



EDMONDS COMMUNITY COLLEGE ASSOCIATED STUDENTS

Executive Board 2018-2019

Regular Meeting

November 6

3:30 p.m. – 5:00 p.m.

Brier 244

Minutes

I. Call to Order (3:30pm)

Alice Duong – Executive Officer for Academics

II. Roll Call (3:30pm)

Wayne Anthony	Director of CSEL
Alice Duong	Executive Board for Academics
Zasar Jongpermwattanol	Executive Officer for Budget & Finance
Marc Rayner–Payne(absent)	Executive Officer for Clubs
Loren Everhart	Executive Officer for Community Relations
Jasmine Warner–Banks	Executive Officer for Diversity
Edward Samudra	Executive Officer for Student Relations
Kevin Long	Executive Officer for Technology
Jackie Toteva	Assistant to the Executive Board
Qania Lihawa	Communication Assistant

III. Introduction of Guests (3:31)

1. Nithya Vethanayagam
2. Hayden Tran

IV. Open Floor (3:32)

V. Approval of Minutes (3:32)

1. Approving October 30 Meeting Minutes
 - a. There is different interpretations on the motion regarding the Executive Officer Hiring Committee.
 - b. Alice suggests that the minutes not be approved right now so that everyone can have a chance to review the motions passed.

VI. Correspondence (3:36)

1. Alice Duong
 - a. Contacted assigned account directors and received responses from each one.
2. Zasar Jongpermwattanol
 - a. None
3. Marc Rayner-Payne
 - a. None; absent
4. Loren Everhart
 - a. The Washington Community and Technical College Student Association emailed Loren asking how they can get the word out about voting to their school.
 - b. During the First Generation Kick Off event, Loren met Natalia Thomas, the Student Services Generalist at Central Washington University, and discussed about improving the relationship between EdCC and CWU.
5. Jasmine Warner-Banks
 - a. Contacted Deann Wells about providing Lime bikes on campus, however she's out of office until further notice.
 - b. Received a request for an interview from Triton Review.
 - c. Received an email in regards of spending money from the Powwow account.
6. Edward Samudra
 - a. Sent back and forth emails with Max Smilen from Gotham Artists about speakers for Black History Month.
7. Kevin Long
 - a. None
8. Jackie Toteva
 - a. None

9. Qania Lihawa
 - a. None
10. Wayne Anthony
 - a. None

VII. Reports (3:38)

1. Alice Duong
 - a. Had a meeting with the account director for the Student Math League Contest account, Jeff Eldridge.
 - b. Had a meeting with the account director for the Services for Student Disabilities account, Craig Kerr.
 - c. Looking for 2 students for the Tenure Committee.
 - d. The Textbook Affordability Committee helped Alice thought of potential projects or ideas for students for lowering textbook cost.
 - e. Attended Instructional Leadership meeting.
2. Zasar Jongpermwattanol
 - a. Since no funding request was approved in the October 30th meeting, the current amount in Unallocated Reserve remains at \$106, 729.
 - b. Zasar and Loren spoke at First Generation Week.
3. Marc Rayner-Payne
 - a. None; absent
4. Loren Everhart
 - a. None
5. Jasmine Warner-Banks
 - a. Will be attending the Diversity Council meeting on November 15th, at 2:00 p.m.
 - b. Will be meeting with Yvonne on November 8th.
6. Edward Samudra
 - a. Going to start a project regarding parking.
7. Kevin Long
 - a. Administrative Liaison applications are live(hard copies in CSEL; digital on website).

- b. The Executive Officer Hiring committee has also approved a timeline for the hiring process; the 27th is when the committee will present a final candidate to the Board for approval.
 - c. Was interviewed by Triton Review
 - d. Meeting with Toan Nguyen and Tina Torres from START
- 8. Jackie Toteva
 - a. None.
- 9. Qania Lihawa
 - a. Posted digital signage for student representative on tenure committee.
 - b. Posted hiring posters for Toilet Talk, uploaded on all social medias, linked application to the student government website, and the digital signage for it is going to be up soon.
- 10. Wayne Anthony
 - a. None

VIII. Unfinished Business (3:45)

- 1. None

IX. New Business (3:45)

- 1. ASEDCC S&A Fee Budget Analyst Funding Request - Zasar Jongpermwattanol
 - a. Zasar is requesting \$1,854 to hire the ASEDCC S&A Fee Budget Analyst.
 - b. Zasar explains that the position started last year to collect financial data that is beneficial for the S&A Fee Budget Committee to make a better and informed decision
 - c. Kevin asks how previous S&A committees prior to last year proceeded without the S&A Fee Budget Analyst.
 - 1. Zasar reports that the committee proceeded without the data provided from the analyst.
 - d. Jasmine asks if the analyst will go through a hiring process.
 - 1. Zasar confirms that the future analyst will go through a hiring process to be selected for the position.
 - e. Alice asks Zasar to further detail the hiring process.

