

Tab 3

How To Use This Transcript Template

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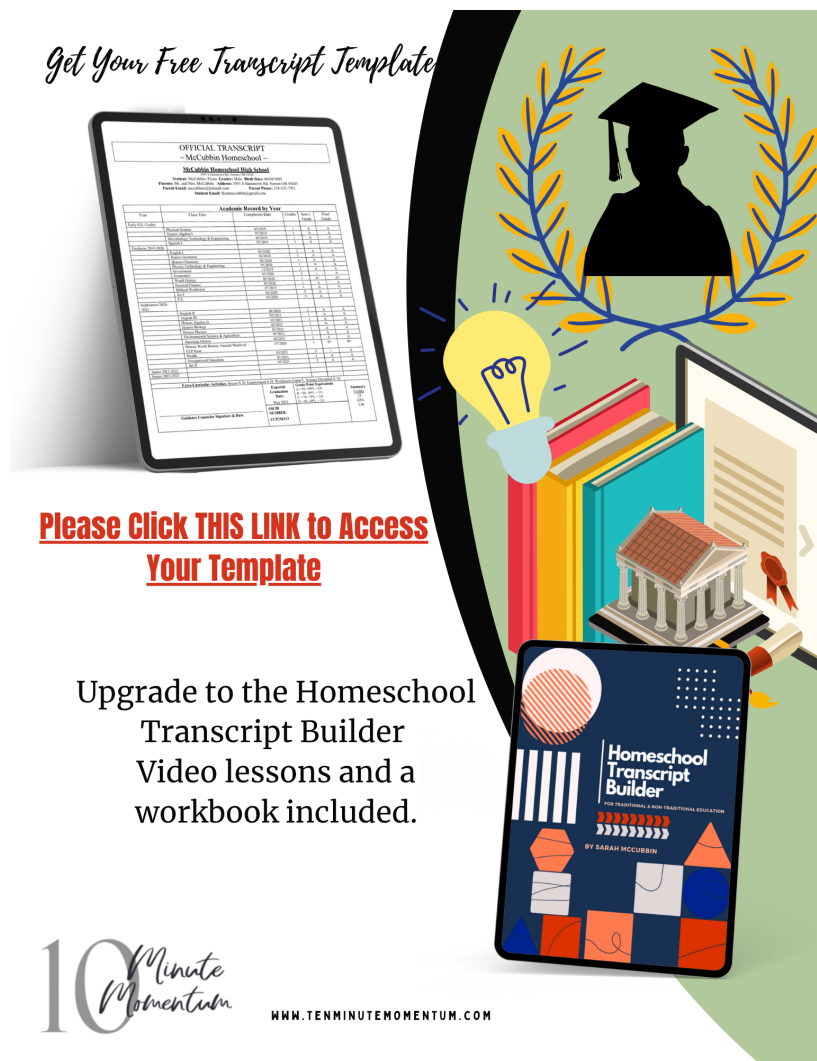
Go to “File” in the upper left and select “Make a Copy” from the drop down to make an editable copy for your use.

The High School Transcript on the following page (tab) and the Course Descriptions are both partially filled in so you can see an example of what courses might look like.

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BY SARAH MCCUBBIN

High School Transcript Template & Course Descript...

Official Transcript

~Your Name Senior High~

Address Senior High

123 Mains Street, Cleveland OH 44221

Student: Last Name, First **Gender:** Male

Birth Date: 06/08/2005

Parents: Mr. & Mrs. John & Sue Smith **Address:** 123 Main Street, Cleveland OH 44221

Academic Record by Subject

Academic Record by Subject						
Course	Class Title	Completion Date	Credit	Sem 1	Sem 2	Final Grade
Math	Algebra I	05/19	1	A	A	A
	Geometry	05/20	1	A	A	A
	Algebra II	In Progress	1	A		
Science	Physical Science	05/18	1			
	Microbiology & Technology	05/19	1			
	Chemistry	05/20	1			
	Astronomy	05/20	1			
	Physics I	05/20	1			
	Biology	In Progress	1			
	Advanced Physics	In Progress	1			
	Agriculture	In Progress	1			
Social Studies	Modern World History: WWI & WW2	05/19	1			
		12/19	.5			
	Government	05/20	.5			
	Economics	In Progress	.1			
	American History					
Foreign Lang	Spanish I	05/19	1			
Fine Arts	Art I	05/19	.5			
	Art II	02/18	.5			
	Art III	05/20	.5			
	Art IV	In Progress	.5			
Bible	Worldview	06/18	1			
	Apologetics	In Progress	1			
Electives	Personal Finance	05/19	1			
	Occupational Education 1	05/20	1			
Physical Ed.	P.E.	05/19	1			
Activities: (each activity, grade it happened)						
Graduation Date : May 2023		Grade Point Equivalents		Summary Credits GPA (# Completed) 4.0 # In progress		
		A = 90 -100% = 4.0				
		B = 80 - 89% = 3.0				
		C = 70 - 79% = 2.0				
		D = 60 - 69% = 1.0				
Guidance: Parent's Name						
Your Address						
Phone:						
Email Address						
Signature_____						

Course Descriptions

Course Descriptions

English Coursework

Class Title	Coursework
English I	Example: English I included (list textbooks, literature books, topics of instruction or main themes) List if it was included in a co-op setting, or early college. *
English II	
English III	
English IV	
English V	

*(Other than co-ops, I would caution against listing any teachers or places of instruction in your course descriptions that are not by licensed teachers. Most colleges won't care, but if you are using this to enroll a student in high school, they can become very choosy about what homeschool work they will accept)

Math

Class Title	Coursework
Algebra	Example: Teaching Textbooks 2.0 Algebra Curriculum
Algebra II	
Geometry	

Science

Class Title	Coursework
Physical Science	Example: Apologia Physical Science 2 nd Ed Curriculum Weekly In Class Instruction & Lab Completion in Co-op setting
Biology	
Chemistry	
Physics	

History

Class Title	Coursework
Government	Example: Notgrass Exploring Government Curriculum Weekly In Class Instruction & Discussion in Co-op setting
American History	
Economics	
World History	

Electives

Class Title	Coursework
Art	Example: This course explored the subject of art using the filter of microbes and the biological sciences. Course discussion focused on the questions: What is

	Design? What is Art? How is visual complexity represented in art specifically those correlated to th biological sciences. Students practiced visualizing complexity, representational art, the art of decomposition & abstract art. They used various mediums including watercolors, chalk pastels, oil pastels, mixed media, printmaking indigo production, Fashion, Material Making, Color Changing, Textile Art, Salt Technique, Foil Technique, Wax Resistant
Speech	
Personal Finance	
Physical Education	
Music	