

## **About Encompass Connect:**

Blueprint for a connected future. Developing smarter and more efficient building infrastructures.

We unlock the full spectrum of connectivity through leading-edge technology and services that are easy to use, adopt, and scale to provide the ultimate solution for tomorrow's future-proof enterprises. Instead of thinking of buildings and spaces as brick-and-mortar, we see them as dynamic ecosystems. We power a central connected infrastructure, linking all systems and devices so they deliver smarter outcomes, enhance experiences and efficiencies, and open new business opportunities. We're a one-stop, service-oriented innovation hub, passionate about bringing the connected future to you, today. Follow us on Facebook @EncompassConnect and on Instagram @encompassconnect

Website

<https://encompassconnect.com>

Headquarters

Elk Grove Village, Illinois

## **About the Role:**

The role of the Project Manager is to plan, execute, and finalize projects according to success criteria, agreed upon deadlines, and within budget. This includes risk identification and management of internal resources, coordinating the efforts of team members and third-party resources to deliver projects according to plan.

## **Position Qualifications:**

- 4+ years of related experience.
- Certifications in RTPM Required or ability to rapidly acquire. Experience working both independently and in a team-oriented, collaborative environment is essential. Can conform to shifting priorities, demands, and timelines through analytical and problem-solving capabilities.

- Reacts to project adjustments and alterations promptly and efficiently. Flexible during times of change. Ability to read communication styles of team members and contractors who come from a broad spectrum of disciplines.
- Persuasive, encouraging, and motivating. Ability to elicit cooperation from a wide variety of sources, including upper management, clients, and other departments. Ability to defuse tension among project team, should it arise.
- Ability to bring project to successful completion through political sensitivity. Strong written and oral communication skills. Strong interpersonal skills.
- Adept at conducting research into project-related issues and products. Must be able to learn, understand, and apply new technologies. Customer service skills an asset.
- Ability to effectively prioritize and execute tasks in a high-pressure environment is crucial. Preferred Qualifications: 5+ years' direct work experience in a project management capacity, including all aspects of process development and execution. Strong familiarity with project management software, such as Procore, Fieldwire or Plangrid. Competent and proficient understanding of Telecommunication Systems.
- Solid working knowledge of current technologies. Demonstrated experience in personnel management.
- Plan and schedule project timelines, milestones and resources needed to achieve project goals. Draft and submit budget proposals and recommend subsequent budget changes where necessary. Establish the frequency and content of status reports from the project team, analyze

### **What You Will Be Doing:**

- Project manage multi discipline ICT coordination and design capabilities for all phases from Conceptual/Schematic Design through Construction Documents.

- Review architectural, mechanical, and structural design and engineering plans and consult on space design, material selection, and multimedia systems.
- Design and prepare the layout of floor plans, riser diagrams, schedules, specification notes and details with special emphasis on Structured Cabling.
- Work within a team environment to ensure client standards are met and that all technology systems are incorporated into the overall system design
- Serve as a technical resource for others throughout the firm, providing thought leadership and subject matter expertise
- Provide mentoring and knowledge transfer to junior engineers; keep current with technology trends and standards
- Research, develop and evaluate emerging technology to maximize the firm's services.
- Assure Quality standards with adherence to QA/QC procedures.

**Skills and Qualifications:**

- RTPM required or ability to rapidly attain /PMP Certification a plus
- Thorough knowledge of telecommunications cabling and infrastructure design and implementation
- Knowledge of industry standards including BICSI, IEEE and TIA/EIA
- Knowledge of audio-visual/multimedia and security systems, a plus
- General knowledge of digital media delivery technologies, AV systems and ICT disciplines.

**Compensation: include as needed**

- Competitive pay and benefits
- The position starts with a base of \$70k - \$85k per year
- No commission
- Health insurance

Please send your resume with a short cover letter to

[tim@EncompassConnect.com](mailto:tim@EncompassConnect.com) or

give us a call at (224) 265-4544 to set up a potential interview.