



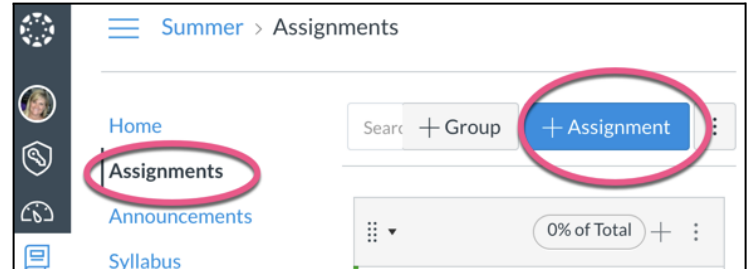
Using Google Assignments in Canvas



You can now use Google Assignments features (such as auto-creating a template for each student) within Canvas. Use grading within the Google Assignments integration and see it all in Speedgrader.

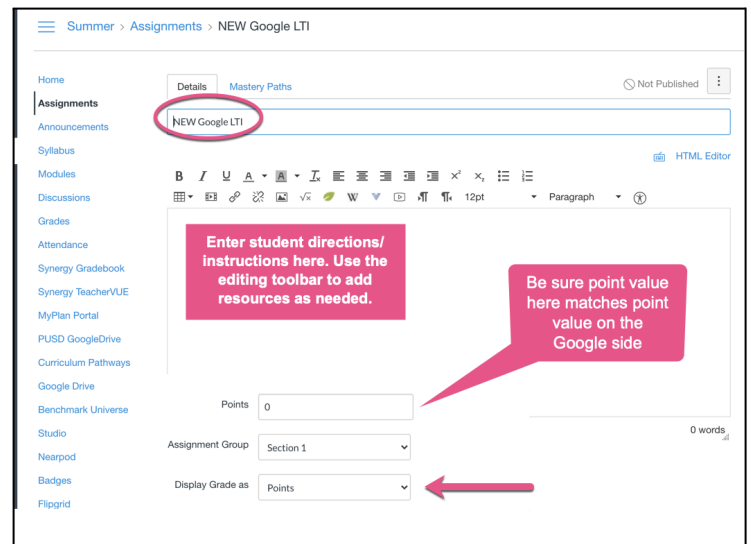
In Canvas:

1. Open your course
2. Click Assignments
3. Click the plus sign to begin a new Assignment

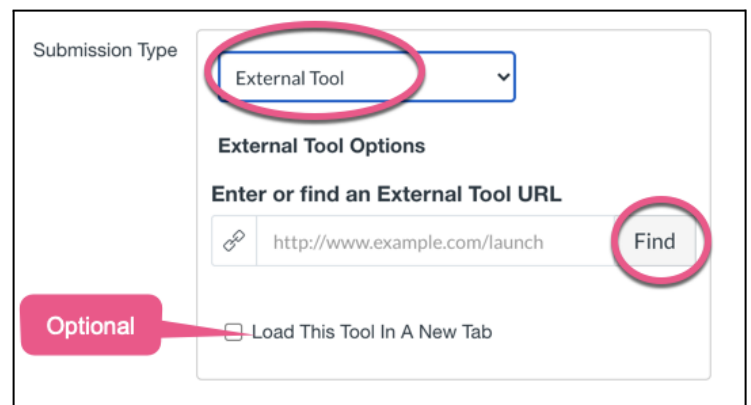


4. Set up Assignment features on Canvas side including title, directions and point value

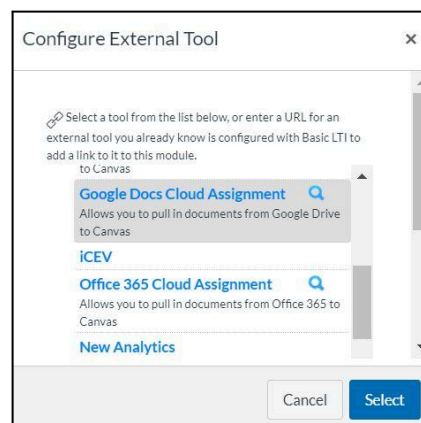
****Please ensure that point value on Canvas side matches point value on Google Assignment side**



