



Welcome to 1st Orakei Sea Scouts Group

"Ship" located at 265 Orakei Road, Remuera, PO Box 42 094, Orakei, Auckland 1745 Email: 1storakei@group.scouts.nz

Group Leader: Tim Figgins 021 707 996

Asst Group Leader: Matt Corcoran 021 405 867

A BIG welcome to you and your family! 1st Orakei Sea Scouts is a community of families working together to bring Scouting adventures and skills to our youth, we are pleased that you have joined us.

Scouting is a special place where your child will experience exciting opportunities to grow and develop as a person, while making new friends. It is great to help our children begin exploring the world around them and testing personal boundaries in a safe but challenging environment. Our children at 1st Orakei Sea Scouts learn and practise new skills, building their confidence and leadership skills, work in small teams, go on adventures, exploring the world around them while helping others and making a difference in their own communities. **Most of all though they have FUN!**

As a part of the 1st Orakei Sea Scouts group we welcome you to be **involved** as much as you can. **While parents are not expected to stay for sessions, there are often times when your help may be required and if you are able to stay and help you are most welcome.** There are also many opportunities to support your child at 1st Orakei Sea Scouts. If you can spare any time, there is always something that needs doing, we are all volunteers at 1st Orakei Sea Scouts. Working with our children in Scouting is very rewarding, please give it a try. Further details on this are detailed below but if you have any questions, please talk to our Group Leader (details above).

1st Orakei Sea Scouts leaders are volunteers who donate around three to four hours of their time every week to the provision of fun programmes for our youth, we ask that you support them however you can. The smooth running of programmes and the Group at large means **we expect the caregivers of all our youth to occasionally be rostered as parent help, to support the fundraising efforts, and to help out occasionally to keep the building in good condition for following generations.**

Please remember:

- **Not all our leaders attend weekly due to work commitments.**
- **Our leaders aren't super-heroes who know 'everything' - they are enthusiastic, committed 'ordinary' people like you.**

LEADERS IN YOUR SECTION: *(please fill this in when you start)*

Name	Email	Mobile

Essential Information for 1st Orakei Sea Scouts Parents

The following information is an introduction to 1st Orakei Sea Scouts and useful for the future.

Investing New Members

Your child is welcome to visit 1st Orakei Sea Scouts for three or four times before committing to join. When your child is ready to join, please email the membership secretary at 1storakei@group.scouts.nz. The next steps are:

1. You will be sent an invoice and the paperwork.
2. Once you have paid the invoice, and completed the paperwork, your child's uniform will be ordered.
3. Once your child has completed the initial few weeks introduction to their section they will be formally invested into the world of Scouting and presented with their uniform, award book and badges. You will be invited by the section leader to this ceremony.

1st Orakei Sea Scouts Fees

Our fees are \$625 per year (amount changes each year) and are invoiced each October (the start of our financial year). This is made up of two parts:

- \$284 of this goes directly to Scouts NZ to cover written programs for leaders to follow, and health & safety.
- \$341 goes to 1st Orakei Sea Scouts to cover running costs including insurance, the cost of the programs, badges, ship maintenance and boat & equipment maintenance. All of our leaders are volunteers and give freely of their time and expertise for the benefit of all youth members.

There is also a one-off \$95 joining fee to cover your child's shirt, scarf and woggle.

Hardship Fees

1st Orakei Sea Scouts have a policy of ensuring all youth can be members, regardless of their whanau's financial situation. If the cost of Scouting, or Scouting events, is an issue for you (now or in the future) there are several options to reduce the cost which we are happy to discuss with you. Please contact the Group Leader (details above)

Uniform

When your child is invested, they will receive a uniform shirt and several badges, along with a diagram of where to sew the badges. It is important that badges are sewn on in the correct place – if you are unsure, please check with your leader.

In addition to the shirt youth should wear dark trousers / shorts (often school uniform trousers / shorts) and appropriate closed-toe footwear for the scheduled activities (jandals are never acceptable for safety reasons).

