

Ways To Describe HGAPS:

- [HGAPS](#) is a non-profit organization that exists to work on Wiki-related projects. HGAPS provides advocacy and dissemination of high-quality psychological research (e.g., evidence-based practices), mental health awareness and community resources, to close the gap between clinicians, researchers, students, and the public. [HGAPS Total Contributions](#).
- A student-based non-profit (501c3) and psychology service club at UNC that is dedicated to bridging the gap between students, clinicians, researchers, and the public by creating and spreading accessible and free resources.

CV Resources

- <https://www.resume-resource.com/resume-power-verbs-synonyms/>
- <https://www.theladders.com/resume-reviewer>

Sections:

- Education
- Research Experience
- Service
- Skills
- Leadership experience
- Award
- Presentations
- Publications
- Honors
- Awards and Grants
- Professional Affiliations
 - Ex) HGAPS
- Teaching
- Extracurriculars
- Employment
- Technical Expertise
 - Ex) Linear regression in SPSS
- Personal (Name, Email, Phone Number, Address)

Formatting:

Tips:

- Put the most important things you want them to see first after education listing. Options: Research Experience, Clinical Experience, and Leadership Positions.

- If you want to put down a job, experience, roles, internships not specifically research, leadership or clinical under a section called: Other Professional Development
- Provide a brief, general and informative description sentence under the study, lab, clubs, training etc. to provide context.
- You can do the CV format two different ways when it comes to describing the position or training under the :
 - Under each general info of the position/experience listed provide a sentence or so about responsibilities of your role. Also provide skills gained
 - Provide bullet points of what you did in that role or what you learned/ got qualified to do for training underneath.
 - Begin each sentence with an action verb, past tense for jobs that have concluded such as: Discussed, Managed, Analyzed, etc. for more look here (<https://www.resume-resource.com/resume-power-verbs-synonyms/>)
- [Optimizing resumes for ATS](#)
- [Top Soft Skills](#)
 - Acting as a team player
 - Flexibility
 - Effective communication
 - Problem-solving and resourcefulness
 - Accepting (and applying) feedback
 - Confidence
 - Creative thinking

Suggestions for Skills for Each Team:

Screening Center

1. Excerpt from Lizzie's CV

Screening Center (January 2019-Present)

- Leading team of 10 undergraduates to create online screening center to be used in UNC graduate training clinics and by general public
- Creating infographics describing assessments
- Collaborating with training clinic clinicians to round out online assessment battery on Qualtrics
- Disseminating information on high quality EBA on Wikipedia and Wikiversity
- Collaborating with computer science students and clinicians to create clinically useful website

Screening Center (Fall 2018)

- Lead and taught team of 10 undergraduates at UNC
- Converted 15 assessments to Qualtrics questionnaires assessing different psychological disorders
- Created various kinds of questions, piped scoring, added embedded code
- Built page on hgaps.org website for the screening center
- [Example: SCARED](#)

a.

2. *Way to describe this team:*

- a.** Team Screening Center specializes in creating online versions of psychological assessments and making them available to clinicians, graduate students, and the public. We use the Qualtrics platform to turn assessments once only available in paper form into online copies online that guide those in need to helpful support materials. The Screening Center, built in collaboration with the Society of Clinical Child and Adolescent Psychology (SCCAP), will be available on the HGAPS website and will be used by the graduate training clinics at UNC, elsewhere on campus, and at other campuses across the nation.

3. *Skills and experience gained from this team:*

- a.** Building online questionnaires with Qualtrics software; embedding scoring; piped scoring for participant feedback; refining database construction for statistical analysis; constructing customized end of survey messages with resources and scores
- b.** Any others?

4. *Metrics and other things to list:*

- a.** Which assessments you have built and how many
- b.** An example survey (we will get to this today)

Outreach

1. *Way to describe this team:*

2. *Skills gained from this team:*

Wiki Content Editors

1. *Way to describe this team:*

- i.** The Wiki Content Editors are responsible for creating Wikipedia and Wikiversity pages dedicated to evidence based assessment and disseminating said information out to the general public and to clinicians. This branch will essentially create an online catalogue of information on the “Best of the Free” assessments,

2. *Skills gained from this team:*

- a.** Wikipedia editing
- b.** Research
- c.** Experience with journal articles
- d.** Collaboration and teamwork

13 Reasons Why

1. *What to describe this team:*

2. *Skills gained:*