



Joint Board of Directors – Meeting Agenda

A Colorado nonprofit corporation | August 18, 2026 | 6:00 PM

In person at Summit Academy Westminster | [Join virtually](#)

The **mission of Jefferson Academy** is to help students attain their highest academic and character potential through an academically rigorous, content-rich educational program.

Vision Statement: Jefferson Academy envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that engenders academic achievement, growth in character, and the love of learning, resulting in responsible, productive citizens.

Public Comment

Your voice matters — we both welcome and value public participation. Public comment is held at the beginning of each meeting so that Board members can hear and consider community perspectives before discussing and making decisions on agenda items. To make the most of this opportunity, please:

- **Review the agenda in advance.** Agendas include details about upcoming topics and identify items as Vote, Discuss, or Discuss/Vote to help you prepare relevant comments.
- **Share your perspective during our** designated public comment period at the start of every meeting. It provides a clear, consistent opportunity to offer feedback, concerns, and ideas without requiring participants to stay for the full meeting.
- **Keep comments focused and concise.** To ensure everyone has an opportunity to be heard, please turn your camera on when speaking and limit comments to 2–3 minutes.

This approach allows the Board to hear meaningful community input while conducting the governance and policy business of the school efficiently.

Agenda Items		Who	Action	Start	End
Preliminary Actions					
A	Call to Order	Chair			6:00 pm
B	Welcome to Guests	Chair			
C	Roll Call	Shelly			
D	Pledge of Allegiance	James			
E	Approval of Agenda	Board	Vote	0:05	6:05 pm
F	Public Comment			0:10	6:15 pm



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Consent Agenda

The JA Board has adopted a consent agenda which consists of committee reports and the Executive Director's Report. All Board members have received these reports prior to this meeting and can pull an item out of the consent agenda when those items need further discussion during the general agenda session at the start of this meeting. The following items are included in this month's consent agenda:

- | | |
|---|---|
| <ul style="list-style-type: none">• PTO Report• Boosters Report• School Accountability Committee (SAC)• Policy & Governance• Facilities Committee• Capital Development / Foundation for JA | <ul style="list-style-type: none">• Communications Committee• Neighborhood Committee• Finance Committee• Principal Reports• Executive Director's Report• Meeting Minutes
(Restricted until approved) |
|---|---|

General Agenda

Items moved to the front of the agenda at the time of the meeting to accommodate presenters:

1					
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Items moved from the consent agenda to the general agenda for further discussion:

2					
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A. Information

To deepen its understanding of each campus, the Board invites principals and staff to share updates on day-to-day activities, student experiences, and noteworthy programs, projects, and accomplishments.

1	Principal Presentation • Summit Academy South	AT	Discuss	0:15	6:30 pm
2	Executive Director Update • Retained versus new staff members for new school year • Communications transition • Community Cares program	AS	Discuss	0:15	6:45 pm



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B. Strategy						
1	<i>The strategy portion of the agenda is centered around four strategic goals as outlined in Jefferson Academy Charter Schools' 2024-27 Strategic Plan:</i> <i>Successful Students Talented Team Connected Community Financial Fortitude</i>					
	a	2027-2030 Strategic Plan - Initial meeting date: Sept. 9 at 5:30pm, Summit Westminster - Send public notice - Create of a working group (2 board members, AS)	JD	Discuss	0:05	6:50 pm

C. Governance						
1	General					
	a	2026-2027 JACS Board Meetings All Meetings are in person at Summit Academy Westminster with an option to join virtually. Meetings begin at 6pm unless otherwise indicated. - August 24, 2026 (<i>Special meeting: 6pm-8pm</i>) - September 9, 2026 (<i>Special meeting 5:30-8:00pm</i>) - September 15, 2026 - October 20, 2026 - November 17, 2026 - December 15, 2026 (<i>If necessary</i>) - January 19, 2027 - February 16, 2027 - March 16, 2027 - April 20, 2027 - May 18, 2027 - June 8, 2027	KD	Discuss/Vote	0:05	6:55 pm
	b	New Board Member Biz + Training Update - Colorado League of Charter School modules – Share certificates of completion with JS by Sept. 1 - Conflict of interest (JS) - Confidentiality (JS)	JD	Discuss	0:05	7:00 pm



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C. Governance						
		Oath of Office filed within 80 days of the June meeting				
	c	ED Transition Update - Public meeting with Dr. Cooper Aug. 24 from 6-8PM - Set goals and measures of success	JD	Discuss	0:05	7:05 pm
2	Financials					
	a	2025-26 Audit Timeline	RI/CM/LH	Discuss	0:05	7:10 pm
	b	Update on food service change for JA Elementary and CCC	LH/BF/RI	Discuss	0:10	7:20 pm
	c	Lease approval for Summit Westminster A one-time "not to exceed" authorization for monthly payments through 7/31/27 (\$638,000) Summit Academy South Lease - Mosiac (\$88,000 - Mosaic and Conifer) Summit Academy South Lease - Conifer	CM/LH/SS/AT	Discuss/Vote	0:05	7:25 pm
3	Committees					
	a	Review Committee assignments SAC (JAE, JACCC, JAS): Mr. Suckow SAC (SAS): Ms. McGahee SAC (SAW): Mr. Ingram P & G: Mr. Suckow + Mr. Robbins Communications: Ms. Daly + Ms. McGahee Finance: Mr. Ingram + Mr. DuVall Audit: Mr. Suckow + Mr. Ingram Facilities: Mr. Robbins + Mr. DuVall	KD	Discuss	0:05	7:30 pm



