

# Terms of Use and Privacy Policy

Child Development and Rehabilitation InfoSource (cdrinfosource.ca)

Updated June 2, 2023

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## About Us

The Child Development and Rehabilitation InfoSource website was created by Child Development and Rehabilitation Evidence Centre, a virtual knowledge translation centre established at the British Columbia (BC) Children's Hospital, a part of the BC Provincial Health Services Authority ("PHSA") in partnership with BC Children's Hospital Digital Lab. We created the Site in collaboration with families, youth, healthcare professionals and clinical experts to be a trusted source for development, rehabilitation and support information and resources for children and youth with neurodiversity and/or disability in British Columbia.

### Our website content process:

The Child Development and Rehabilitation InfoSource website was vetted by clinical experts, and where appropriate, in consultation with our Family and Youth Advisory Group, Indigenous Health Advisors and partner organizations. Content is reviewed on a regular basis to ensure the information is accurate and up to date. If you would like more information about our process for developing or reviewing content, or have feedback you would like to provide to us, please don't hesitate to email us at [CDRInfoSource@cw.bc.ca](mailto:CDRInfoSource@cw.bc.ca).

### Our supporters:

The Child Development and Rehabilitation Evidence Centre and the development of the Child Development and Rehabilitation InfoSource website is funded by the BC Children's Hospital Foundation. The Site is maintained with support from the Ministry of Children and Family Development.

### Land acknowledgement

BC Children's Hospital and BC Children's Hospital Digital Lab are located on the unceded traditional and ancestral territories of the xʷməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and sə́líl̓wətaʔ (Tseil-Waututh) Nations.

## Contact Us

You can email us at [CDRInfoSource@cw.bc.ca](mailto:CDRInfoSource@cw.bc.ca)

### Copyright and Permissions

## Reserved Rights and Grant of Limited License

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Please refer to Terms of Use for definitions of all capitalized terms included in this information.

- PHSA either owns the intellectual property rights, including copyright, in and to all information on this Site, or has acquired the necessary licenses and permissions from the applicable rights' holders to display the material on the Site.
- As a User of this Site, you are granted a limited license to use (display or print) the information for personal, non-commercial use only, provided the information is not modified and all proprietary notices are retained. Any other use of the information is strictly prohibited without our permission and the permission of the applicable rights' holders. None of the information may be otherwise reproduced, republished or re-disseminated in any manner or form without our prior written consent. To obtain consent, please contact [CDRInfoSource@cw.bc.ca](mailto:CDRInfoSource@cw.bc.ca)
- Nothing contained herein shall be construed as conferring any right in any copyright in any of the information provided on the Site or imply that a license has been granted in respect of any trademarks, service marks or trade names displayed on the Site.

## Terms of Use

### Definitions used in the information that follows:

- **"PHSA"** (referred to as either "PHSA" "We" "Us" and "Our") means the British Columbia Provincial Health Services Authority.
- **"User"**, **"You"**, and **"Your"** means any individual accessing or using the "Site".
- **"Site"** means <https://cdrinfosource.ca> and encompasses all associated web pages, content, functionalities, and services offered through the online platform, including but not limited to desktop and mobile versions, web applications, and any subdomains or sections thereof encompasses all associated web pages, content, functionalities, and services offered through the online platform, including but not limited to desktop and mobile versions, web applications, and any subdomains or sections thereof.

### Information:

Information on the Site is provided for educational information purposes only and is intended to offer a general basis for individuals to discuss their medical condition with their qualified health care professional. The information does not constitute medical advice and is not intended to be a substitute for advice given by Your physician or other qualified health care professional.

Always seek the advice of Your physician or other qualified health care professional with questions You may have. Never disregard medical advice or delay seeking medical advice because of something on the Site. Information contained in the Site should be used only under the supervision of an appropriately qualified health care professional. Please consult with Your qualified health care professional before making any decision regarding treatment and/or

medication. In case of medical emergency call Your qualified health care professional or 911 immediately.

