



DE Class Coaching will continue in Spring 2022!

DE Class Coaching is a nurturing and collegial process designed to support our DE instructors in their efforts to provide excellent learning experiences for their students.

Funding

- Funded through HEERF
- 3 TEs each for Peer Reviewers & Coaches/Trainers

Peer Coach Information

- Fall 2021 & Spring 2022 Peer Coaches
 - Francisco Acoba (LLL)
 - Mindy Case (M&S)
 - Kuan-Hung Chen (A&H)
 - Kahelelaniokahakai Cruz (A&H)
 - Mary Ann Esteban (M&S)
 - Shawn Ford (LLL)
 - Susan Inouye (LLL)
 - Guy Kellogg (LLL)
 - Lisa Kobuke (LLL)
 - 'Iwalani Koide (LLL)
 - Jaclyn Lindo (SS)
 - Rachel Lindsey (M&S)
 - Mackenzie Manning (M&S)
 - Neghin Modavi (SS)
 - Adam Moura (A&H)
 - Nicole Otero (LLL)
 - Donovan Preza (A&H)
 - Carl Polley (LLL)
 - Lauren Tamamoto (CULN)
 - Caroline Torres (LLL)
 - Maegen Walker (SS)



- Beryl Yang (A&H)
- 2 Head Coaches/Trainers
 - Kelli Nakamura (A&H)
 - Nadine Wolff (M&S)
- Each Peer Coach will be responsible for reviewing 16 DE classes per 3 TEs
- Peer Coaches will be trained (8/17 - 9/3 for Fall 21; 1/7 - 1/28 for Spring 22)
- Peer Coaches will be assigned a Head Coach to ensure consistency and with whom they can work as needed

DE Class Information

- In Fall 21, we focused on classes that were online pre-COVID (approx. 200 classes)
- In Spring 22, we are focusing on classes that went online during COVID, but which are expected to remain online (approx. 200 classes)
- A "class" is an instance of an ALPHA# taught by a specific instructor (so ENG100 taught by Dooley is a separate class from ENG100 taught by Sunahara)
- Instances of the class from the previous or a recent semester will be reviewed so that there's no interference with current classes (though instructors can share updated information with the coaches as desired)

DE Class Instructor Information

- Instructors for the classes that will be coached will be notified ahead of time and linked to resources
- Each instructor will choose whether to have the [CoRe](#) or [BaRe](#) rubric applied to the class (see below for quick comparison)

 Basic Requirements (BaRe) Rubric <small>(recommended for relatively new online classes)</small>	 Collaborative Reflective (CoRe) Rubric <small>(recommended for established online classes)</small>
There are 5 standards required of every online class in order to meet Federal and ACCJC Requirements.	The CoRe peer review is intended to spark a conversation of substance between an instructor and peer reviewer(s) about a DE class.
PROCESS: Instructor fills out a form with information about the class, then Peer Coach reviews class using BaRe rubric. Finally, instructor and Peer Coach meet to discuss.	PROCESS: Instructor and Peer Coach fill out CoRe rubric together, discussing the class as they work. They have equal say in what goes into the rubric.
FOCUS: Federal & ACCJC Requirements <ul style="list-style-type: none"> ● Course SLO check ● Regular & Substantive Interaction (RSI) ● Student Identity Verification ● FERPA ● Online Content Accessibility (ADA) 	FOCUS: Federal & ACCJC Requirements (see BaRe) PLUS: <ul style="list-style-type: none"> ● Class Design ● Facilitation/Practice ● Assessment ● Continuous Improvement

PRIVACY: Rubric is filed with DE Coordinator and is CONFIDENTIAL. Instructor may share rubric however they wish (including in self-assessment documents).

REPORTING: Appropriate DCs, Deans, VCs, and Chancellor will receive a list of classes in and out of compliance with Federal and ACCJC Requirements.

RECOMMENDED RESPONSE WHEN NON-COMPLIANCE: DCs and other supervisors will determine whether or not a class continues to be offered when out of compliance with Federal and ACCJC Requirements. We recommend the following:

- Allow the class to continue to be taught for 1 year, during which time the instructor will receive support in meeting Federal and ACCJC Requirements.
- If after 1 year the class is still out of compliance, discontinue the class UNTIL it is in compliance. Instructor will continue to receive support.

Questions?

Please direct questions to Leigh Dooley (ldooley@hawaii.edu).