

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
January 3, 2022

Minutes of the regular meeting of the Board of Education of Maine Township High School District 207, Cook County, Illinois, held in the District 207 Administration Center Boardroom on January 3, 2022.

1. CALL TO ORDER/ROLL CALL

President Besler called the regular meeting of the Board of Education to order at 6:00 p.m. The Board Secretary called the roll.

MEMBERS PRESENT

Paula Besler
Linda Coyle (attended remotely)
Jin Lee
Carla Owen
Sheila Yousuf-Abramson

MEMBERS ABSENT

Teri Collins
Ashley Kilburg

OTHERS PRESENT

Ken Wallace
Mary Kalou
Shawn Messmer
George Dagres
Katie Di Sanza
Mike Pressler
Ben Collins
John Aldworth
Brett Clark
Ginny Edwards

2. 207's BEST AWARD FOR ACADEMIC ACHIEVEMENT

A. Maine South – Alexander McNeilly

Maine South Principal Dr. Ben Collins introduced Alexander McNeilly as South's 207's Best for Academic Achievement. Dr. Collins began by saying that not only did Alex score a near perfect SAT but has one of the highest GPA's while taking the hardest courses at South. Alex made the most of the pandemic teaching himself college level math. Alex is on the Math Team and excels at computer programming. Alex is interested in augmented reality and joined VRAR Chicago where he presented on parent and student VRAR resources at the global summit. Alex's teachers describe him as an intellectual and an exceptional leader who is self-aware, multi-faceted, kind and trustworthy and genuinely cares for his classmates. Alex introduced his Mom, grandparents and cousin and plans to attend MIT in the fall.

B. Maine East – Stella Tsogtjargal

Maine East Principal Dr. Mike Pressler introduced Stella Tsogtjargal as East's 207's Best for Academic Achievement. Dr. Pressler stated that Stella is a dynamo with a general effervescence. Stella has taken a very challenging AP course load at East along with years of accelerated Spanish and Art. Stella is a PE Leader, a member of Gifted Lyceum, Schuler Scholar and is a National Speech and Debate Association All American. In addition, Stella is a member of Scholastic Bowl, Astronomy Club, Rotary Interact, ME Cares, NHS and Art NHS. Stella's teachers add that she is a true scholar and leader, is very passionate about her culture and heritage and is always mindful of opinions and the needs of others. Stella introduced her parents and sister and plans to study astrophysics at Brown University.

C. Maine West – Marc Rizkalla

Mr. John Aldworth introduced Marc Rizkalla as West's 207's Best for Academic Achievement. Mr. Aldworth read from a letter written by Dr. Eileen McMahon and said that Marc is mindful of his blessings, especially his supportive parents who motivate him daily and his teachers who are invested, effective, and make learning engaging and entertaining. Marc is involved in volleyball, Westerner, National Honor Society, Science NHS, Pi Sigma Pi and the Principal's Leadership Team. Marc is very strong academically with a special interest in engineering, CAD, Computer Science and Cybersecurity. Mark's teachers note that he is hard working, conscientious, friendly, and incredibly kind and thoughtful. Math introduced his Mom and Dad who he is grateful for, and plans to study engineering in the midwest.

3. COMMUNICATIONS

A. Public Comments

There were no public comments.

B. Update from Superintendent

Dr. Wallace noted that students did not miss any days of school during the first semester. The start of semester two has been more challenging. Although we are positioned to move into virtual if necessary, the District will try at all costs for students to stay in person.

C. Updates from Board Members

Member Lee wished everyone a Happy New Year with this year's Lunar New Year being the Year of the Tiger. Mr. Lee stated this will be a great year in which we will have strength and overcome obstacles.

D. Finance Update

Member Yousuf-Abramson updated the Board on the Finance meeting held on December 13, 2021. Discussion was held on the Joint Furniture Purchasing Agreement where as a member, the District receives volume discounts. The furniture will be installed by August, 2022. Other items discussed were PTAB refunds and interventions and budget timeline and parameters. The District plans to run a deficit no larger than \$3.8 million due to flat State and federal funding and a tax abatement of \$2 million in the debt service fund.

E. Buildings & Grounds Update/Construction Update

Assistant Superintendent for Business Ms. Mary Kalou ran through the current construction projects which include the new double level cafeteria at Maine West which will open on January 4, 2022. Also reviewed were large change orders for bid package three work. Classroom furniture that is being replaced will be donated to a local non-profit organization benefiting Chicago Public Schools.

F. Policy Committee Update

Member Lee noted a Policy Committee meeting was held on December 15, 2021. A variety of policies were reviewed and will go for first reading at tonight's meeting. These policies will be further reviewed at the next Policy Committee meeting.

4. MONTHLY STATUS OF FINANCES

A. Monthly Finance Report

Ms. Kalou updated the Board on the November financials noting revenues are consistent with previous years. Revenues are slightly behind as the bond sale funds have not yet been received.