## **Disclaimer and Limitation of Liability**

We strive to provide reliable information on the Site. However We do not guarantee or warrant the quality, accuracy, completeness, timeliness, appropriateness or suitability of the information provided. Reliance on any information appearing on the Site is at the User's own risk. We expressly disclaim all warranties, representations and conditions regarding use of the Site or the information. We assume no obligation to update the information or advice on further developments concerning topics mentioned. The information is supplied "as is" and may contain errors. The information may be changed from time to time without notice. Certain portions of the information may have been contributed by third parties and should not be assumed to have been reviewed or endorsed by Us. The mention of specific products or services on the Site does not constitute or imply a recommendation or endorsement by Us, unless explicitly stated.

PHSA and other content providers who contribute to the information on the Site will have no liability whether direct, indirect, consequential, contingent, special or incidental related to or arising out of or in connection with the use of the Site or a User's reliance on the information, whether in an action of contract, negligence or other tortious action. Any User of the information on the Site does so at their own risk, and by using the information agrees to indemnify PHSA and its content providers from any and all liability, loss, injury, damages, costs and expenses (including legal fees and expenses) arising from the User's use of the information on the Site.

## **Links**

Any links We provide on the Site to other websites are provided as a reference to help You identify and locate other internet resources that may be of interest. These other websites were independently developed by other parties and We do not assume responsibility for the accuracy or appropriateness of the information contained at, or endorse the viewpoints expressed at such other websites. Your use of any third party website is at Your own risk and is subject to the terms of use of such website.

## **Choice of Law**

The Site is intended for use by residents of British Columbia, Canada only. The laws in effect in the Province of British Columbia shall govern this agreement and any dispute or claim based on Your use of the Site. You agree that any action or proceeding relating to this agreement or Your use of the Site shall only be brought by You in the courts of the Province of British Columbia.

## **Privacy**

We are committed to maintaining confidentiality and personal privacy. Collection, use, disclosure and retention of personal information is subject to, and must comply with, the provisions of the BC Freedom of Information and Protection of Privacy Act (FIPPA). The purpose of this privacy notice is to describe our practices regarding personal information use and collection through the Child Development & Rehabilitation InfoSource (CDRInfoSource). Please note that We do not disclose, give, sell or transfer any personal information about our website visitors unless required for law enforcement or otherwise provided for by law.

We reserve the right to update this policy at any time. Users are responsible for reviewing this document periodically for changes.

### ***What is personal information?***

Personal information is recorded information about an identifiable individual other than business contact information and would include, but is not limited to, such things as an individual's name, address, birth date, email address, and phone number.

### ***What kind of information is being collected and how is it used?***

PHSA is authorized to collect personal information via the Site under section 26 of FIPPA for the purposes described below. Information is collected from the website either directly from You or automatically.

#### ***Information collected directly from You***

Personal information is only requested during the User account creation process, and when or if You update Your profile on the account settings page. The information provided is for the sole purpose of creating a unique account that allows You to log in and save resources to a personal list for future use. We do not use your personal information for any other purposes nor is it provide it to any third-party. The use of Your real name, regularly used email, or a real image of You or Your likeness, is not a necessity to use the Site.

You should also be aware that information provided by You becomes a record of the organization and is subject to the access and privacy protection requirements set out FIPPA. This information may be further collected, used and disclosed in accordance with FIPPA or as otherwise required by law. Under this legislation You are also entitled to access and correct any of Your personal information that is within our custody and control. You may make such requests by emailing Us at [CDRInfoSource@cw.bc.ca](mailto:CDRInfoSource@cw.bc.ca).

#### ***Information collected automatically***

## **Cookies**

Some of our web pages on the Site use "cookies," which are small amounts of information stored by Your web browser software on Your computer or personal electronic device.

Cookies are small files that store information about a user's browsing activity on a website. They are intended to enhance the user's experience by allowing websites to remember previously visited or used areas. Cookies can also be misused, and have become a privacy concern for some because they can be used to record and analyze an individual's broader browsing history.

The cookies We use on the Site and what We use them for are described below.

The Site operates on "implied consent," which means that by visiting and clicking through the site, We assume You agree with this usage. If You do not agree, then You should not use the Site, or You can delete the cookies after visiting the Site, or use Your browser's anonymous

usage setting (called "Incognito" in Chrome, "In Private" in Internet Explorer, "Private Browsing" in Firefox and Safari).

More information on cookies, what they are used for and how to delete cookies after visiting this site can be found at <http://www.allaboutcookies.org/cookies/session-cookies-used-for.html>.

