

District III Music Educators Meeting
Saturday, September 12, 2020
Zoom Meeting Room

General Session

These minutes are being recorded by D3 Secretary Brittany Brings. Edited on 1/29/24 by Peggy McGrorty to include links to breakout session minutes from the meeting on 9/12/20.

Present: Casey Lindorfer, Brittany Brings, Aled Roberts, Amy Hicks, Ann Cutler, Anna Branigan, Annette Mackey, Ben Blessing, John Burton, Christa Walker, Christina Yarnot, Cord Breuer, David Davis, Debra Ellis, Enrique Martinez, Eric Maine, Eric Held, Frankie Pineda, Jack Gardner, Jeff Paradis, John Barker, Joie Cariaga, Julia Pope, Katee Seubert, Katie Hatley, Laurel Talley, Logan Anderson, Luke Mego, Madison Curtis, Marcel Bailey, Marci Harrel, Mark Thiele, MDwesnup, Meghan Olswanger, Michael Hall, Michael Harris, Mark Tripp, Nick Harker, Phil Hoesing, Robyn Whitmore, Shannon Zimmerman, Kevin Sullivan, TJ Eriksen, Teresa Child, Todd Thompson, Valine Davis, Jose Rodriguez, Bambi Tuscadero, Dawn Sandmeyer, Matthew Dewsnap, Andrew Percifield, Logan Anderson,

Breakdown of voting may be viewed via the Zoom chat record from this meeting

Meeting opens at 10:02 AM

Old Business

- Approve Spring 2020 minutes- **motion, seconded, carries**
- Teacher of the Year Process for 2020
 - John Zieske- The biggest component of that process is observation. Only one candidate was able to be observed before school shut down. We will be altering the process, and John will be in touch with the candidates. The ToY 2020 award will be presented at the Winter 2021 meeting to allow for Fall observations

New Business

- Financial Report
 - Casey is currently going through the financial reports. The account totals are not matching perfectly, so it will take time to sort out exactly what the accurate amounts are.
 - You can check out the full financial report (as it currently stands) on the [DIII website](#).
 - David Burton: Move that we contract an accounting firm to help our treasurer set up and check our financial records. Seconded.
 - Discussion: We are currently using QuickBooks
 - Are there resources in our schools? Are there business teachers or school bookkeepers that could help set this up?
 - Our school personnel is already totally overloaded; not sure that it's fair to ask.

- David Burton: The reason I made the motion was because, in the process to fix and maintain our books, we continuously rely on educators. Having a professional accountant to help us get together will remove that pressure off of the educator in that role.
 - What would it cost for us to hire an accounting firm to run our finances? We didn't look at that option because our current bylaws require our treasurer to be a member of District 3.
 - **Motion carries**
 - o Motion to accept the financial report as it stands
 - Motion: Meghan Fay Olswanger, Second: Cord Breuer. **Motion carries.**
- Treasurer Elections:
 - o Nominations:
 - TJ Eriksen nominates Kevin Sullivan. Kevin is not currently eligible.
 - Jeff Paradis nominates himself. Cord Breuer seconds.
 - Voting: Jeff Paradis has been elected as the new District 3 Treasurer!
- 501C3
 - o Casey received a letter from the IRS stating that we are officially a non-profit! Yay!
 - o They asked that we change a few things in our constitution/bylaws. We will vote to adjust the following items:
 - In Article 1 Section 2 – we need to add purpose and mission
 - That our organization exists exclusively for educational or charitable purposes
 - Add to our dissolution clause.
 - Adjust our fiscal year to match the calendar year. This will allow us to match our tax timeline to standard tax deadlines and restrict the amount of weird dates we need to work within.
 - These adjustments will be presented to be voted on in our winter meeting.
- We need to have a Zoom account so that we can continue to have these remote meetings:
 - o Meghan moves that we spend up to \$700 for a District 3 Zoom account to allow for the addition of extra hosts during meeting months. Jeff Paradis seconds.
 - o Discussion
 - Without us having a Zoom account together it makes it difficult for our chairs to host breakouts. D3 having access would help.
 - Having access to this account would also allow for easier, remote professional development.
 - Motion carries.
- Because we have enough seats in MailChimp, we will not be asking to expand at this time. If we have an Elementary Chair at some point, we may need to look at expanding those options.
- Thank you to Meghan Olswanger for helping to organize our D3 professional development! These have been great. Watch your emails for future opportunities. These presenters are engaging and informative.
- If you have events, send them to Todd (D3webmaster@gmail.com). He can get them up on the website easier.

- Webmaster stipend – Todd was asked to present a more accurate/in-depth request for stipend.
 - In the summer, the website is fairly self-sustaining. He’s been trying to make sure that the website is a one-stop spot for current educators.
 - It has become quite a job to maintain this site. If we were to approach a professional business to do it, we would be looking from \$150/month up to closer to \$400/month just to keep up with emails and keep the site updated.
 - He is asking for a \$100/month stipend that runs from August-May, so \$1000 total.
 - Discussion: Todd has been incredibly helpful as we have maneuvered having mixed (or zero!) access to email.
 - Discussion:
 - Is webmaster a position in our bylaws? -No, it isn’t.
 - Motion: I would like to make a motion to accept Todd’s proposal to pay \$100/month for 10 months (Dan Child 2nds)
 - Discussion:
 - This seems like a reasonable amount to push forward with. It would be an excellent thing to do. Todd has done an excellent job at building this useful resource.
 - For reference, are there other paid positions? – Yes, just the treasurer \$3000/year
 - Do we want to make webmaster a position in the bylaws? – this would be a different discussion.
 - Is it required to be in the bylaws in order to pay the position? – No, it is not required.
 - Motion carries
- Breakout Sessions - We will try to record breakout meetings in the future to help make sure that teachers who can’t be physically present can still be connected to the information presented.
 - Check posted minutes for details on the breakouts.
 - [Band](#)
 - [Choir](#)
 - [Orchestra](#)
 - [Middle School](#)
- Congratulations to the ensembles that would have been performing at the All-NW conference this year!
 - Nampa High Jazz I (Phil Hoelsing)
 - Boise High Chamber Orchestra (Laurel Talley)
 - Capital Jazz Band (Casey Lindorfer)
 - Timberline Wind Symphony (Jose Rodriguez).

Motion to close the meeting: Motion, second, carries.

Meeting closes at 11:04 AM