B. Budget Parameters and Timeline - 2022-2023

The budget forecast shows a deficit of no larger than \$3.8 million due in part to the \$2 million abatement of Debt Service and flat State and federal funding.

C. SSCRMP Renewal

January 1, 2022 is the renewal date for property and liability insurance through the Secondary School Cooperative Risk Management Program (SSCRMP) for which District 207 is a member. The market has been challenging with cyber security issues however the renewal only increased by 2.26%. The District is happy and benefits from this program.

D. PTAB Update

Ms. Kalou was happy to express that the District has a strong preservation of tax base revenue at nearly 70% when intervening in property tax refund requests at the circuit court and Board of Review level. The payback greatly outweighs the intervention cost. The Board is very pleased with Ms. Kalou's work on this.

5. INSTRUCTIONAL SERVICES

There were no reports this month

6. OTHER ITEMS

A. Monthly FOIA Requests for December, 2021

Superintendent Wallace noted that two FOIA requests were received in December and have been responded to.

7. BOARD POLICIES - 1ST READING

- A. 2:20 - Powers and Duties of the Board; Indemnification
- B. 2:110 - Qualifications, Term and Duties of Board Officers
- C. 2:120 - Board Member Development
- D. 2:220 - School Board Meeting Procedure
- E. 2:260 - Uniform Grievance Procedure
- F. 3:40 - Superintendent
- G. 4:165 - Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- H. 4:170 - Safety
- I. 4:175 - Convicted Child Sex Offender; Screening; Notifications
- J. 5:10 - Equal Employment Opportunity and Minority Recruitment
- K. 5:50 - Drug and Alcohol Free Workplace; E-Cigarette, Tobacco and Cannabis Prohibition
- L. 5:90 - Abused and Neglected Child Reporting
- M. 5:100 - Staff Development Program
- N. 5:150 - Personnel Records
- O. 5:185 - Family and Medical Leave
- P. 5:200 - Terms and Conditions of Employment and Dismissal
- Q. 5:220 - Substitute Teachers
- R. 6:210 - Instructional Materials
- S. 6:230 - Library Media Program
- T. 6:260 - Concerns about Curriculum, Instructional Materials and Programs

The previous policies were reviewed by the Policy Committee at its meeting on December 15, 2022. Further review and discussion will be held at the next Policy meeting.

8. NEW COURSE PROPOSAL - INTRODUCTION TO PSYCHOLOGY - 1ST READING

This is a semester course opportunity for students to take a psychology course that does not fall under AP. This is also a companion to Sociology, another one semester course. There is no increase in FTE.

*ACTION ITEMS: Items for which a roll call vote will be made

*9. CONSENT AGENDA

A. Minutes Approved

1. Public Hearing, December 6, 2021
2. Regular Board Meeting, December 6, 2021

Resolution: That the Board of Education approves the minutes of the December 6, 2021 Public Hearing and December 6, 2021 Regular Board Meeting.

Motion on 9A1-A2 by Sheila Yousuf-Abramson, second by Jin Lee

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

Abstain: Owen

B. Board Bills

Resolution: That the Board of Education approves Board bills dated December 31, 2021 in the amount of \$5,517,908.77.

Fund Totals as follows:

DISTRICT 207:	\$5,354,592.01
NSERVE:	156,820.46
ED-RED:	6,496.30

C. Payrolls – December 31, 2021

Resolution: That the Board of Education approves December, 2021 payrolls as follows:

DISTRICT 207:	\$7,875,271.16
NSERVE:	14,503.58
ED-RED:	11,890.06

D. Student Activities Expenditures

Resolution: That the Board of Education approves the report which covers expenditures of the various Student Activities organizations in District 207 for the month of November, 2021 as presented.

E. School Gifts

Resolution: That the Board of Education accepts the recommendation of the Superintendent of Schools and authorizes receipt of the following donations to District 207 schools.

1. Maine South Music Boosters - \$3,51.36 - Maine South Music Activities
2. Maine East Athletic Boosters - \$2,117.88 - Player Stools for Boys & Girls Basketball Teams
3. Craig Fallico - \$8,000.00 - Maine West Scholarship
4. Craig Fallico (Brett J. Harman Memorial Fund - \$3,005.30 - Brett J. Harman Endowment Fund at Maine South

Motion on 9B-E by Sheila Yousuf-Abramson, second by Carla Owen

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

*10. APPROVAL OF BIDS & AWARDING OF CONTRACTS

A. Furniture Joint Purchasing Cooperative

Resolution:

A1. That the District awards furniture using the NCPA Joint Purchasing Cooperative contract NCPA 07-29 to Frank Cooney Company in the total amount of \$178,517.29, which includes delivery and installation.