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C. Governance					
		• PTO (JAE & JACCC): Ms. Evenson • Boosters: Ms. Daly • Foundation: Ms. McGahee + Ms. Evenson • Neighborhood: Ms. Daly + Mr. DuVall • QUESTION: Does this need to remain or can it be managed by BF/elementary? •			
	b	Committee expectations • Set cadence + meeting dates by Sept. 15 Board meeting • Add meeting dates + contact info to website	KD	Discuss	0:05 7:35 pm

D. Policy					
a.	New Bell-to-Bell cell phone policy		AS	Discuss	0:10 7:45 pm

E. Tasks					
1	Approve minutes from June 2026 meeting (Restricted until approved)		Board	Discuss/Vote	0:05 7:50 pm
2	Action Items • Come to Sept. board meeting with committee meeting dates • Add Board meetings to website • Send calendar invites to board members, leadership + support staff • Notice Aug. 24 public meeting with Dr. Cooper		Board/JD	Discuss	0:05 7:55 pm
3	Board communication to parents (Top 5) • Updated SOP: KD/JD to write + send to Jenn Davis with cc to AS for final review before publishing		Board	Discuss	0:05 8:00 pm

F. Executive Session					
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**Jefferson Academy
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	None planned this meeting				
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Estimated Adjournment	8:00 pm
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Consent Agenda

The consent agenda consists of committee reports, principal reports, and the Executive Director report. The items in the consent agenda will not be discussed in the board meeting unless Board members pull an item out of the consent agenda for further discussion during the agenda discussion.

PTO Report

Boosters Report

2026-27 Meeting dates: Sept. 14 | Nov. 16 | Feb. 8 | April 12 | May 10

Everyone is welcome to join from 6-7:30 pm in the JA Secondary Library.

[Volunteer to run the JA Boosters Concession Stand at an upcoming game](#) + receive 50% of the concession sales for your choice of club, team or activity!

New this year, students will not need to purchase a ticket to regular season home games!



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Student Accountability Committee (SAC) Report

Policy & Governance

Facilities Committee

The Facilities Committee has not met since our last board meeting.

Capital Development Committee / Foundation for JA

Communications Committee

The Communications Committee has not met since our last board meeting.

Neighborhood Committee

The Facilities Committee has not met since our last board meeting.

Finance Committee

The Finance Committee convened on August 12 for the first meeting of the new fiscal year.

We reviewed '26-'27 budgets, discussing specific overages in line items due primarily to the late processing of approved payments in the '25-'26 budget after the end of the fiscal year on June 30. We also discussed Summit Academy South's expenses related to their exploration of the now-tabled purchase of the Goddard Ranch building and wrapped with a conversation on the food service change for the upcoming school year.

Budget Overview

Our new fiscal year started on July 1, 2026. We reviewed the '26-'27 budget and expenses, and there are several things to be aware of:



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- PPR
 - There are outstanding questions regarding the PPR increase for the '26-'27 school year that we are still awaiting clarity on.
 - The school district finalizes student counts in October, which will anchor our PPR revenue. We will provide an update to the board at that time.
- Overages to Budget
 - Construction, maintenance, and building repair expenses at the Jefferson Academy Secondary campus and at Summit Academy South that were approved in the '25-'26 budgetary cycle processed in July, resulting in overages to budget in those line items.
 - Equipment upgrades at the Jefferson Academy Secondary campus, which had previously been approved, also processed during this period. These overages reflect the timing of approved expenditures rather than unplanned spending.

Summit Academy South Building Search Expenses

At the September 16, 2025 board meeting, the board approved up to \$400,000 for due diligence and capital improvements for the Goddard Ranch property for Summit Academy South. The Finance Committee reviewed the final expenses associated with that search, totaling \$115,259.13, which were well under the limit of \$400,000. The deal ultimately fell through, and those costs are accounted for accordingly.

Food Service Program Change

Luke Holocher recounted the decision-making process that led to the selection of SLA Management as the food service vendor, with Charter Choice Collaborative serving as the School Food Authority for Jefferson Academy Elementary and Jefferson Academy Coal Creek. The Finance Committee agreed with Dr. Schultz's request that all costs associated with making this transition be tracked and accounted for separately to ensure that the process operates smoothly and within budget.

Lease Approvals

Summit Academy Westminster: Consistent with the approach used in prior years, a one-time authorization needs to be approved by the board and given to Kathy Seybert to cover ongoing monthly lease payments through July 31, 2027, avoiding the need for individual board approval each month.

Summit Academy South: The Summit Academy South lease payments do not reach the threshold of a board-approved expense, and no board action is required.

Action Items for the August 18th Board Meeting



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- **Summit Academy South Building Search Expenses and Future Planning:** Review the expenses for the Goddard Ranch building due diligence and discuss a plan for Summit Academy South's future facility plans. The program's continued growth will require forward thinking and planning for the '27-'28 school year.
- **Summit Academy Westminster Lease Approval:** A one-time "not to exceed" authorization needs to be approved by the board and given to Kathy Seybert to cover ongoing monthly lease payments for Summit Academy Westminster through July 31, 2027.

Principal's Reports

- [Jefferson Academy Elementary](#)
- [Jefferson Academy Secondary](#)
- [Jefferson Academy Coal Creek Canyon](#)
- [Jefferson Academy The Summit Academy Westminster](#)
- [The Summit Academy South](#)

[Executive Director's Report](#)