, Solicitor	Absent	---

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V. EXECUTIVE SESSION

On the motion of Mrs. Minors-Ferguson, seconded by Mrs. Custard, to recommend to adopt a resolution to move into Executive Session at 6:13PM.

9 Ayes, 0 Nays, motion carried.

RESOLUTION

RESOLVED, THAT PURSUANT to Section 8 of the Open Public Meetings Act, the public shall be excluded from this portion of the meeting involving the discussion of:

1. Matters Relating to the Employment Relationship

a. Mid-year personnel review

- YS teacher improvement plan
- HS coaches improvement plan (2)

Mrs. Hodnett stepped out of session at 6:16PM.

- HS CST member improvement plan/partially effective rating for two years.

Mrs. Hodnett returned to the session at 6:35PM.

- b. HS Spanish (2 LTS - 1 filled; 1 to replace, due to retirement and a leave of absence. Difficult to find LTS with Spanish certificate; may look to transfer internally for coverage.)
- c. Administrative absences due to leave of absence and an accident is being covered internally among other administrators.

FURTHER RESOLVED, that discussion of such subjects in Executive Session will be disclosed to public at some later time.

On the motion of Mrs. Custard, seconded by Mrs. Eichmann, to approve the return to Regular Session at 6:48PM. 9 Ayes, 0 Nays, motion carried.

Mr. Holmes left the meeting at 6:48PM and returned to session at 6:51PM. **Appendix WS1**

VI. BOARD DISCUSSION

The Board needs to discuss ASAP mid-year goal status review. The 2020-2021 Budget calendar and goals were also reviewed.

Mr. Holmes left the session at 7:38PM and returned at 7:45PM.

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VI. BOARD DISCUSSION (Continued)

The Board reviewed a few NJSBA field services programs and training options:

- continuous improvement
- effective meetings
- 12 common mistakes
- education reform initiatives

The Pre-K lottery drawing and a Peer Leadership presentation will be at the February Work Session.

VII. BOARD AGENDA REVIEW

The Board reviewed the upcoming agenda for the public meeting on January 29, 2020.

VIII. COMMITTEE REPORTS

Burlington Township Foundation Liaison - [see report](#)

Negotiations Committee - Mrs. Custard met with the Committee and they are working on negotiations with the BTPSA.

XI. EXECUTIVE SESSION

On the motion of Mrs. Eichmann, seconded by Mrs. Riggi, to recommend to adopt a resolution to move into Executive Session at 8:54PM.

9 Ayes, 0 Nays, motion carried.

RESOLUTION

RESOLVED, THAT PURSUANT to Section 8 of the Open Public Meetings Act, the public shall be excluded from this portion of the meeting involving the discussion of:

1. Matters Required by Law to be Confidential
 - a. HIB report review

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XI. EXECUTIVE SESSION (Continued)

FURTHER RESOLVED, that discussion of such subjects in Executive Session will be disclosed to public at some later time.

On the motion of Mrs. Minors-Ferguson, seconded by Mrs. Eichmann, to approve the return to Regular Session at 9:04PM. 9 Ayes, 0 Nays, motion carried. **Appendix WS2**

XII. ADJOURNMENT

On the motion of Mrs. Eichmann, seconded by Mrs. Eichmann approval was made to adjourn at 9:02PM. Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

Respectively submitted,



Nicholas Bice
Business Administrator/Board Secretary

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BURLINGTON TOWNSHIP BOARD OF EDUCATION

A Resolution Providing for a Meeting Not Opened To the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

Whereas, the Board of Education of the Township of Burlington is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an executive session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the said Board of Education of the Township of Burlington to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family, circumstances and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

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- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

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Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Burlington assembled in executive/public session on **January 22, 2020** that at 6:13PM to 6:48PM an **executive session** was closed to the public on **January 22, 2020** designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Board of Education that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Board of Education of the Township of Burlington at an executive/public meeting held on **January 22, 2020.**

Respectfully submitted,



Nicholas Bice
Business Administrator/Board Secretary

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BURLINGTON TOWNSHIP BOARD OF EDUCATION

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