

PAC Monthly Meeting | Minutes

Meeting date | time 10/13/22 | 4:30 pm | Meeting location Tech Room BES

		<u>Attendees</u>	
Meeting called by	Kelsey Trausch 4:32pm	Rebekah Maynard	Emily Smith
	Motion: Jamie Dearmonet	Kelsey Trausch	Chelsey Feecken
	2 nd : Chelsea Hill	Kyle Drake	Terri Schaaf
Type of meeting	Monthly	Chelsea Hill	Emily Drake
Facilitator	Kelsey Trausch	Amy Hughes	Jamie Dearmont
Note taker	Rebekah Maynard	Heather Burnham	
Timekeeper	Rebekah Maynard		

Welcome and Introductions

Voting Board to remain at 15 members. Motion: Amy Hughes, 2nd: Emily Smith, APPROVED

APPROVAL OF AGENDA

Motion to Approve: Jamie Dearmont

Second: Chelsea Hill

Resolution: Approved

SECRETARY'S REPORT/APPROVAL OF MINUTES

Motion to Approve: Chelsea Hill

Second: Jamie: Dearmont

Resolution: Approved

BUDGET/TREASURER'S REPORT

Rebekah shared the budget sheet and how it is listed by all concessions worked. PAC does not have it's own account set up yet with the District. Reported estimated balance.

Motion to Approve: Jamie Dearmont

Second: Amy Hughes

Resolution: Approved

PRINCIPAL'S REPORT

Inside Recess Equipment/New Outside Recess Equipment-

Mr. Drake shared the results of his discussion with teachers. They provided a list. Rebekah will print out the Amazon cart and share with Committee and Mr. Drake. Once teachers have approved PAC will place order. Therefor vote is tabled until next month with an exact order and cost. PAC did agree to purchase new outdoor recess balls immediately.

COMMITTEE REPORT/OLD BUSINESS

Members signed up for committees and will report at next meeting if applicable.

ACTION ITEMS

1. | Agenda topic T-shirt Fundraiser | Presenter Rebekah Maynard

Discussion:

- Because of the See’s Candies fundraiser it was decided to wait until Spring. Discussion continued and it was decided to meet with Ms. Heerten to see if we could do a T shirt design challenge among elementary students for the design.

Motion to approve: NA

Second: NA

Resolution: NA

2. | Agenda topic MONTHLY MEETING TIMES | Presenter Kelsey Trausch

Discussion:

- Committee Reviewed the data from the survey. Results determined that Wednesday was the best day and 4:30 was the best time. Monthly meetings will be held on the 2nd Wednesday of every month at 4:30 pm.

Motion to approve: Heather Burnham

Second: Jamie Dearmont

Resolution: Passed

NEW BUSINESS

New Business	Person responsible	Deadline

Discussion Conversation

Because reimbursements can be distributed only once a month, this will require that when small purchases are made, receipts will need to be submitted to one person. Mr. Maynard decided that the person responsible to reimburse immediately would be Rebekah. She would reimburse members and then the first Monday of the month to submit all of the receipts from the month for one lump reimbursement to her. Large purchase will include a PO and the district will order.

New Business	Person responsible	Deadline

Discussion Conversation

All teachers in the Elementary, including Phil, Nila, Candace and John will be recognized during Teacher Appreciation. All staff members in the ES will be recognized during birthdays and special recognition days. We will not do anything for Christmas but maybe 100th day of school instead. Rebekah will hand out Getting To Know You forms to rest of ES staff. Birthdays will around \$3-\$5 and \$20 for Appreciation Days.

New Business	Person responsible	Deadline

Discussion Conversation

Kelsey and Mr. Drake will meet the Farm to Table committee to decide what and when snacks will begin and what they will consist of . Voting on cost will be Tabled until next month.

New Business	Person responsible	Deadline
Discussion Conversation		

EVENTS/ACTIVITIES/FUNDRAISING REPORTS

REPORTS N/A Member Leaders listed.

- **Sees Candy Fundraiser**

Rebekah Maynard, Emily Drake, Terri Schaaf

- Packets are ready to hand out to students.

- **Parades**

Amy Hughes

- Amy will purchase candy for the Trunk or Treat during the Parade.
- Members to pass out candy- Rebekah, Amy, Chelsey Feeken, Heather Burnham
- Rebekah will make a sign
- Emily will look for a truck decoration

OTHER ITEMS OF DISCUSSION

N/A

NEXT MEETING

Date: 11/9/22-- Time: 4:30 pm-- Location: Tech Room BES

Motion to adjourn was made by Emily Smith

2nd: Jamie Dearmont

Meeting Adjourned at 5:23 pm