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Title should indicate the novelty of the research: use bold, with an initial capital letter for any proper nouns

***Author Name¹**

Affiliation (Department, Faculty, University, City/Province, Country)

* Email: author email address

Author Name²

Affiliation (Department, Faculty, University, City/Province, Country)

Email: author email address

Author Name³

Affiliation (Department, Faculty, University, City/Province, Country)

Email: author email address

(*) Email Correspondent: correspondence not only to the first author but may be to the second author or others

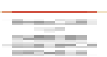
Abstract

The abstract should be clear and informative in one paragraph (not exceeding 200 words). Use Palatino Linotype font in size 12-pt with single spacing. It should succinctly describe your entire paper which contains *the introduction indicating the research gap, purpose, methodology, findings, and research implication*. It should tell the prospective readers what you did and highlight the key findings. Avoid using technical jargon and uncommon abbreviations. The abstract must appear on the top of the first page after the title, author(s) name and affiliation, and email address of **corresponding authors**. Keywords are the labels of your manuscript and critical to correct indexing and searching. They should be well selected and closely related to the topic to facilitate readers' search and should represent the content and highlight of your article.

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(3-5 keywords: keywords help readers find your article, so are vital for discoverability)

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INTRODUCTION

Manuscripts should be typed in MS Word doc. format; using 12-pt Palatino Linotype font; left and right margins are 3 cm; top margin are 2.4 cm and bottom margin are 2.3 cm; 1.15-spaced on A4-sized paper; length: between 5,000 and 7,000 words (including tables, figures, references, and appendices). It is expected that the author will submit carefully written and proofread material.

The introduction should clearly state the purpose of the paper. It includes a review of related literature and research purpose in essay style. The introduction should include key references to appropriate work. It states the significant contribution of the research. All introductions should be presented in the forms of paragraphs, not pointers.

Author should provide an adequate background, and literatures review or in order to record the existing solutions/method, to show which is the best of previous studies, to show the main limitation of the previous studies, to show what do you hope to achieve (to solve the limitation), and to show the scientific merit or novelties of the paper. Avoid a detailed literature review or a summary of the results. Do not describe literatures review as author by author but it should be presented as group of articles per method or topic reviewed which refers to some literatures.

At the end of the introduction, *author should explicitly state the research gaps and show the novelty of the research. Author should also write the research questions or research objectives and the research contributions.* Here is the examples of the gaps analysis statement at the end of Introduction section: “..... (short summary of background) (put here state of the art or overview of previous researches similar to this research)..... A few researchers focused on There have been limited studies concerned on Therefore, this research intends to The objectives of this research are”.

or

“..... (short summary of background) (put here state of the art or overview of previous researches similar to this research) A few researchers focused on There is no researcher concerned on Therefore, this research focuses on This research is aimed to”.

The research contribution should be written here.

METHOD

This section contains author(s)'s sufficient detail of the preparation of the current study dealing with data collection and processing. The author(s) should convey a chronological explanation of the study, covering preparation of research materials, design, and research procedures. Furthermore, it is required to supply an explanation regarding the method(s) used in the research.

Research Design

This subsection contains author(s)'s statements regarding the design of the research selected from one of three approaches in conducting a research, i.e. qualitative, quantitative, or mixed research. Each approach offers various research designs for various research designs. For example, in quantitative study, there are pre-experimental, true-experimental, and quasi-experimental research designs. Meanwhile, qualitative and mixed methods offer other designs. This subsection should be part of section about method. Hence, it also provides brief description of variables of the study.

Population and Sample OR Subject*

For a quantitative study, this section is used to declare the number of population and sample or the subject(s) selected for a qualitative study. In selecting sample and subject, please declare your technique and/or your parameter.

Instruments

Specify in brief about your instrument for data collection. Please mention if there are outcomes of any pilot studies which led to modifications to the current study. Hence, author(s) should describe shortly about equipment, instruments or measurement tools including model number and manufacturer being used. A detail description should be specified chronologically regarding what action has been done and by whom.

Data Analysis

In data analysis subsection, the author(s) is required to process data from previous stage. Different method used may result on different model of data processing. For a quantitative study, author(s) should show how s/he calculated derived variables (to deal with outlying values and missing data). Hence, s/he has to summarize the data. Analysis using software should be completed with details (name and version of the software). For statistical tests, please mention reference for less commonly used tests and what was compared. It is also

suggested to give critical alpha probability (p) value at which differences or relationships were considered to be statistically significant.

Meanwhile, in a qualitative study, the author(s) should mention model to be used in analyzing the data. This brief explanation is further followed by the application of each stage within the selected model.

FINDINGS AND DISCUSSION

This section serves the answers of question(s) stated in the introduction section. This section contains the results of research and analysis done with an emphasis on the answer to the problems. The findings obtained from the research have to be supported by sufficient data (text, tables, and/or figures) that supports further discussion.