It's important to know that cookies are plain text files and cannot execute files or make copies of themselves. They do not carry or deliver viruses and cannot scan or retrieve Your personal information.

There are two types of cookie – **Session** and **Persistent**.

#### *Session cookies*

Session cookie information is deleted as soon as You leave our websites. The use of temporary session cookies is solely for the purpose of allowing the User to interact with the Site in an effective manner.

#### *Persistent cookies*

In a few cases our website may use persistent cookies to store information for longer periods than the current session.

## **Analytics**

CDRInfoSource uses Google Analytics to analyze Site usage, what visitors do on the Site, which browser they use, etc. This information is obtained from Internet Information Server (IIS) log files and allows Us to understand how the Site is being used so that We can improve the User experience. We collect only the following information as You browse through the Site:

- Internet Protocol (IP) address, browser-type and operating system (the IP address is a numerical identifier assigned either to Your internet service provider or directly to Your computer. This address can be translated to determine the domain name of Your service provider and may identify You.
- The date and time of the visit.
- The pages visited within the Site.
- The address of the referrer website.
- The search term(s) used to find the Site (if referred from a search engine).

We collect this information for statistical purposes and for evaluating our website to make it more useful to Users. We use IP addresses to generate geographic-related statistics, and to help administer the site, in general. The website uses IP masking within Google Analytics to anonymize personal information collected by Google. IP masking is a customization which removes the last octet of the visitor's IP address prior to its use and storage by Google. We make no attempt to link addresses with the identities of individuals visiting the Site.

Information collected by Google Analytics is retained for up to 25 months and then deleted.

You may refuse the use of cookies by selecting the appropriate settings on Your browser - however please note that if You do this You may not be able to use the full functionality of the Site.

Users who do not want to be tracked by Google Analytics can download the Google Analytics Opt-out Browser Add-on. The add-on communicates with the Google Analytics JavaScript (ga.js) to indicate that information about the website visit should not be sent to Google Analytics. The Google Analytics Opt-out Browser Add-on does not prevent information from being sent to the website itself or to other web analytics services.

For more information visit the [Google Analytics Overview](#) page.

## **Safeguards**

PHSA is obligated to protect Your personal information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal. Security measures have been integrated into the design, implementation and day-to-day operating practices as part of PHSA's continuing commitment to the protection of personal information it holds.

## **Email**

Information sent to the Site over the Internet is not secure. This means that if the User provides Us with information through Our Contact Us page, or other email addresses published on our websites, to send an email, the information provided may be intercepted as it travels to our websites. We will not be responsible for any damages suffered by individuals as a result of the transmission and information that is sent to Us or for any errors or changes made to transmitted information.

## **Social media buttons**

You might see "social media buttons" on some Child Development & Rehabilitation InfoSource websites.

Social media buttons let visitors share or bookmark web pages, and are often identifiable by the + sign with Share beside it. There may be buttons for: Twitter, Facebook 'Like', LinkedIn 'Share', and others.

In order to connect social buttons to the relevant external sites, there are scripts from those domains, which are outside of this site. Those sites could be collecting information about what You are doing all around the internet, including this site. To be certain what information those sites collect, and how to opt out, check the respective policies of each site. PHSA is not responsible for the privacy practices for these social media sources or the accuracy or reliability of any content found on these social media sources.

## **Related Links**

The Site contains links to other websites PHSA is not responsible for the privacy practices of these websites or the accuracy or reliability of any content found on such sites. Please refer to our Terms of Use for more details.

## **Data Retention Policy**

PHSA retains the information entered as a part of Your profile, in our databases, which may include:

- First Name
- Last Name
- Email
- Profile image
- Saved content

**The use of Your real name, regularly used email, or a real image of You or Your likeness, is not a necessity to use the Site.**

If You are not comfortable sharing this information or would like to withhold this information but still have an account to save content, You are welcomed to use a pseudonym. We do not knowingly collect personal information from anyone under the age of 19 on this website. If You are under 19, You may ask Your guardian to help You make decisions or to make decisions for You about Your personal information through [cdrinfosource.ca](http://cdrinfosource.ca). Please contact Us if You are the guardian a child and You are concerned that Your child has (1) provided Us with personal information without Your consent and (2) that they do not have the capacity to make decisions about their personal information.

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