A2. That the District awards furniture using the PEPPM Joint Purchasing Cooperative contract 529461-019 to Frank Cooney Company in the total amount of \$25,080.01, which includes delivery and installation.

A3. That the District awards furniture using the NCPA Joint Purchasing Cooperative contract NCPA07-29 to Frank Cooney Company in the total amount of \$2,559.70, which includes delivery and installation.

A4. That the District awards furniture using the NCPA Joint Purchasing Cooperative contract NCPA 07-44 to Forward Space in the total amount of \$10,407.97, which includes delivery and installation.

A5. That the District awards furniture using the E&I Joint Purchasing Cooperative contract CNR01146 to Forward Space in the total amount of \$6,640.32, which includes delivery and installation.

A6. That the District awards furniture using the NCPA Joint Purchasing Cooperative contract NCPA 07-44 to Forward Space in the total amount of \$1,410.33, which includes delivery and installation.

A7. That the District awards furniture using the PEPPM Joint Purchasing Cooperative contract Product Line Bid #528897 to Lowery McDonnell Company in the total amount of \$156,310.40, which includes delivery and installation.

A8. That the District awards furniture using the PEPPM Joint Purchasing Cooperative contract Product Line Bid #529977-005 to Lowery McDonnell Company in the total amount of \$4,879.20, which includes delivery and installation.

A9. That the District awards furniture using the Sourcewell Joint Purchasing Cooperative contract #121919 to KI in the total amount of \$231,087.11, which includes delivery and installation.

A10. That the District awards furniture using the Sourcewell Joint Purchasing Cooperative contract #121919 to KI in the total amount of \$1,199.66, which includes delivery and installation.

A11. That the District awards furniture using the Omnia Partners Joint Purchasing Cooperative contract Region 4 #R191802 to Midwest Office Interiors in the total amount of \$379,855.03, which includes delivery and installation.

A12. That the District awards furniture using the Sourcewell Joint Purchasing Cooperative contract #121919 to Midwest Office Interiors in the total amount of \$61,392.83, which includes delivery and installation.

The purchasing cooperative was discussed at the December Finance Committee meeting.

Motion on 10A (1-12) by Sheila Yousuf-Abramson, second by Carla Owen

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

B. Change Order - Design Package 3

Resolution: That the Board of Education approves the increase in the Prime Trade Agreement - PCI #40608 in the amount of \$298,566.00 as presented.

The District wishes to award the work to existing contractors as it is in the best interest of the District and more economical.

Motion by Carla Owen, second by Sheila Yousuf-Abramson

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

***11. WAIVER OF FACILITY RENTAL FEES - CONCORDIA COLLEGE**

Resolution: That the Board of Education enters into a contract with Concordia University for use of classrooms at Maine West from January through May, 2022 to hold graduate cohort classes and that the fees totaling \$1,040.00 be waived as presented.

Dr. Wallace noted that this is a doctoral cohort that we have approved before. It also benefits our staff.

Motion by Jin Lee, second by Sheila Yousuf-Abramson

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

16. CALENDAR ITEMS

January 11, 2022
9:00 a.m.

EDUCATION COMMITTEE MEETING

January 14, 2022
No School

INSTITUTE DAY

January 17, 2022
No School

MARTIN LUTHER KING DAY

January 24, 2022
Finance Committee - 5:00 p.m.
Buildings & Grounds immediately follows

COMMITTEE MEETINGS

February 7, 2022
6:00 p.m.

BOARD OF EDUCATION MEETING

February 14, 2022
Finance Committee - 5:00 p.m.
Buildings & Grounds immediately follows

COMMITTEE MEETINGS

February 21, 2022
No School

PRESIDENTS DAY

A Policy Committee meeting will immediately follow the Education Committee meeting scheduled for 9:00 a.m. on January 11, 2022.

13. COMMUNICATIONS/PUBLIC COMMENTS

There were no communications or public comments.

*14. CLOSED SESSION

- A. Student Personnel
- B. Review of Closed Session Minutes
- C. Appointment, Employment, Compensation, Performance, Discipline or Dismissal of Specific Employees
- D. Probable, Imminent or Pending Litigation
- E. Collective Negotiating Matters
- F. Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, a Threatened, or a Reasonable Potential Danger to the Safety of Employees, Students, Staff, the Public or Public Property

Resolution: That the Board of Education enters into Closed Session at 6:44 p.m. for the purposes of discussing Review of Closed Session Minutes and Security Procedures and the Use of Personnel and Equipment to Respond to an Actual, a Threatened, or a Reasonable Potential Danger to the Safety of Employees, Students, Staff, The Public or Public Property

Motion by Sheila Yousuf-Abramson, second by Carla Owen
Final Resolution: Motion Carries
Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson
Nay: None
Absent: Collins, Kilburg

*15. RETURN TO OPEN SESSION

Resolution: Recommendation to return to Open Session at 6:56 p.m.

