

SUNNYSIDE SCHOOL DISTRICT NO. 201

Facilities Department

1831 E. Edison

(509) 836-8740

FAX (509) 836-8435

SMALL WORKS ROSTER APPLICATION

INSTRUCTIONS

STEP 1: Use the **TAB** key or **MOUSE** to navigate to the desired fields and enter information into the form.

STEP 2: Please Fax the signed completed form to 509-836-8435 or mail to the Sunnyside School District, Facilities Department, 1831 E. Edison Sunnyside, WA 98944.

If you have any questions, please call Sheila Stamschror at 509-836-8740 or email to sheila.stamschror@sunnysideschools.org.

REQUEST TO BE ADDED TO SMALL WORKS ROSTER

In compliance with R.C.W. 28A.335.190, the undersigned requests to be added to the Small Works Roster of Sunnyside School District No. 201 and wishes to have the opportunity to submit proposals for the type of work and size of projects as indicated. It



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is understood that a "no response" to three (3) successive requests for proposals may result in removal from the roster. A written "no bid" response shall not be considered as a "no response".

COMPANY NAME: _____

MAILING ADDRESS: _____

PHYSICAL ADDRESS: _____

PHONE NOS. Office: _____ FAX No.: _____

CONTACT E-MAIL: _____

REQUEST FOR QUOTATION SHOULD BE DIRECTED TO:

NAME: _____ TITLE: _____

TYPE OF ORGANIZATION: _____

☐ SOLE PROPRIETOR – DATE FORMED: _____

☐ PARTNERSHIP – DATE FORMED: _____

☐ CORPORATION – DATE FORMED: _____
STATE: _____

AFFILIATED COMPANIES (LIST):

1. _____
2. _____

Is your firm licensed by the State of Washington under provisions of RCW 18.27?

☐ Yes ☐ No

Contractor's License No.: _____

Expiration Date: _____

UBI Number: _____

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**IN ORDER THAT WE MAY PROPERLY EVALUATE YOUR FACILITIES FOR
SUBCONTRACTING PURPOSES, IT IS REQUESTED THAT THE FOLLOWING
QUESTIONS BE ANSWERED IN FULL.**

1. List principals -- (Owner[s], Partners, and Corporate Officials):

1.		
NAME	_____	_____
		TITLE AND DUTIES
2.		
NAME	_____	_____
		TITLE AND DUTIES
3.		
NAME	_____	_____
		TITLE AND DUTIES
4.		
NAME	_____	_____
		TITLE AND DUTIES

2. Bank(s):

1.	_____	2.	_____
3.	_____	4.	_____

3. List principal companies for whom work is performed:

_____	_____
Company	Address
_____	_____
Company	Address
_____	_____
Company	Address
_____	_____
Company	Address

4. For what type of work do you wish to submit proposals? (If more than one type, please indicate. You may also include brochures if available.)



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- ☐ Asphalt Paving
- ☐ Boilers
- ☐ Carpentry
- ☐ Concrete Work
- ☐ General Construction
- ☐ Demolition/Excavation
- ☐ Electrical
- ☐ Environmental Concerns (i.e., asbestos abatement, etc.)
- ☐ Fencing
- ☐ Floor Coverings
- ☐ Cleaning
- ☐ Intercommunication/Telephones
- ☐ Landscaping
- ☐ Moving
- ☐ Painting
- ☐ Playground Equipment
- ☐ Plumbing
- ☐ House Moving/Portable Transport
- ☐ Roofing
- ☐ Security Alarms
- ☐ Fire Alarms
- ☐ Sewer/Septic
- ☐ Sign Installation
- ☐ Sprinkler/Fire Suppression Systems
- ☐ HVAC
- ☐ Industrial Cleaning/Vacuum
- ☐ Window Coverings (Blinds, etc.)
- ☐ Other
- ☐ Other

Comments or explanations:

5. List previous work experience, if any, with other school districts or state agencies. Please include description of work performed, date, approximate dollar value and name of contact person.



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	Name and Address of Client	Name & Tel. No. of Contact Person
a.	_____	_____
b.	_____	_____
c.	_____	_____
d.	_____	_____

6. SMALL BUSINESS CERTIFICATE: "A Small Business concern is a concern, including its affiliates, which is independently owned and operated, is not dominant in the field of operation in which it is bidding, and can further qualify under the criteria established by the Small Business Administration."

Vendor Certifies: ☐ that it is ☐ is not a small business concern.

Total Number of Employees: _____

Union Affiliations: _____

7. Will you provide performance/payment bond, affidavit of intent to pay prevailing wages and insurance certificates for work to be performed when required by the District?

☐ Yes ☐ No

8. Sunnyside School District No. 201 is an equal opportunity and affirmative action employer and will apply to any work performed by you for Sunnyside School District No. 201. Do you comply with these requirements?

☐ Yes ☐ No

9. Are you registered with the State of Washington as a minority or woman owned business?

☐ Yes ☐ No



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(minimum limit \$1,000,000)

10. What are the limits of your general liability insurance? _____
11. What are the limits of your auto liability insurance? _____ (minimum limit \$1,000,000)

12. Project size for which you wish to receive requests for proposals:

☐ \$0 - \$ 15,000 ☐ \$15,001 - \$ 50,000 ☐ \$50,001 - \$200,000

13. Brief history of company:

14. Are you assigning your receivables: ☐ No ☐ Yes

Note: If answer is "yes", please indicate to whom they are assigned:

- 15.

Authorized Company Signature

Title

Printed Name

Date