Peer Editing Directions

In the Paper:
To "Highlight" text in specific colors: use the cursor to select a section of text and then click on the underlined <u>A</u> in the toolbar; you have the option to change the text color or to highlight - select 'highlight' and the background color will change
The "Highlighting" color scheme for editing:
- <mark style="background:orange">highlight awkward writing in orange</mark>
- <mark style="background:cyan">highlight in blue to point out repetitive words</mark>
- <mark style="background:lime">highlight in green to remind them to put the period after the (in-text citation).</mark>
    - remember the exception is a block quote longer than 3 typed lines
- <mark style="background:yellow">highlight in yellow to suggest they delete something</mark>
    - examples: I, me, my, mine, myself, we, us, our, ourselves, you, yourself, etc.
    - examples: contractions like it's becomes it is and don't becomes do not
- <mark style="background:magenta">highlight in pink to point out a common misspelling that autocorrect won't find because it is technically a correct spelling, but they have used the wrong word</mark>
    - examples: their/they're/there, to/too, thecause/cause, itsen/than, b/it's

To Make "Comments"
Put the cursor on a word or highlight a section you want to make a comment about a
nd then click "Comments" next to "Share."

Argumentation and Citation:
Cross check the authors or article titles in the in-text citations with the alphabetized sources in the Works Cited page.
- <mark style="background:lightgrey">highlight in light grey if the in-text citation does NOT have a matching TAG statement</mark>
- Use COMMENTS to label all Five Elements of An Argument

Other Comments
- remind them to explain how their information relates to thesis/claim
- questions that might help the writer know where to expand on an idea
- sections that were confusing
- sections that were powerful or important
- sections that might look like obvious cut/paste but the writer forgot the "quotation marks" (source).
- sections that have too many quotes
- suggestions for transitions

Additional:
[use square brackets and then type inside of them to insert information for them - then put your initials so they know who helped them - NL]