

11B 4.4 The End of Year Survey

PHASE OVERVIEW

This phase acts as a jump start for students on the post-secondary application process. Pairs will (1) finalize their preliminary post-secondary list (2) learn the importance and steps to acquire letters of recommendation and (3) learn the importance and basics of applying for financial aid. They will plan summer tasks to complete in order to stay on track with the post-secondary application process and draft a pair summer communication plan.



LESSON OBJECTIVE

Students will thoughtfully and thoroughly complete a program survey.

PURPOSE

The End of Year Survey allows us to gauge where students are and how they have progressed, compared to earlier surveys. By completing this survey, students provide necessary information to help ensure the efficacy and success of the program.

AGENDA

5 min	<i>Do Now: Platform Login</i>
25 min	<i>Learn and Engage: My Survey</i>
10 min	<i>Mentor Connection</i>



KEY TAKEAWAY

My feedback helps make this program better for me and other students.
Gratitude is an easy and simple gift you can give to someone else.

FACILITATOR NOTES:

This is largely a work time lesson. Please minimize the use of teacher talk and launch students into the work time as soon as possible.

MATERIALS: [11B 4.4 Presentation](#)

Do Now: Platform Login		Notes:
Students will log into the Platform to prepare for their work time.		
Slide 2: 5 min	TALKING POINTS Log into your Platform account. Lean your computer forward after you have done so.	

Learn and Engage:		Notes:
Students will complete their end of year survey and express gratitude to their mentors.		
Slide 3: 1 min	<i>Have a student read the key takeaway.</i> My feedback helps make this program better for me and other students. Gratitude is an easy and simple gift you can give to someone else.	
Slide 4: 1 min	TALKING POINTS Today, you will be taking an end of year survey! The survey is an opportunity to share your thoughts on what you want from this program. Your feedback is valuable because it helps ensure that this program meets your needs and supports your goals. This class is about you - to create a program that is best for you, it is important to share what works and what doesn't work for you.	
Slide 5: 1 min	TALKING POINTS When you log in, a pop up should appear stating that you have items in your newsfeed. Go to your newsfeed and click on the green “take the HS survey” button.	
Slide 6: 1 min	TALKING POINTS After you have completed your end of year survey, you will be writing a thank you message to your mentor on the Platform. Expressing gratitude is a manner of showing your mentor that you appreciate them. Possible topics to include: <ul style="list-style-type: none"> • Your favorite memory with your mentor • How they have helped you with a goal • A trait they possess that you appreciate • Something you have learned from them • What you hope your relationship will look like next year 	

Slide 7: Rest of Class Time	WORK TIME <i>Circulate the room as students are working. Use the Platform to check which students have submitted the survey and have written to their mentors.</i>	
Slide 8: Extend	<i>If you have additional time remaining, consider asking students what new information they have learned from their mentor's message.</i>	



Mentor Connection

MENTEE PROMPT

Respond to your mentor's message and thank them for the support that they have provided you this year.

Possible topics to include:

- Your favorite memory with your mentor
- How they have helped you with a goal
- A trait they possess that you appreciate
- Something you have learned from them
- What you hope your relationship will look like next year



Mentee Connection

OVERVIEW

During this week's lesson, your mentee completed the End of Year Survey. There is a survey for you to complete also. This is a time of reflection of the year and your mentee-mentor relationship.

In your message to your mentee, you will be asked to reflect on your mentee-mentor relationship. This can be a message that shows how you and your mentee have grown as individuals and as a pair. Also, this reflection can serve as a thank you note to your mentee.

However, you decide to format your message to your mentee, try to reference specific moments or experiences you shared that were meaningful to you. Make sure you write genuinely. This is an effective way to nurture your relationship with your mentee, and it will also serve to model ways to reflect and show gratitude to your mentee.

RESPONSE:

1. **Share your high point and low point for the week.**
2. **Respond to your mentee by expressing your gratitude for being in this relationship and describe to your mentee what they mean to you.** Sharing memories and gratitude will help you reflect upon all that you have done.