

Southeastern BOCES
Superintendents' Advisory Council Minutes
May 4, 2022

The Superintendents Advisory Council met in the SEBOCES conference room located at
7784 Saddle Club Drive, Lamar, CO 81052 for a regular meeting.

1. Dr. Henwood called the meeting to order at 9:00 AM.

2. Roll Call

Superintendents Present: Mrs. Nikki Johnson, Mr. Glenn Smith, Mr. Ty Kemp, Mr. Charles Pollart, Dr. Chad Krug, Mrs. Brianne Howe, Ms. Dana Unruh, Mr. Bill Carwin, Mr. Corey Doss joined by DL at 9:06, and Dr. Kirk Henwood.

SEBOCES Staff: Mrs. Loraine Saffer, Executive Director/Technology Director; Mrs. Stephanie Hund, ESS Director; Ms. Tara Martin, Assistant Office Manager; and Mrs. Julie Robins, ELG Coach.

Others Present: Del Chase with LCC, Leslie Bogar with CASB, and Patty Montgomery and Sherry Kyle(DL) with Schools Cubed.

3. Additions/Deletions to the Agenda

a. None

4. Agenda and Minutes Consent

a. Mr. Krug made the motion to accept the May 4, 2022 agenda and April 6, 2022 minutes as presented.

Mrs. Howe seconded the motion.

Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Pollart, Dr. Krug, Mrs. Howe, Ms. Unruh, Mr. Carwin and Dr. Henwood.

Those abstaining: Mr. Kemp & Mr. Doss

Those opposed: None

Motion Passed: 8-2-0

5. Presentations/Discussions

a. Del Chase LCC

i. VP was hired. From the Lamar/Holly area with specialiteis in Career/Tech Ed. Will start July 1, 2022.

ii. Dean interviews are lining up.

- iii. There is more grant money available to assist teachers to get their Masters or graduate hours.
- iv. New DL Carts should be out at your districts. Can have a training on them at later date.
- v. Scheduling getting worked on. Send your fall schedules ASAP if you have not. Looks like there will be more offerings this year than in the past.
- vi. We will charge extra tuition to districts out of our network.
- b. Jhon Penn CDE
 - i. Law Books available
 - ii. New and Interim Superintendent/BOCES Directors for the 2022-2023 SY list now available. Up to 44 new now.
 - iii. 4-Day school week applications due May 11th
 - iv. Community involvement link available in the new CDE Update.
 - v. Please review student biological data for accuracy. Once we submit to the Feds cant go back.
 - vi. ESSER Reporting data request heads up. Feds are asking for more information so we will be asking districts.
- c. Leslie Bogar CASB
 - i. 82nd Annual Convention is December 1st – 3rd. Call for presenter suggestions closes on 5/19 so get suggestions in ASAP.
 - ii. Legislation wrap up May 18 from 12-1:30 online and in Pueblo 5/20 12-1:30.
 - iii. Board Café is May 12th 11:30-12:30
 - iv. Rural Board Member round table is May 17
 - v. CASB webinar on School Finance on May 18th
 - vi. CASB Fall Conference is October 21/22 in Denver with the delegate assembly on Sat
 - vii. Regional Meetings coming up. In this area its in Manzanola on August 30 4:30-7:30.
 - viii. Non-Renewal webinars available on the CDE Website.
- d. Pati Montgomery and Sherry Kyle Schools Cubed
 - i. There have been lots of concerns so Patti and Sherry are here to answer any questions.
 - ii. They will take back all the constructive criticism and try to do better. Please contact them with additional requests/clarification.

6. Staff Reports

- a. Stephanie Hund, Director of Special Education - Handed out packets
 - i. Open Positions – We are currently seeking an IEP Support person, a part-time audiologist, a part-time teacher of the visually impaired, an Occupational Therapist and will likely need to advertise for a Speech Language Pathology Assistant/Para. A complete SPED staff list is in your packet.
 - ii. AU Determination – CDE has issued the AU Special Education Compliance Matrix for 2020-2021 and we earned a score of 12/12. Compliance is measured in areas such as discipline of students with disabilities, timely evaluation, secondary transition, and disproportionality.
 - iii. Special Education Discipline Report – The Special Education Discipline Report is now available in Cognos and the Data Pipeline. A training webinar is being held 5/4

from 2-3:30. Please be sure that whomever is completing the date submission attends this training if possible. The final due date is Aug 11. A timeline of due dates within the collection is in your packets. Please download, complete and send the report to me so I can upload it to CDE.

