



CALIFORNIA STATE
UNIVERSITY
E A S T B A Y

ACADEMIC SENATE

<http://www.csueastbay.edu/senate>

510-885-3671

COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Friday, August 20, 2021

TO: Members of the Committee on Budget and Resource Allocation (COBRA)
FROM: Paul Carpenter, Chair, COBRA
SUBJECT: **COBRA Agenda**
MEETING DATE: Wednesday, August 25, 2021, 2-4pm via Zoom

[PLEASE CLICK HERE FOR ZOOM LINK](#)

APPROVED MINUTES

Members Present: Jeffra Bussmann, Paul Carpenter, Dennis Chester, Eric Haas, Erik Helgren, Rafael Hernandez, Michael Lee, Brian Perry, Glen Taylor, Jing-Wen Yang

Guests: Mark Robinson

Members Absent: Monique Cornelius

1. [Land Acknowledgment](#)

Some discussion on the policy behind the land acknowledgement. Agreed to go forward with the reading of the short version.

2. Introductions

3. Elect/Appoint Secretary

Dennis Chester agrees to be secretary for Fall 21

Brian Perry agrees to be secretary in Spring 22

4. Approval of the agenda

(m) Helgren

(s) Lee

Approved unanimously

5. Reports:

- a. Report of the Chair
 - i. 20-21 Chair's [Report](#)
 - **Chair Carpenter may be absent for next meeting because of a personal event**
 - **Attached 2021 report reviewed**
- b. Report of the Presidential Appointees
Rafael Hernandez –
 - **Enrollment is down significantly about 1000 FTES**
 - **EB001 budget letters have been sent out**
 - **Budget more or less flat from last year**
 - **Academic Affairs Space inventory – hoped to be launched in near future**
 - **Some discussion from floor about COBRA's connection to the campus CFO search leading to other questions about other admin positions and re-organizations on campus and COBRA's relationship to them**
 - **Some discussion from floor about the ITAC budget and technology budgets particularly regarding computer refresh policy**

6. Business Items:

- a. [COBRA Policies and Procedures](#)
 - i. Changes or additions for 21-22?
 - **Discussion from floor about process for changing committee procedures – needs EXCOMM approval**
 - ii. DEI audit
- b. COBRA member on [ITAC](#)
 - **Glen Taylor volunteers to serve as COBRA ITAC representative**

7. Discussion:

- a. Setting the agenda for COBRA in 2021/2022
 - i. Carryover from 20-21
 - **Chair Carpenter encourages members to become familiar with SLACK**
 - **Revisiting 20-21 BEC 9 on IT needs for students**
 - **Revisiting CAPR reports to include financial data**
 - **How to better connect with standing committees whose work has financial implications**
 - **Budget literacy for campus**
 - **The cost recovery model**
 - **2403 additional contracts**

- **DEI issues that we discussed last year in developing the Statement on Budget Priorities**
- **Budget issues regarding enrollments**
- **New university advancement leadership**
- **Working with facilities on sustainability goals**
- **Deferred maintenance concerns**
- **Housing issues**
- **Closing the loop on the Statement of Budget Priorities**
 - ii. New initiatives
 - iii. Invited guests

8. Adjournment

- **Dennis Chester agrees to lead next meeting since Chair Carpenter will be away.**