Terms:

Zone badge – 1st Orakei Sea Scouts is part of Akarana Zone

Section Badge – Keas, Cubs, Scouts or Venturers

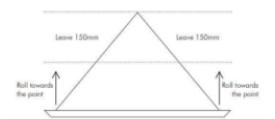
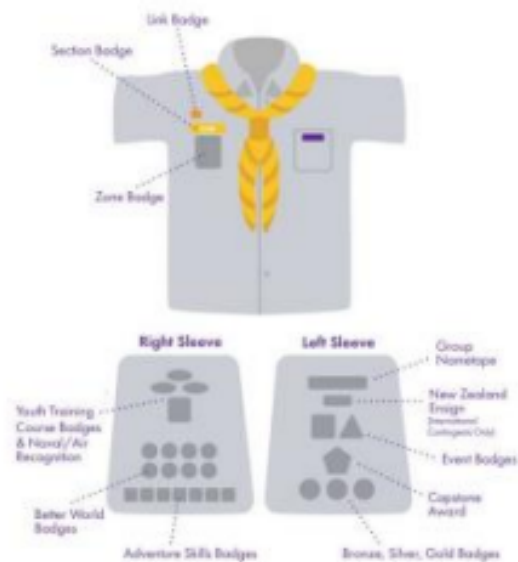
Section Transition badges – show members have attended

keas, Cubs, or Scouts prior to joining the section they are now

in Event badges – include badges for ANZAC day, Group camps, Jamborees etc.

Scarf

The scarf is unique to 1st Orakei Sea Scouts. To roll your scarf, start by finding a flat surface. Lie the scarf face down with the point away from you. Then simply fold over the end as shown (about 20mm) and roll towards the point until about 150mm is left 'unrolled'.



Programme and Award Scheme (Badges) Structure

[Kea handbook](#)

[Cub Handbook](#)

[Scout Handbook](#)

[National Program](#)

Communication

Once your child has been invested, Leaders will add you to their email list and send you regular updates of what they will be doing each term, anything your child needs to bring, and upcoming events. If you don't start receiving these emails in the first few weeks, please email 1storakei@group.scouts.nz. We also use the [TeamReach app](#) for communication - please ask your Section leader for the code to join. There is also a centralised scouts communication hub called Mahi Tahi that is also used for communication. You will be sent login details after your child is invested.

Adult Helpers & Police Checks

With respect to parents attendance, in Keas we expect parents to remain at the ship and get involved - this especially important during the summer months when we are on the water and need parents assistance with the adult child ratios - and it's fun for the parents too learning to kayak and sail with their children :-). This may also be required for cubs, and less so for scouts, though parent help to set up and pack down is always appreciated.

As a parent helper at camps and/or other events we require you to get a Police check. There are two steps to this:

1. Apply for the role of a parent helper at: <https://forms.scouts.nz/s/>
Please note you need to ensure you select:
Group: 1st Orakei Sea Scouts
Role: Adult helper (Choose your child section. Keas, Cubs, Scouts)

Please select the Group you are applying for. Please type in the box to narrow me find a group from the list.

* Group Applying for

1st Orakei Sea Scouts

* Leader Role

Adult Helper (Cub Section)

Adult Helper (Cub Section)

Adult Helper (Kea Section)

Adult Helper (Scout Section)

2. Once your application has been approved by the Orakei Sea Scouts Group Leader you should receive an email from Scouts New Zealand. In this email there is a link to apply for the Police Check online. PLEASE make sure you fill out the details correctly including your driver license number.
3. Then please email a copy of your driver's licence and passport to 1storakei@group.scouts.nz
 - a. We do not keep a copy of these images on file. We will delete the copies once they have been checked

Health and Safety

The health, welfare, and safety of our youth members and leaders is a priority at 1st Orakei Sea Scouts. Scouts NZ has many policies in place to protect members, and all off-site activities run by leaders are fully documented, hazards identified and addressed, and approved by our Group leader and Zone. All Youth members will be given the following youth card with what they can expect from adults in Scouting.



All leaders and parent helpers are regularly Police checked every 2 years. If you have ANY CONCERNS at any time, please speak to the section leader or contact our Group Leader (details above).

Signing your child in & out

An essential part of health and safety is you (or whoever drops your child at Scouts) signing them in when you drop them off, and out when you pick them up. This ensures the leaders know how many youth members they are responsible for during the evening.