The author(s) is also encouraged to show how the answer(s) fits with existing knowledge about the topic. Moreover, the author(s) can use this space to convey his/her interpretations and opinions, which includes the author(s)'s justification towards the essential of findings, suggestions for future study, and the clinical implications of the findings. The discussion should be developed concisely whilst still clearly and totally declaring, supporting, explaining, and defending the answers to the questions as well as other important and relevant issues. In the Discussion section, the author should explore the significance of the results of the work. Make the discussion corresponding to the results, but do not reiterate the results. Often should begin with a summary of the main scientific findings. The meanings of the findings should be shown from current theories and references of the area addressed.

In the discussion section, you are comparing and contrasting the findings of the current research with those from the previous research or the supporting theories. There should be a similarity and contrast analysis. The following components should be covered in discussion: (a) How do your results relate to the original question or objectives outlined in the Introduction section? What is your finding of research? (what/how)? (b) Do you provide interpretation scientifically for each of your results or findings presented (why)? This scientific interpretation must be supported by valid analysis and characterization (why)? (c) Are your results consistent with what other investigators have reported (what else)? Or are there any differences?

Graphs and tables must be centered. Each table or figure must be positioned at the top or bottom of the page. The loading of tables or figures

must be mentioned in the sentence. the text in the table is single spaced or 1.0 . spaced

Graphics are allowed in color. Use contrasting solid colors both for display on a computer screen, as well as for black and white prints, as shown in Fig. 1.

Picture. 2 shows an example of an image with a low resolution that does not comply with the provisions, while Fig. 3 shows an example of an image with adequate resolution. Check that the image resolution is sufficient to reveal important details in the image.

Example: Table 1. Font Size for Papers

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	(Regular)	(Bold)	(Italic)	
10	Table captions (in Small Caps), Image captions, reference items	gist content	item referensi (partial)	
11	Author email address (in Courier), cell in a table		heading abstract (also in Bold)	
11	Heading level 1 (in Small Caps), paragraph		heading level 2, heading level-3, author's affiliation	
11	Author			
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Image captions in one line (eg Fig. 2) are placed on the left, while multi-line captions must be aligned to the left. Image captions with image numbers must be placed after the associated image.

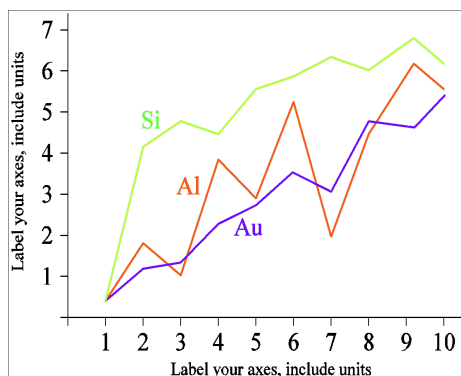


Figure 1. Example of a Line Graph Using Contrasting Colors

CONCLUSION

This section deals with the conclusion (level one headings). The Conclusion section consists of the summary, restatement of the main findings. It should state concisely the most important propositions of the paper as well as the author's views of the practical implications of the result. Tell how your work advances the field from the present state of knowledge. Without a clear conclusion, reviewers and readers will find it difficult to judge the work, and whether or not it merits publication in the journal. Do not repeat the Abstract, or just list experimental results. Provide a clear scientific justification for your work, and indicate possible applications and extensions. You can also suggest future research and point out those that are underway.

ACKNOWLEDGEMENTS

We would like to acknowledge

(Recognize those who helped in the research including individuals who have assisted you in your study: advisors or other supporters, e.g., proofreaders, typists, and suppliers, who may have given materials. Do not acknowledge or mention the names of your co-authors).

This work was supported by the Fund (year).

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REFERENCES

Use **Reference Management Software** such as **Zotero** (<http://www.zotero.org>), **Mendeley** (<https://www.mendeley.com>), etc. for citations and references by following the style of the American Psychological Association (APA) 7th Edition. Careful checking for spelling and grammatical errors should be performed. It is suggested to use Grammar Checker Software **Grammarly** (<http://app.grammarly.com>).

This section deals with references (level one headings). Every source cited in the body of the article should appear in the list of References, and all sources appearing in the list of References should be cited in the body of the article. The references should be more up-to-date (published in the last 5 years). The primary sources cited in your paper are in the forms of journal articles, proceedings, research reports including theses and dissertations that can be accessed online (show the permalink/DOI). There should be at least 80% of the total references cited should be taken from journal articles (primary sources). Check each reference against the source (author name, volume, issue, year, permalink/DOI). Use other published articles in the same journal as

models. The References should be presented alphabetically and chronologically and be set to 12-pt Palatino Linotype font, justified, with single line spacing.