

Friends of the Interlaken Public Library

Meeting Minutes - Tuesday, April 8, 2025

Attendees:

Linda Duddleston, Andy Weatherby, Lauren Garcia, Chelsea Hastings, MaryJean Welser, Chris Wolff, David Ferguson, and Beverly Wyckoff

Linda called the meeting to order at 6:35 pm.

Secretary's Report:

Andy moved and Beverly seconded the motion to approve the minutes of our March meeting. The motion passed.

- **Spring 2025 - Membership Drive**
 - two levels of giving: Tote bags (\$25) & house plaques (\$75)
 - Launched in a March 23 message, one follow-up message planned to our list

Treasurer's report:

- \$6,000+ in our account
- Updated logo on promotional/print materials
 - A-frame sign:
 - GotPrint, ~\$100
 - FIPL logo two sided to be used at events outdoors
 - Fridge magnet:
 - Black and white or off white, ship logo and FIPL name
 - alternating quotes
 - quantity: 200ish
 - Bookmarks:
 - Give out at every FIPL event/table, give out for free, include a QR code to the membership page or FIPL home page
 - Quantity: 1000ish
 - print them locally? Pioneer Printing
 - Replace Acrylic Sign Holders:
 - Quantity: 3-4
 - GotPrint
 - Consider Vinyl banner replacement if under \$50
 - with grommets to attach to tents

- Next steps:
 - Linda researching and compiling pricing
 - Chris Wolff oversee design, and calling Pioneer Printing
 - Lauren can place the order(s) online and receive reimbursement
 - Target Budget for all of the above? Try not to exceed \$300 ish

Upcoming Initiatives:

- **June 7, 2025 - Old Home day book sale**
 - Sale terms:
 - Suggested donation only, no sales tax needed
 - Fill a tote bag for \$25, or \$10 for tote only
 - Staffing/Volunteers: Andy is tentative, Linda can sell books, need an event setup lead and breakdown lead, Chelsea asking Library volunteers to help
 - must commit 1 hour, Linda will be Point of contact person
 - Roles:
 - Move ~60 boxes (8 - 8:30am from Town hall to library lawn)
 - Transportation from storage to library lawn (doug's pickup)
 - Tents and tables set up evening before (Library staff)
 - Unpack books and organize on tables (8:30 - 10am library lawn)
 - Restock, organize, engage and cashiers (Friends, 10am-3pm)
 - Cleanup crew, pack up books, move them to Town Hall (3-3:30 pm)
 - Timing:
 - 8am moving boxes from town hall to the library lawn, setup took 2 hours.
 - 10am Event starts
 - 3pm Event ends, breakdown
 - Supplies:
 - Bookmarks, cash box
 - new a-frame sign
 - tote bags, shepherd's hook
 - Extra folding tables if we have them, need a checkout table
 - Talk to ICAG about being included prominently in OHD promotions/schedule, as well as availability of extra tables and volunteers.
 - Lauren to meet with Chris to create flyers and provide to the Friends and the Library to promote by mid-may
- **June 24, 2025 - Doug's Fish Fry** in the Reformed Church parking lot
 - Need Bake sale items donated
 - Linda will contact Gary re: bake sale items
 - Linda staffing onsite, needs help with tent setup
 - Lauren to create flyers for Friends to distribute to local businesses
- **August 10, 2025 - Car Show Frozen Treats (tentative date)**
 - MaryJean asking Gary etc. if we can still borrow the freezer
 - Look into BJ card holder for purchasing bulk treats

- Pricing: future discussion
 - Quantity: future discussion
- **September 6, 2025 Library Centennial Event**
- **September 20th - Book Sale Trail on the library lawn**
 - Date confirmed, planning discussions at future meetings

Old or New business:

- Library circ desk and photo copier area gets a lot of foot traffic and could use refreshed Friends materials
- Library survey project for the village looking into the home build dates and by whom

Next Meeting Date: Tuesday, May 13, 2025 at 6:30 pm

Linda moved for adjournment and Mary Jean seconded the motion. Meeting adjourned at 7:45 pm.