Medical information: Please let Leaders know as soon as possible (don't wait to complete the joining form) if there is any medical information we should know about your child e.g. allergies, medication they carry on them, etc. There is always a trained first aider on our activities, but it is essential that we know about any existing medical conditions. Please also let us know anything else (e.g. behavioural) you think we should know to enable us to help them to enjoy Scouting at 1st Orakei Sea Scouts.

Privacy Act

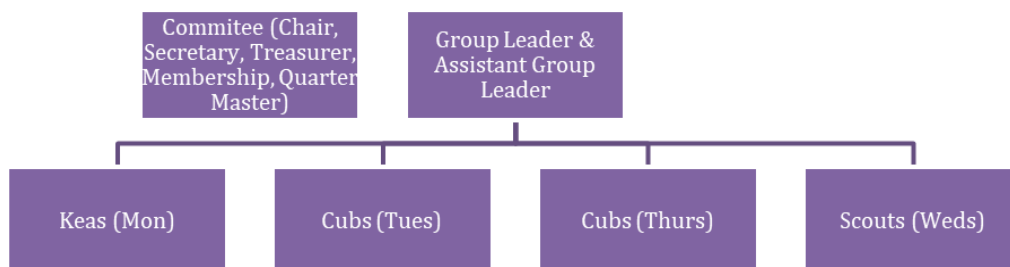
In compliance with the Privacy Act 1993 the following is brought to your attention.

- a. The Scout Association of New Zealand and this Scout Group collect personal information.
- b. The information is collected to: -
 - I. enable enrolment in SCOUTS New Zealand
 - II. make arrangements for your son's and daughter's participation, safety and welfare
 - III. allow communication with you, your son and daughter and your family
 - IV. allow for the planning and delivery of effective services through The Scout Association of New Zealand
- c. The information is being collected by this Group for SCOUTS New Zealand and will be used by the organisers and managers. It will form part of a directory of Scout personnel and membership records and is available to your Group, Zone and Region. It may be used to inform you about products and services offered or recommended by SCOUTS New Zealand, and opportunities to support SCOUTS New Zealand's work.
- d. The information will be held securely, stored electronically and used for SCOUTS New Zealand purposes only.
- e. You have rights of access to, and correction of, this information subject to the provisions of the Privacy Act 1993.

NOTE: Photographs taken during the course of activities and events are the property of SCOUTS New Zealand and may be used in publicity and marketing of SCOUTS New Zealand

1st Orakei Sea Scouts Structure

All sections are overseen by our Group Leader, who represents 1st Orakei Sea Scouts at Zone level. The committee is a group of parents who meet each term to ensure the smooth running of the group including financial management, ship maintenance, maintaining and purchasing equipment, and grant applications.



1st Orakei Sea Scouts Leaders

All our leaders are volunteers and give their time freely for the benefit of our youth members. Please acknowledge and support this.

We are always seeking to add to our team of Leaders. Ideally, we would have three or four leaders per section to

ensure there is cover when leaders have other commitments. It's only a few hours of commitment a week and you'll get to know an amazing group of adults.

If you would like further information about becoming a Leader, please contact our Group Leader at 1storakei@group.scouts.nz

