



Cougar Club Meeting

July 18, 2022

6:03 pm

-Minutes-

Attendance

1. **Welcome Intro** – Robyn welcomed attendees to meeting and explained new voting structure for our Board meetings. Team rep can be a coach or parent and they will have voting rights at the meetings on athletic booster ideas and programs. Coach Dunbar is getting Twitter and new Athletics Zone website set up. Robyn mentioned everyone should join Remind to get latest message and info from Coach Dunbar.
2. **Treasurer Report** – Melanie gave a brief update. Year end 6/30. New year effective 7/1. Deposits are in process and she will have a balance next week once she receives the books.

3. Jeff Dunbar – Athletics Director Report

Mr. Dunbar update:

- **General Fund** – Met w/former Treasurer to get account straightened out. Coach needs memberships now/asap (Approx. \$20k income).
- **Sponsorships Status** – In process. Form has been posted on Facebook, emailed, and hard copies provided at meeting.
- **Membership pass (key ring)** for year. \$40, \$75, \$175 is new pass prices. Need to start selling these asap. Covers all sports all year for all home games. Not playoffs or away.
- **Football schedule** – Welcome back event in Clayton 26th. Leesville Road Hall of Fame, Heritage Home coming, Sr. Night Rolesville.
- **Fundraising** – Sport club can keep 100% of 50/50 raffles.
- **Football Concession - volunteers signed up so far, need 10-15 volunteers at each:**
 - August 13 - Cheer
 - Aug 19 - Wrestling
 - Aug 26 - Women's soccer @ Clayton
 - Sept 2
 - Sept 8 – JV
 - Sept 16 – Hall of Fame Week
 - Sept 29 – JV
 - Oct. 6 – JV
 - Oct. 14 - Mens soccer Heritage
 - Oct. 20 – JV
 - Oct. 28

- **Sign-up Genius for concessions** – Robyn noted that if a sport club signs up for a game, that sport is in charge of making sure volunteers are at the game. Smaller sports can do JV.
 - **WFHS concessions** will do pizza, popcorn, candy, chips. Board is working on replacing refrigerator/heaters and possibly getting a freezer. Timeframe for football game concessions is: 6-10pm. Coach Dunbar is attending a County mtg to determine what can be sold, pre-packaged, etc.
 - **VFW** - Robyn is working on proposal to get their Chuck Wagon to grill hotdogs, hamburgers and brats at games and HSOT. VFW vote on our proposal is on July 28.
 - **Stadium** – Coach Dunbar is working on getting press box, paint, carpet, and equipment power washed.
4. **Prep has begun for the HS OT – Saturday, Aug. 13, 6-10pm.** Robyn reviewed all of the vendors needed for this event. Hospitality tent, concessions, band for national anthem, etc. There will be 8 teams, playing at 6pm, 7pm, 8pm, and 9pm (4 events). If VFW cannot come to HSOT, then may need to look into Food trucks. Robyn asked for any good food truck referrals from attendees. Other than HSOT – vendor must be on Approved Vendor list for Wake County.
- a. **HSOT Logistics**
- i. **Setup/Cleanup**
 - ii. **Hospitality Tent** – This tent will be for the coaches and referees, food and volunteer to make sure they have what they need. Need a dedicated volunteer to work this tent.
 - iii. **Guest Tents/Tables/chairs**
 - iv. **Food** (Prime, Marcos, snacks, drinks, ice)
 - v. **Trash**
 - vi. **Water Tent or coolers**
 - vii. **Tickets Takers** – Cash or square. Fee will be \$10 (\$1 goes to Boys/Girls Club). Ages 6 and under are free. Nick already added it to HSOT website.
- b. **Gate income** – Potentially \$10-20k. Ticket sales go to General Fund.
5. **Cougar Camp** – Melanie will order some apparel to sell at the Cougar camp.
6. **Game Concessions** volunteers for all sports – Student Athletes and Clubs can volunteer, as long as they do not handle money.
7. **Other:**

BoosterHub – More info coming soon.

Committee Chairs needed:

- **Apparel** – Open. Responsible for ordering, come into school to sell. 1x/month in school and events. Need someone to handle this.
- **Concessions(restocking)** – Open. Touch base w/Team Rep and do restocking. The idea is that this volunteer does not actually run the concessions but makes sure they have

supplies and happen. Chair for Concessions would have to keep track of who is volunteering.

- Corporate Sponsorship – Open.
- Fundraising Event – Open – Ideas: wine/spirit pool to bring all teams together.
- WFHS Cougar Club Membership – Covered by Caryn McDaniel.
- Tech/Social Media – Open. Responsible for sharing and updating social media and webpages w/meeting info, team successes, all Americans, promote athletes, share spirit night dates.

List of upcoming dates:

8/2 First official Booster Mtg

8/8 Parent Meeting

8/11 Open House Cougar Camp. Freshman orientation.

8/13 HS OT Jubilee Event

9/6 Booster Meeting

9/30 Golf Tournament

Meeting adjourned at 7:05pm.



Athletic Booster Club

Proud supporters of Wake Forest High School Athletics

RED COUGAR PARTNER

\$5,000

2022 - 2023 WFHS Cougar Club Sponsorship

- 8'x12' Banner in Trentini Stadium
- (8) tickets to Hall of Fame Banquet
- (3) Family Cougar Club Membership
- Company Name mentions every home game

Name of Organization or Company

WHITE COUGAR PARTNER \$2,500

- 4'x 8' Banner in Trentini Stadium
- (4) Tickets to Hall of Fame Banquet
- (2) Family Cougar Club Membership
- Company Name mentions every home game

First Name Last Name

Address

BLUE COUGAR PARTNER \$1,250

- Size TBD Banner (no smaller than 2'x 4') located in Trentini Stadium
- (2) tickets to Hall of Fame Banquet
- (1) Family Cougar Club Membership
- Company Name Mentions every home game

City/State Zip Code

Phone Number

Email

Signature

Sponsorship Partner \$1,000 and Under

- Contact Robyn Lester
 - o (919)225-7735
 - o wfhsboosterclub@gmail.com

WF Cougar Club Membership

Entry into all home games (except endowment or playoff)

- Individual Adult Membership - \$75
- Individual Student Membership - \$40
- Family Membership - \$175
(max of 5 immediate family members)

PAYABLE BY CHECK

Please make checks payable to:

"WFHS Athletic Booster Club"

Please mail completed form and check to:

Wake Forest High School Athletic Booster Club
P.O. Box 285
Wake Forest, NC 27587

TOTAL: _____

Sponsor Level (please circle one)



RED COUGAR



BLUE COUGAR



WHITE COUGAR

Thank you for our continued support of our athletic programs at Wake Forest High School