銘傳大學學生校外實習成績考核表(實習機構)

Ming Chuan University Off-Campus Internship Grade Evaluation Form (For Internship Organizations)

(參考格式, 內容各系可自訂之Reference Format - Content Can Be Customized by Each Department)

實習機構名稱 Internship Organization Name		實習期間 Internship Period	From___年Year___月Month___日Day至to___年Year___月Month___日Day
實習生學號Student ID		實習生姓名Name	
實習生實習總時數 Total Internship Hours	Hours	請假天(時)數 Leave Days/Hours	天Days 小時Hours

1、 綜合評核Comprehensive Evaluation	同意 Agree	尚可 Neutral	不同意 Disagree
(1) 實習生在工作崗位上, 具有敬業精神且實習態度良好The intern demonstrates professionalism and a positive attitude towards the internship.	□	□	□
(2) 實習生對於實習工作, 具有學習熱枕及責任感The intern shows enthusiasm for learning and a sense of responsibility toward the internship work.	□	□	□
(3) 實習生能適時應用專業知識於實習工作上The intern is able to apply professional knowledge to the internship tasks in a timely manner.	□	□	□
(4) 實習生對於交辦的實習工作, 皆能勝任The intern is capable of handling assigned internship tasks effectively.	□	□	□
(5) 實習生在實習工作上, 具有發展潛力The intern shows potential for growth and development in the internship role.	□	□	□
(6) 實習生於實習期間, 與同事、主管間互動情況良好The intern maintains good interactions with colleagues and supervisors during the internship.	□	□	□
(7) 實習生於實習期間, 遵守職場倫理且誠實廉潔The intern adheres to workplace ethics and demonstrates honesty and integrity during the internship.	□	□	□
(8) 實習生於實習期間, 出勤情況良好, 不遲到、早退The intern has a good attendance record during the internship, without tardiness or early departures.	□	□	□

2、 實習單位評分Internship Organization Evaluation (滿分為**100**分, 占總成績之**__%**Total score of 100, accounting for __% of the overall grade):	3、 具體評語或建議Specific Comments or Suggestions:

實習機構督導或主管簽章: Internship Organization Supervisor Signature	【單位印章Official Seal of the Unit】

___年Year___月Month___日Day