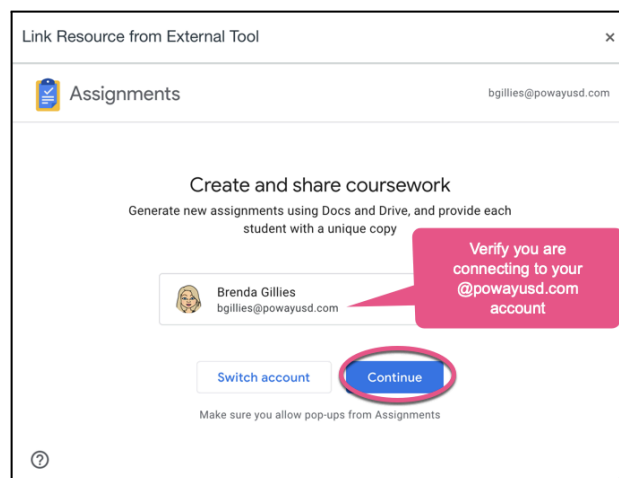
5. For Submission Type select External Tool
6. Click Find



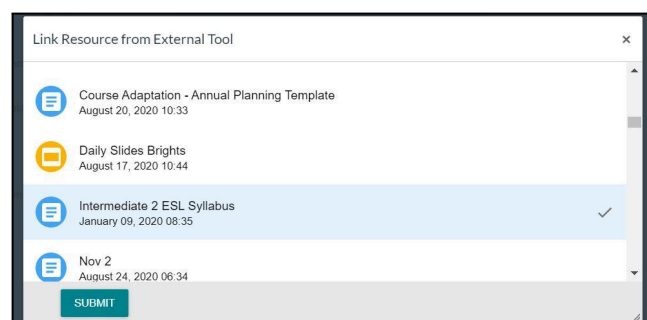
7. Scroll down and click on *Google Docs Cloud Assignment*.



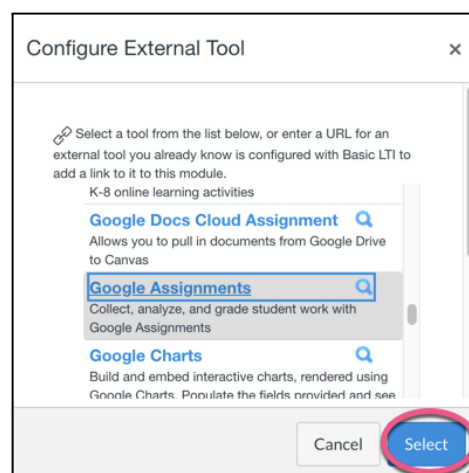
8. This may bring up a pop-up window
9. Verify the *Google* account you want to connect with and click *Continue*



10. In the pop-up window complete the options for your assignment as needed (This may take a minute to load in Canvas, so be patient):
a. Click on your assignment in your Drive.
b. Click Submit



11. After you Create the assignment on the *Google* side, you will be taken back to the *Configure External Tool* window where you will click **Select**



12. You will see a link in the External Tool URL box
13. In the Submission box under the link, click on "Load This Tool in a New Tab"
14. Finish selecting who you are assigning to and enter the due date
15. Click Save & Publish

The screenshot shows the 'External Tool' submission form in Canvas LMS. The 'Submission Type' is set to 'External Tool'. Under 'External Tool Options', the 'Enter or find an External Tool URL' field contains the URL 'https://assignments.google.com/it/a/5c', which is circled in pink. A pink callout bubble points to this field with the text: 'Be sure this date matches the due date on the Google side'. Below the URL field is a checkbox labeled 'Load This Tool In A New Tab'. The 'Assign' section shows 'Assign to' set to 'Everyone' and 'Due' set to 'Jun 25 11:59pm'. At the bottom, the 'Save & Publish' button is circled in pink, and a 'Cancel' button is also visible.

Submission Type: External Tool

External Tool Options

Enter or find an External Tool URL

<https://assignments.google.com/it/a/5c> Find

☐ Load This Tool In A New Tab

Assign

Assign to: Everyone

Due: Jun 25 11:59pm

Available from: Until

+ Add

Notify users that this content has changed

Cancel Save & Publish Save