Motion by Sheila Yousuf-Abramson, second by Jin Lee
Final Resolution: Motion Carries
Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson
Nay: None
Absent: Collins, Kilburg

*16. PERSONNEL ACTION

A. SUPPORT STAFF RESIGNATION

JACK SULLIVAN - SPECIAL EDUCATION TEACHER ASSISTANT - MAINE SOUTH (8/17/2015)
Resignation effective January 14, 2022

MARY KENDALL - ADMINISTRATIVE ASSISTANT - SPECIAL EDUCATION/LIBRARY - MAINE SOUTH (10/27/20)
Resignation effective January 7, 2022

MARLON CRUZ - ADMINISTRATIVE ASSISTANT - MAINE EAST (11/12/2018)
Resignation effective January 10, 2022

ANDREW POWELL - ENTERPRISE APPLICATION INTEGRATION & MAINTENANCE SPECIALIST (8/29/2017)
Resignation effective January 21, 2022

B. SUPPORT STAFF APPOINTMENT

ATHENA REINHARD - ADMINISTRATIVE ASSISTANT - SPECIAL EDUCATION - MAINE EAST
Start Date: December 9, 2021 (replaces KH)
Salary: Level III, \$35,069.00

SOPHIA LEWIS - DIRECTOR OF INFORMATION SERVICES - DISTRICT 207

Start Date: January 31, 2022 (replaces MO)

Salary: \$126,000.00

ADRIAN GARCIA - 10 MONTH SECURITY - MAINE EAST

Start Date: January 3, 2022 (replaces GD)

Salary: Step 4, \$27,400.00

STEPHANIE MAJKOWICZ - SCIENCE TEACHER ASSISTANT - MAINE EAST

Start Date: January 3, 2022 (replaces EL)

Salary: Step 7, \$23.63 per hour plus \$.80 p/h education stipend

C. CERTIFIED STAFF RETIREMENT

EILEEN ODEGARD - MATH TEACHER - MAINE EAST (8/19/2004)

Revising retirement date from end of 2022-2023 to the end of 2023-2024 school year

D. SUPPORT STAFF RETIREMENT

MICHAEL LANCIA - CUSTODIAN - MAINE EAST (5/12/1986)

Retirement effective February 2, 2022

JOY KLARKOWSKI - ADMINISTRATIVE ASSISTANT - MAINE WEST (8/21/2000)

Retirement effective February 1, 2022

E. CERTIFIED STAFF REQUEST FOR REDUCTION IN FTE

JENNIFER CONLON - SOCIAL SCIENCE TEACHER - MAINE EAST (8/18/2005)

Reduction in FTE from 1.0 to .2 beginning with Semester 2 of the 2021-2022 SY

F. CERTIFIED STAFF APPOINTMENT

JENNIFER HARRELL - SOCIAL SCIENCE TEACHER (.67 FTE)/.33 SOCIAL SCIENCE TA - MAINE EAST

Start Date: January 3, 2022 (picking up FTE from JC)

Salary: Teacher: Col 3, Step 7 @ .67 FTE, \$27,674.04/TA: Step 2 @ .375 FTE, \$7704.89 (includes education stipend)

WILLIAM RASCH - SPECIAL EDUCATION TEACHER - FROST ACADEMY

Start Date: January 3, 2022 (replaces ME)

Salary: Col 3, Step 5, \$39,108.82 (prorated based on start date of 1/3/2022)

G. SUPPORT STAFF DISMISSAL

MATTHEW BROD - PART TIME LONG TERM SUBSTITUTE NURSE (11/9/2021)

Dismissal during probationary period effective January 3, 2022

Resolution: That the Board of Education approves for the official records the previously mentioned personnel items as amended.

Motion on 16A-G as amended by Jin Lee, second by Sheila Yousuf-Abramson

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

17. OTHER ITEMS

There were no other items.

*18. OTHER BUSINESS - Approval of Closed Session Minutes from December 6, 2021

Resolution: That the Board of Education approves Closed Session Minutes from December 6, 2021.

Motion by Jin Lee, second by Ashley Sheila Yousuf-Abramson

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Yousuf-Abramson

Nay: None

Abstain: Owen

Absent: Collins, Kilburg

*19. ACTION ON OTHER CLOSED SESSION ITEMS

There were no other items.

*20. ADJOURNMENT

Resolution: Motion to Adjourn the Board Meeting at 6:58 p.m.

Motion by Carla Owen

Final Resolution: Motion Carries

Aye: Besler, Coyle, Lee, Owen, Yousuf-Abramson

Nay: None

Absent: Collins, Kilburg

There being no further business to come before the Board, President Besler adjourned the Board meeting at 6:58 p.m.

Ginny Edwards, Secretary

Paula Besler, President