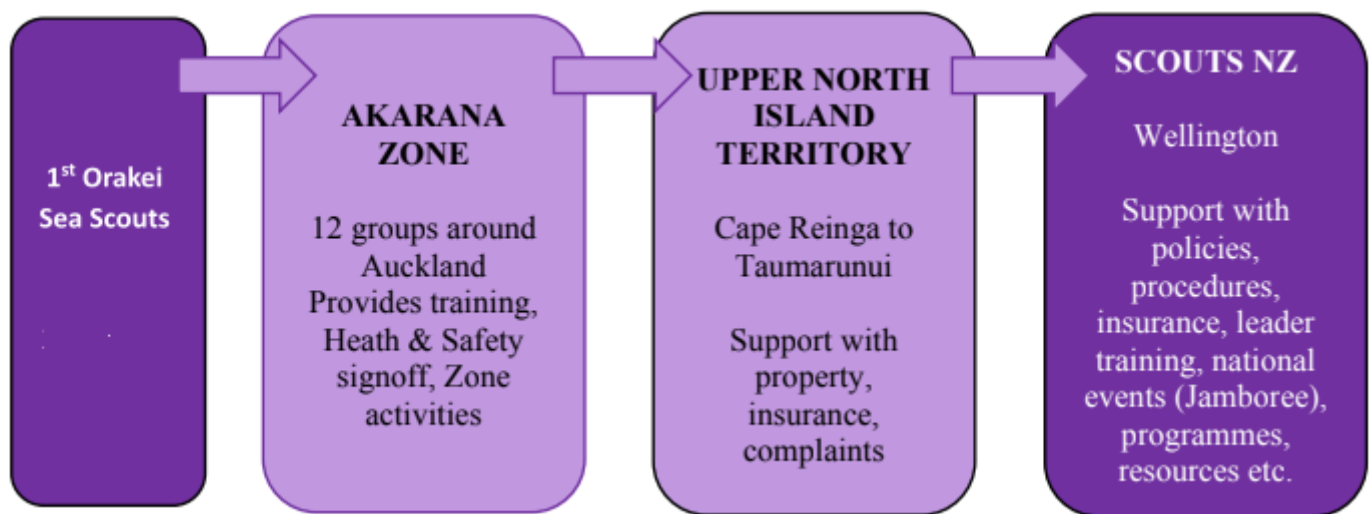
1st Orakei Sea Scouts Committee

The committee is a group of parents who meet each term to ensure the smooth running of the group including membership, financial management, den maintenance, maintaining and purchasing equipment, and grant applications.

We are always seeking new members – if you would like to know more, please contact our Group Leader at 1storakei@group.scouts.nz

How 1st Orakei Sea Scouts Fits into the National Structure

1st Orakei Sea Scouts is supported by several layers of Scouts NZ:



Scout Schools and Other National Events

Did you know that the cheapest way to learn to fly in NZ is to attend the Scouts Aviation course?

Every year Scouts NZ run several "Scouts Schools" to increase the skills and opportunities to our youth. These are aimed at Scout-aged members and include:

- Aviation School
- Photography
- Caving
- Canoeing
- Mountaineering School
- Advanced Training in Leadership at Sea (ATL@S)
- Snow School

To find out more go to <https://scouts.nz/national-schools/>

Scouts NZ also offers other fantastic opportunities including:

- Zone camps for youth from the Auckland area
- Scout Jamboree - held every three years when over 4,000 New Zealand and overseas Scouts come together for fun activities. There is also a regular World Jamboree which is about 10 times this size – St Chads scouts have attended this in the past.
- Gang Show – a Scouts theatre event every couple of years.
- Regatta –water and sailing activities competing for the "Trident Cup".
- Venture Camp for venturers

Regular 1st Orakei Sea Scout Events

Each year all 1st Orakei Sea Scout sections come together for regular events. Further details will be sent to you nearer the time. These are:

- Group Camp – term one
- ANZAC Day Parade – 25th April
- Pinewood Derby - November
- Section camps
 - o Each section will usually do 1-2 camps per year.

Camp blanket.

Each youth member will eventually need a camp blanket used at campfire. This can be any dark coloured woollen blanket (as it will be used around campfires wool is less flammable) – an old one from home, from a second-hand shop, or brought online are all fine. Some youth choose to have a flat blanket, and some make it into a type of poncho as per the photo below, or a cape. This is where our children place their badges as they move sections (i.e. Keas to Cubs etc.). It is an amazing record of their journey through Scouting, and some are handed down through the family which is very special. Camp blankets are a unique part of scouting.



Who to Contact

Here's a list of who to contact while you are part of 1st Orakei Sea Scouts:

- Any questions about section events please contact your section leaders.
- Any health, safety, or welfare issues to do with your child – speak to the section leader or contact our Group Leader (details above)
- To order new uniform (such as lost scarfs or larger shirts) contact our Membership Secretary at 1storakei@group.scouts.nz

Welcome again. We hope this information has been helpful. If you do have any questions, please do ask. We welcome your input with ideas and the skills that you can share.

