



### **Parents, Helpers and Visitors Code of Conduct**

TIS has behaviour expectations of its students, staff, parents and visitors. The TIS Behaviour Code states that at all times, we are expected to demonstrate respect for self and others, respect for property, and to be responsible for work and behaviour. TIS promotes mutual respect, tolerance and social responsibility in a safe environment. All students, teachers, staff, parents and visitors have the right to feel safe in the school. This code of conduct is that of mutual respect between all school staff, students and all visitors. Included in this is respect for school property.

#### **The school expects all visitors to**

1. Be in compliance with all laws and regulations of Hong Kong SAR
2. Dress appropriately for a school environment.
3. Demonstrate in their own behaviour that all members of the school community should be treated with respect.
4. Use language appropriate to a school environment.
5. Only use the toilets assigned to staff and adults.
6. Ask permission from a member of TIS teaching team before taking/using images or video of students.
7. Any safeguarding or child protection concerns or disclosures must be reported immediately to a member of the school senior leadership team.
8. Should an emergency or drill happen while a visitor is on site, they must comply with the instructions of the school staff.

**I have read and agree to abide by the TIS Code of Conduct.**

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_