

Meeting Minutes

Purpose: Access and Functional Needs Committee
Date: Thursday, April 20, 2023
Time: 10 - 11 a.m. **Virtual Only, Next Meeting:** May 18, 2023 10 a.m. - 12 p.m. (regularly scheduled time)
Location: Virtual Join Zoom Meeting [Zoom Link](#) or +16699009128,86721105165,# Passcode: 45678
Captioning link: [4.20.23 CART HSAC AFN Subcommittee Monthly meeting.pdf](#) / Chat link: [4.20.23 CHAT HSAC AFN Subcommittee Monthly meeting.pdf](#)

Minutes

Welcome Remarks and Determination of a Quorum

1. Welcome Remarks, Committee Chair Amanda Hettinger or Co-Chair Sadie Martinez
2. Introductions/Roll Call: Julia Beems, Committee Secretary - Julia Beems, Committee Secretary - Sadie, Julia, Gabby, Sylvia, Shirl, Candice, Olga, Curt, Veronica, Noah, Loni, Charlotte, Connie, Billy
 - New Members
 - Sylvia Caley - Office of Community Living in the Department of Health Care Policy and Financing
 - Olga Gonzalez - Executive Director of Cultivando
 - Candice Johnnie - State Unit on Aging
 - Emergency Preparedness Plans and Emergency Preparedness Training resource for Area Agencies on Aging
 - Introduction of members - Julia, Charlotte, Curt, Noah, Shirl, Charlotte, and Loni
3. Approve Meeting Minutes January 19, 2023 and February 16, 2023 meeting notes - Approve at May Meeting

Old Business

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New Business

1. Strategic goal - [AFN Key Results - Strategic Plan](#)
 - Please share what your organizations emergency management objectives are
 - Please email Sadie any of your organization's mission, vision, and/or objectives.
2. Monthly Updates - Please fill out for annual report
 - [2023 HSAC Annual Reporting tool \(Monthly\)](#)
3. Updates
 - State to State training requests: Sadie: presenting on the inclusion of CMIST - Lots of out of state requests, DU graduate emergency preparedness program, State of Missouri, state employees across nation
 - Upcoming Texas Training May 3, 2023 - What is Access and Functional Needs and Why is it Important?
 - Doctors and Dentists service DD/IDD Panel Discussion May 5, 2023
 - 2023 Conference
 - 25 states were represented
 - Full scale opportunity for just in time use of communication resources
 - Feedback
 - Like:
 - Opportunity for conversations to continue in between sessions
 - Sessions sparked interest and continued thought
 - Networking opportunity and relationship building and connections
 - Change:
 - Consider how to get decision makers to participate and attend (is there a way to encourage those attendees to bring the information shared and presented to bring what they learn to decision makers? Consider incorporating a session/blurb on how participants can bring these pieces back to others/decision makers)
 1. National Planning Course

- For Future Consideration:
 - A directory of the people that are attending so that participants understand/can reference the people and organizations that are in attendance. Can we break this down? State Partners Section, Non-Profit Section, Volunteer Organizations section, Community Partner, ESF's, etc.
 - Loni with the Red Cross in 2024 as a Support Service and/or as an exhibitor space
 - Atlantis and ACCIL(or SILC) as exhibitors - support service resources available to answer questions etc.
 - Hand out at the registration table for AFN Program Trainings (put inside welcome packet if we do a booklet consider putting all QR codes in there with other things again) and/or others that people can continue their learning/training after the conference
 - Children in disasters incorporations - Highlight infant feeding etc. during the "S" conference
 - Invite additional community serving organizations and incorporate more of a community facing component
 - Consider including capacity for defining what department does what and when they step in (Resource Mobilization in Emergency Management)
 - Incorporate resources for mental/behavioral health. How to support individuals/community in the aftermath maybe after a year etc. and how to person to person peer support
 - Incorporate movement activities (work with Olga) to incorporate participants to move. Consider a pre conference morning yoga for participants to participate in
 - Unit on Aging as an exhibitor (include Area Agencies on Aging and outreaching agencies)
- 2023 Conference - 25 states represented, getting feedback from evaluations, will be doing an after action report later, did not put walls up to help people understand what the noise level is like during an emergency and highlight communication technology, and demonstrate their use. Conference feedback from members - has invited Excel Energy back for next year. 2024 conference will be April 10-11, preconference April 9 at the Great Wolf Hotel in Colorado Springs, 2025 will be April 9-10
- Attendee input from committee members

Loni - conference registry of attendees, need an ARC exhibit space, handout that explained upcoming training ideas so attendees have a better CMIST understanding

Curt - need more planners there, saw more rural participation, need an ILC exhibit space

Veronica - need to know the audience, decision makers are not going to attend, push for planners to share with other staff, planners don't always know what they are supposed to do, what should they do with the information (take it to HCC, county commissioners, etc.) - National Planning course. Bigger cities OEM have other agencies (office of civil rights) doing the work without the EM background knowledge, Infant feeding program will be an exhibitor next year.

Gabby - Training catalog was on the table but ran out.

Charlotte - great for networking, support services next year focus on children during disasters, organizations serving children, infant feeding program,

Olga - sound could have been better, have separate rooms for different speakers, no verbal language interpreters, who was the immediate audience, need more community based programs to provide feedback -

blending and sharing back, invite community leaders to provide feedback, mental health supports, have different tracks, have different nontraditional behavioral health practitioners attend (i.e. dance/movement therapy, yoga, acupuncture, massage) to get people moving - they have people in their networks that will be attending and can provide the sessions. make it accessible for everyone, Julia - add Unit on Aging and Area Agencies on Aging as an exhibitor

- 2024 Conference: April 10 and 11 in Colorado Springs, Colo. at the Great Wolf Lodge (Pre-Conference April 9, 2024)
- 2025 Conference: April 9 and 10 in Colorado Springs, Colo. at the Great Wolf Lodge

4. Upcoming Meetings

- Next HSAC AFN will focus on the After Action Report.

Public Comment Period/Open Discussion

Closing Remarks & Motion to Adjourn

Next meeting: May 18, 2023 from 10 a.m. - 12 p.m. (regularly scheduled time)