

Lewistown Carnegie Library District
Meeting Minutes
Monday September 19, 6:30 p.m.
1126 N. Main St., Lewistown, Il. 61542

- I. Call to Order: The meeting was called to order at 6:30 by Vice President, Rita Potter, acting president.
- II. Roll Call: Those present: Jim Lafary, Debby Berry, Rita Potter, Nancy Havera, Patty Wiegers, Diana Keime, and Library Director, Jaime Grove.
- III. President's Comments: No
- IV. Secretary's Report: Nancy made a motion to accept the minutes as amended for the August 2022, meeting Jim 2nd. The minutes were unanimously approved.
- V. Public Comments: None
- VI. Treasurer's Report:
 - A. Financial reports were reviewed.
 - B. Approval of September Bill List: Bills were discussed and approved as presented. Jim made a motion to approve payment of bills, 2nd by Patty. The motion passed by unanimous roll call vote.
- VII. Librarian's Report:
 - A. August 2022 – checkouts: Adult print 453, Child Print 281, magazines 21, DVD's 49. 40 patrons used computers. Collected 7.50 in fines, 80.50 in copy fees, 25.20 in faxes for a total cash intake 113.20.
 - B. The IPLAR (Illinois Public Library Annual Report) was completed and submitted on 8/24/22.
 - C. We received our Per Capita Grant payment.
 - D. We received a tax settlement on 8/31/2022.
 - E. We received a FOIA request from SmartProcure on 9/12/22. It was completed on 9/13/22.
- VIII. Committee Reports
 - A. Finance Committee - none
 - B. Personnel Committee – none
 - C. Building and Grounds Committee – none

- D. Fundraising Committee – none
- IX. Old Business
 - A. Book Club – 6 attended the September meeting. The next meeting will be October 11, 2022 and the book for discussion; Olive Ketteridge by Elizabeth Strout.
- X. New Business
 - A. Review of the Library’s Community Room Policy: Patty made a motion to accept the policy as amended to include the contract, Jim 2nd. The motion passed by unanimous roll call vote.
 - B. Review of the Library’s Computer Use Policy: Nancy made a motion to accept as amended the copy fee to .30, 2nd by Patty. Miscellaneous
 - C. Miscellaneous: The library will be hosting a Covid 19 Clinic 9/26/22 from 1:30 to 4:30 p.m.
- XI. Adjournment: Jim made a motion to adjourn at 7:05 p.m. 2nd by Nancy. The motion carried by unanimous roll call vote.

Approved 10/17/2022