

REPORTING DATES CALENDAR

2024-2025

MANAGEMENT & CONFIDENTIAL STAFF	FIRST WORK DAY	LAST WORK DAY	# OF WORK DAYS	NOT ASSIGNED
12 Month Employees Directors, Asst. Directors Coordinators/Managers Sr. Network Specialist/Sr. Program Analyst Sr. Executive Asst./Executive Asst. Administrative Assistants Logan Principal Logan Vice Principal Supervisor, HS Operations/Custodial K-12 Supervisor, Food & Nutrition/Theater Facilities Specialist, Personnel/Fiscal Sys/Facilities/CEC Credential Analyst Mental Health Behavior Support Specialist Social Worker Beyond the Bell Program Specialist (10 Mo)	07/01/23 7/29/24	06/30/24 5/28/25	225 225 225 225 225 225 225 225 225 225 225 210 205 190	Individual calendar Thanksgiving/Winter/ Spring Breaks;
CCHS Principal (based on 184 day Teacher year; 22/14)	7/08/24	6/10/25	220	Thanksgiving/Winter/ Spring Breaks
9-12 Assistant Principal (based on 184 teacher work year (15/6)	7/17/24	6/04/25	205	Thanksgiving/Winter/ Spring Breaks
6-8 Principal, 9-12 House Principal (based on 184 day Teacher year; 22/9)	7/08/24	6/09/25	215	Thanksgiving/Winter/ Spring Breaks
6-8 Assistant Principal (based on 184 day Teacher year; 15/6)	7/17/24	6/04/25	205	Thanksgiving/Winter/ Spring Breaks
K-5 Principal (based on 184 day Teacher year; 20/6)	7/10/24	6/04/25	210	Thanksgiving/Winter/ Spring Breaks
K-5 Assistant Principal (based on 184 day Teacher year; 15/6) Social Worker	7/17/24	6/04/25	205	Thanksgiving/Winter/ Spring Breaks
CERTIFICATED STAFF	FIRST WORK DAY	LAST WORK DAY	# OF WORK DAYS	NOT ASSIGNED
5 th Grade Counselor // Psychologist (based on 184 day Teacher year; 5/5)	7/29/24	6/03/25	194	Thanksgiving/Winter/ Spring Breaks
6-12 Grade Counselor (based on 184 day Teacher year; 8/2)	7/23/24	5/28/25	194	Thanksgiving/Winter/ Spring Breaks
Program Manager/Specialist (based on 184 day Teacher year; 5/0)	7/29/24	5/23/25	189	Thanksgiving/Winter/ Spring Breaks
6-8 Student Activities Director* (based on 184 day Teacher year; 4/1)	7/30/24	5/27/25	189	Thanksgiving/Winter/ Spring Breaks
K-12 Department Head* (based on 184 day Teacher year; 2/0)	7/30/24	5/23/25	186	Thanksgiving/Winter/ Spring Breaks
Teacher	8/05/24	5/23/25	184	Thanksgiving/Winter/ Spring Breaks

*Reporting date may be adjusted with consent of site administrator to allow for scheduled Prof. Dev. dates

Thanksgiving Break: November 25-29, 2024; Winter Break: December 23, 2024 – January 3, 2025 (10 & 11 month employees – 12 month employees return on 1/2/25); Spring Break: Apr 7-Apr 11, 2025 (10 & 11 month employees).

2024 Summer 4-day work week starts **May 27, 2024**, the last 4-day work week is **July 22, 2024**. Regular 5-day work weeks starts July 29, 2024. If your START date is NOT a Monday during the 4-day work week, confirm work times with your immediate supervisor.
2025 Summer 4-day work week starts May 26, 2025