



	Location: Silver Ranch Elementary
	Date: September 8, 2025
	Time: 6:00 PM

Silver Ranch September PAC Meeting

Our purpose is to provide support for students' educational and recreational needs and increase cooperation between parents, guardians, Silver Ranch Elementary staff, and the Bismarck Public School District

I. Call to order (6:01 pm)

- a) Purpose of Silver Ranch PAC
Our purpose is to provide support for students' educational and recreational needs and increase cooperation between parents, guardians, Silver Ranch Elementary staff, and the Bismarck Public School District
- b) Introductions
Went around the room and did introductions

II. Secretary's Report

- a) [August Meeting Minutes](#)
Jenna motioned to approve the minutes, there was no discussion and no objections. Motion passed.

III. Treasurer's Report

- a) [September's Treasurer Report](#)
Jenna reported on the budget. Since the last meeting, only a few expenses have been made. These include childcare for the September PAC meeting, a gift card giveaway for the September PAC meeting at Stonehome, and supplies for the open house (tags, easels, posters, and shirts). The current balance is \$29,212.22. Kristin motioned to approve, no discussion, motion passed with all in favor.
- b) [25-26 Budget proposal](#) - discussion & voting
Jenna presented the upcoming year's PAC budget. The topic of bank fees was brought up. Mrs. Jordan was going to look into if we could change banks so we didn't have to pay so much per year in fees. We didn't have any other discussion around the proposed budget. Brittany motioned to approve, no discussion, motion passed all in favor.

c)



	Location: Silver Ranch Elementary
	Date: September 8, 2025
	Time: 6:00 PM

IV. Staff Report

Mrs. Jordan gave the staff report and shared that 374 students are currently enrolled this school year. She presented the school's three core beliefs and explained how staff and students have been practicing procedures to ensure safety. She also introduced Stampede Standouts for any new parents and staff in attendance. Mrs. Jordan highlighted the school's main goal—making all students feel welcome—and provided updates on upcoming events, along with a brief overview of transportation.

V. Old Business

- a) 24-25 Silver Ranch store payment status

The Pac has not been paid for the online store from sales from last year. Ashley Mattson will follow up with her contact.

- b) Silver Ranch By-Laws proposal - discussion & voting

i) [Draft noting all changes made.](#)

ii) [Draft of new by-laws pending approval.](#)

A few grammatical edits were made. The only discussion was about whether PAC should stand for "committee" or "council." After quick research, it was decided to keep "council" to stay consistent with other PACs in Bismarck.

<https://www.bismarckschools.org/families/student-support-services/title-i/parent-advisory-council>

Kristin motioned to approve, no discussion, Jenna approved.

- c) Back to School Open House

i) Kinder T-Shirts

The open house went very well. For next year, we recommend creating table tents highlighting PAC priorities with a QR code to the Facebook page and working with teachers to include our flyer in parent packets. The kindergarten shirts were a big hit, and we'd love to continue offering them.

- d) Feedback from PAC Survey

i) Determine future PAC meeting dates/times

The PAC secretary was absent, so survey results were not available. The group discussed future meeting dates and times and decided to keep meetings on the first Monday of each month at 6:00 p.m. through December.



	Location: Silver Ranch Elementary
	Date: September 8, 2025
	Time: 6:00 PM

ii) Fundraising feedback review

We had a lot of discussion around the fundraising ideas for this year. A number of ideas included:

- Playground equipment: Outdoor Gaga Ball ring, rope climbing structure, adjustable basketball hoops, More outdoor balls, ball pump.
- Amazon giftcards for teachers to fulfill their classroom wishlist. We would run in conjunction with the cash raffle. Teachers would be drawn at the same time we draw for cash raffle winners.
- Indoor recess items: rollup chess boards.. Mrs. Jordan will survey the teachers and get us a list of items they would like for indoor recess.
- Bring in Ali LaRock as an Artist in Residency to do an art enrichment during school hours.
- Bring in the Zoo or Gateway to science for a non-travel based field trip for students.

e) Committees - Cash Raffle & Monster Mash

i) Determine Committee Lead & PAC Representative

Ashley Mattson will lead the monster mash and Rachel Girodat will lead the cash raffle, Jenna Z. will be the PAC representative on the cash raffle and Brittney K. will be the representative on the Monster Mash.

ii) Get sign up sheet to leads for setting up next steps

VI. New Business

a) Fall Conference Meals - October 13th & 14th

The PAC will provide the fall conference meal. Looking at getting a quote for catering for 30 people.

b) Dine to Donate - September 25th @ Stonehome

c) Snack Cart - September 17th @ 1:00

d) Chess Club

e) How to request [PAC funding support](#)

VII. Adjournment

7:00 - Jenna motioned to adjourn and Ashely Seconded.