1. Zasar says that a committee will be formed for the hiring process for the ASEdCC S&A Fee Budget Analyst position.
- f. Kevin asks if there is data that suggests if the position was helpful for the S&A Budget Committee.
 1. Zasar responds that she was in the committee last year as a student representative and confirms that the analyst was very helpful to the committee and helped the committee make a decisive decision.
 2. Wayne comments further that the data produced by the analyst was used to decide expenditures for accounts.
- g. Qania asks where unused funds would go if by chance, there was unused funds for the position.
 1. Zasar answers that the unused funds would go to the Reserved.
- h. Alice comments that she supports the position and that the position seems very helpful for the S&A Budget Committee.
- i. Edward moves to approve to fund \$1,854 to hire the ASEdCC S&A Budget Fee Analyst
 1. Kevin seconded
 2. Vote by Roll-Call

1. Zasar Jongpermwattanol	Abstain
2. Loren Everhart	Yes
3. Jasmine Warner-Banks	Yes
4. Edward Samudra	Yes
5. Kevin Long	Yes
 3. Motion passed(4-0-1)

2. Quarterly Student Survey Proposal - Edward Samudra (4:00)

- a. Edward first thanked Jackie for the idea of having quarterly student surveys to assess the student body's satisfaction with EdCC.
- b. Edward emphasizes that the survey will also help benefit student government to see if they are performing well for the students.
- c. Edward showed the Executive Board a rough draft of the survey with the questions having multiple choice as well as the option to leave short answer responses.

- d. Loren states that he thinks the survey is a great idea as it's very important for student government to be aware of any possible concerns that the student body at EdCC may have.
 - e. Jasmine asked Edward how will he distribute the surveys to the student body.
 - 1. Edward says that he'll ask instructors to distribute the surveys to their students in class as a form of extra credit.
 - 2. Edward further comments that he looked to sending an email through Edmail but believes that there wouldn't be much participation as students tend to not look at their Edmail often.
 - f. Qania suggests that a computer be put on display with the survey up so that students can come do the survey at any time.
 - g. Edward points out that collecting survey data that way means that students would be self-selected and could lead to duplicating responses.
 - h. Edward suggests to the Executive Board that the survey be moved to be handled by the Marketing committee.
 - i. Kevin moves to authorize the marketing committee to create the survey on behalf of the Executive Board
 - 1. Zasar seconded
 - 2. Move to discussion
 - 1. Zasar moves to amend the motion to add "and distribute".
 - 1. Kevin seconded
 - 2. Board reached a consensus, motion passed(5-0-0)
 - j. Kevin moves to authorize the marketing committee to create and distribute the survey on behalf of the Executive Board
 - 1. Zasar seconded
 - 2. Board reached a consensus, motion passed(5-0-0)
3. 5K Walk and Run Report and Gala Funding Request - Brad Thomas (4:29)
- a. The 5K Walk and Run helped raise \$30,600 for EdCC Student Success
 - b. Brad has come to the Executive Board to ask them to sponsor the Transforming Lives Gala at the \$7,500 level.
 - c. Kevin asks if the corporate funding is separate from funding the actual event
 - 1. Brad answers that the \$7,500 will go towards corporate sponsorship.

- d. Zasar asks what benefits would come at the \$2,500 level.
 1. Brad said he was unsure on the top of his head.
- e. Alice asks if the cost for the event will go up
 1. Brad answered that the cost for the event increased a little bit but he doesn't see the cost increasing from last year.
- f. Loren asks Brad if they lost any major sponsors for the event
 1. Brad states that they haven't lost any major sponsors for the event.
- g. Jasmine moves to sponsor at the \$7,500 level
 1. Kevin seconded
 2. Move to Discussion
 1. Zasar reminds the Board that \$7,500 is a significant amount of money.
 2. Kevin states that he is in favor of the motion, stating that he believes the motion will be put to good use and the mission of the student government is to support EdCC students.
 3. Vote by Roll-Call

1. Zasar Jongpermwattanaopol	Abstain
2. Loren Everhart	Yes
3. Jasmine Warner-Banks	Yes
4. Edward Samudra	Yes
5. Kevin Long	Yes
 4. Motion Passed(4-0-1)

X. Announcements (4:15)

1. Alice Duong
 - a. Alice reminded the board that the goals have been shared with everybody so they should brainstorm some potential project or actions that can be made towards the goals.
2. Zasar Jongpermwattanaopol
 - a. None
3. Marc Rayner-Payne
 - a. None
4. Loren Everhart

- a. None
- 5. Jasmine Warner-Banks
 - a. None
- 6. Edward Samudra
 - a. Edward and Jackie created a spreadsheet that lists all of the current committees that the Executive Board is involved in.
- 7. Kevin Long
 - a. None
- 8. Jackie Toteva
 - a. None
- 9. Qania Lihawa
 - a. The 1st Marketing committee meeting will be this Friday from 2:00 p.m. to 3:00 p.m.
- 10. Wayne Anthony
 - a. None

XI. Adjournment (5:04)

This document was signed on the ____ day of _____ in the year ____.

Presiding Chair Signature: _____

Advisor Signature: _____