- iv. Transitions Meetings – I have been discussing the value and necessity of transition meetings for special education students moving from one campus to another. Pre-K to K transition meetings are required, but other campus transition meetings are not. I would like to begin the discussion of having district and BOCES staff meet informally to transition students, rather than have full IEP team meetings. I would like to discuss this more during our meeting to get your feedback.
 - v. CDE Book Study – I put a flyer in your packets for a CDE book study on supporting students who are working on the alternative achievement standards or EEO's. The application for this book study closes May 13th.
 - vi. ESY – We are getting a list of students who will be receiving ESY services together now. Districts will pay their staff and the staff will submit time cards to the districts. Once the staff is paid, the districts will submit the total to the BOCES for reimbursement. The pay is \$25.00 per hour. BOCES does not cover anything other than salary (no Medicare, PERA, ect.)
- b. Loraine Saffer - Executive Director
- i. Alternative Licensure
Finalizing their portfolios
Several Inquiries for next year beginning
 - ii. Gifted/Talented
Universal Screening Grant for 2022-2023 submitted
Continue with Becky Roesch as coordinator
 - iii. Title III
Reimbursements for supplies & materials
Books for each district for book studies
 - iv. Induction
Receiving their checklist
 - v. Carl Perkins
Purchases / Reimbursements
Connect with Admin/Instructors on Application for 2022-2023
 - vi. Network
Scheduling for on-site work – when works for your district
Planning for 2022-2023
 - vii. Recycling
Will set a day in June for the recycling company to be at our old offices. Please plan to bring your items
 - viii. Building Items
Need a date when “volunteers” can assist moving the final items from the old offices.
 - ix. Schedule
June 30th will be my last day. I plan on working 3 days a week in June in order to utilize my unused vacation days.

7. Discussion Items

- a. Follow up to April 29 session – It went well even without the main presenter. 65 people attended and recertification certificates are on their way for this training.
- b. Returning equipment – Please have staff return electronics for regular updating ASAP. If your staff teaches ESY please have them turn in materials as soon as they are done.
- c. Handling of MOE Shortfall – We are going to have more meetings/trainings covering this in the future.

8. Old Business

- a. 2022-2023 Professional Development Offerings – Please let us know your staff’s needs and we can get some trainings scheduled.
- b. Summer Schedule for staff – summer hours are generally from 8:00 – 4:00 and closed all Fridays. Loraine will be working 3-day a week in June.
- c. Preliminary Budget 2022-2023 with assessment projections – SPED and GF are doing well with decent carryovers. Received a bit more in a couple SPED lines than expected that we can use for salaries. Technology is overspending due to Salaries/Benefits. SECOM used to pay for one whole position but since we are no longer using them we do not receive that revenue. One staff member is partially paid out of SPED so that helps a bit. Might need to look at raising Tech Assessments.

9. New Business

- a. Supplemental Budget 2021-2022
 - i. Up \$54,000 in revenue not budgeted for from CEBT, CSDSIP and Childfind. It still needs approved by the Board at the next meeting.
- b. May Board Meeting on May 11 need another one in June though. Will be on the 8th mostly through ZOOM if possible.

10. Action Items

- a. Recommend approval of renewal of the American Fidelity section 125 Flexible Benefit Plan for participating employees.
- b. Recommend approval of Employment Contracts for Licensed Staff.
- c. Recommend approval of Employment Contracts for Classified Staff.
- d. Recommend approval of the Independent Contractors.
 Mr. Kemp made the motion to recommend approval of action items A-D.
 Mr. Pollart seconded the motion.
 Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Ms. Unruh, Mr. Carwin and Dr. Henwood.
 Those abstaining: Mr. Doss
 Those opposed: None
 Motion Passed: 9-1-0
- e. Dr. Krug made the motion to recommend approval of the Supplemental Budget for 2021-2022.
 Mr. Kemp Seconded the motion.
 Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Ms. Unruh, Mr. Carwin and Dr. Henwood.
 Those abstaining: Mr. Doss
 Those opposed: None
 Motion Passed: 9-1-0
- f. Mr. Pollart made the motion to recommend approval of Preliminary Budget for 2022-2023.
 Mr. Carwin seconded the motion.

Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Ms. Unruh, Mr. Carwin and Dr. Henwood.

Those abstaining: Mr. Doss

Those opposed: None

Motion Passed: 9-1-0

- g. Election of officers for 2022-2023 SEBOCES Superintendents Advisory Council.

Mr. Kemp made the motion to nominate Dana Unruh as Chairperson for the 2022-2023 school year. Mr. Smith seconded the motion.

Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Ms. Unruh, Mr. Carwin, Mr. Doss and Dr. Henwood.

Those opposed: Ms. Unruh

Motion Passed: 9-1

Dr. Henwood made the motion to nominate Mr. Pollart as Vice Chair. Mrs. Howe seconded the motion.

Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Ms. Unruh, Mr. Carwin, Mr. Doss and Dr. Henwood.

Those opposed: Ms. Unruh

Motion Passed: 9-1

11. Retirement Presentation for Loraine Saffer.

12. Meeting Adjourned at 12:00.