



NARRATIVE ACCOMPLISHMENT REPORT

[Title of Program/Project/Activity]
[Date]

I. Background Introduction

(Brief Description of the Project/Activity. Provide detailed but simple narrative description of the project/activity, objectives, expected outcome/output, proponents, project locale, inclusive date of conduct of the activity/duration of activity, cooperating units/agencies, number, and type of participants.)

II. Highlights of Accomplishments *(Describe project/activities implemented. Provide data on actual performance in terms of MFO in extension services e.g., number of training conducted, number of participants, technical assistance provided, technologies transferred, LGUs assisted, IECs, active linkages/partnerships etc., Include good practices in the Implementation of the activity, and lessons learned.)*

III. Challenges *(Problems encountered from planning, implementation, monitoring and evaluation)*

IV. Recommendations *(Please provide specific and actionable interventions/strategies to address the issues and constraints identified.)*

I. Documentation of Extension Program/Activities Undertaken
(Please include captions for pictures presented in this section)

Prepared by:

Attested:

[Title/Designation]

[Head/Director/ Dean]