

	Sport /Activity	Unmounted activities	Date of Event	Monthly sessions
	Event	Shoot training	OS Grid Ref	
	Location	Three Farthings, Stanwardine SY4 2EX	What3Words	Diplomas.herb. gentle

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Perimeter points: inadequate gateways and fencing, unclear entrance and exit routes risking collision	Vehicles, members, spectators, horses and those attending	Pre event check taken place, at this time boundary lines, fencing and gates of the site are checked for security Enough safe turning space will be provided for vehicles to enter and exit the site, Ground conditions in gate ways will be monitored and potholes filled as necessary.	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed on the day of the event.
Parking: vehicle impact with other vehicles, and horses	Members, spectators, horses and vehicles	Parking areas will be clearly marked. Vehicles parked in line with current Pony Club Guidance round conditions in gate ways will be monitored and potholes filled as necessary.	PC appointed person must ensure an access route for emergency vehicle access is maintained	PC appointed person to monitor	On the day of the event.

Vehicle impact with pedestrians	PC Members, spectators, horses and those attending the event may be injured by the movement of vehicles onto the venue through collision with each other.	Adequate width and positioning of entrance off main road. Suitable parking areas available. Vehicle drivers informed to drive slowly on site and follow directions of site occupiers.	Brief PC appointed person to continue to assess traffic movement, parking and control any issues with congestion. PC appointed person must ensure an access route for emergency vehicle access is maintained. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.
Event layout: <i>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</i>	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Vehicle free area for pedestrians to stables Wide horse access route from field to stables No-go vehicle areas, no-go horse areas where required by site occupiers.	During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.
Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. When not being ridden horses will be kept in a secure pen or ties to a fixed point	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible ensure access gate is closed during riding activities. During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Crush or impact from use of mobile machinery.	PC Members and spectators may be injured from contact with mobile machinery such as tractors	Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by Competent operators. All machinery must be operated in a clear working area.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Slip or trip hazards from ground conditions in officials, arena, and around stabling area	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. Lighting provided if required with PAT tested electrical equipment.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Official or emergency vehicles in pedestrian areas: <i>Impact with pedestrians and horses</i>	PC Members and spectators may become harmed if official emergency vehicles are travelling too quickly, they may collide with pedestrians and injure them.	Limit number of vehicles, designated routes, designated pedestrian and horse movement areas. Emergency vehicles attending must be shown the correct access route and warned of the number of pedestrians on site.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal and land line available.	None	PC appointed person to monitor	On the day of the event.
Trip injuries from routing of cables and pipes.	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	Cables must be run at high level, in a safe area, or covered where possible. Hoses must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible.	During the event, ensure controls and compliance are monitored.	PC appointed person	At set up of the event On the day of the event.

Members of the public using bridlepath route being injured by horses.	PC Members may come into contact with other ridden horses due to close proximity of public bridlepath across parking area.	Clear footpath route established to provide safe access route. Bridlepath crosses parking area only and cars will be parked to allow access to bridlepath PC Members and parents will be warned to be aware of riders using bridlepath	Marshals to instruct pedestrians of safe route on the day.	PC appointed person	On the day of the event.
Shoot Phase: children and young persons handling firearms on the premises and range. Shooting another or themselves.	PC Members, parents/ guardians/ officials	Phase steward to check all facilities: see shooting facilities guidance Safety briefing to all participants undertaken at the start of this phase Members undertake appropriate safety training in club prior to attendance at competition All guns boxed, unloaded and 'made safe' except at firing point, when advised to do so by PC Official Guns are always pointed down the range Safety glasses are to be worn Supervision of competitors by stewards and PC officials Stewards briefed for the competition and have appropriate training / support 177mm calibre single shot pistols used with wad cutter pellets to minimise risk of injury. Appropriate level of first aid provision in place and with correct qualification Medical conditions are managed in line with the rulebook	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Shoot phase: stray shots. Impact with surroundings/ persons	PC Members, parents/ guardians/ officials	Safety briefing to all participants undertaken at the start of this phase Firing Point Steward in control of shoot, giving specific commands to load and shoot All guns boxed, unloaded and 'broken' except at firing point, when advised to do so by PC Official Safety glasses are to be worn Safety briefing for each detail Automatic turning targets used. Targets changed with guns 'Made Safe' Energy absorbing material behind targets (eg carpet, canvas) Access to range controlled by a steward Appropriate level of first aid provision in place and with correct qualification	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Shoot phase: changing targets: official could be shot/ on end of a stray shot	PC Members, parents/ guardians/ officials	Firing Point Steward in control of shoot, giving specific commands to load and shoot All guns boxed, unloaded and 'made safe' except at firing point, when advised to do so by PC Official Safety briefing for each detail Automatic turning targets used. Targets changed with guns 'made safe' Energy absorbing material behind targets (eg carpet, canvas) Access to range controlled by a steward Appropriate level of first aid provision in place and with correct qualification Medical conditions are managed in line with the rulebook	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Shooting shed: inadequate storage of equipment resulting in injury to pc member, parent or official	Members, parents/ guardians and officials	Visual checks of the arena will take place, including the checking of storage of equipment and action will be taken as necessary Any lifting of heavy objects will follow manual handling protocols.	Event organiser will check the storage of equipment prior to use	PC appointed person	On the day of the event.
Yard area: bedding, feed bedding unsafely staked causing crush or (insert) injury	Members, parents/ guardians and officials	Correct lifting and carrying protocols will be followed in the moving of heavy objects Guidance on the correct stacking and storage for each type of bedding/ feedstuff will be gathered and adhered to. All onsite will be briefed of the location and that climbing is not permitted	Event organisers will check the storage of the bedding and feed once in situ. It will be fenced off/ locked away when not in use	PC appointed person	On the day of the event.
Yard: tools and equipment inadequately stored/ housed causing impalement, trip, slip, fall, crush and bodily injuries	Members, parents/ guardians and officials	Equipment/ tools will be stored in predetermined locations and in upright positions with any spikes facing the ground The storage of equipment/ tools will be away from the main teaching area to reduce number of persons passing Tools/ equipment will not be left on the floor The yard and stable blocks will be kept in a tidy manner to aid visibility for those using the area	Event organisers will check the storage of the tools and equipment. Regularly monitor the tidy and cleanliness of the yard and take action as necessary	PC appointed person	On the day of the event.

Shed/yard: fire causing injury or illness	Members, parents/ guardians and officials	No smoking in the shed/on the yard is permitted. Equipment/ tools/ bedding and feedstuffs will be stored in accordance with guidance of provider Fuels and flammables will be stored in line with the guidance of the item and under COSHH Fire extinguishers will be provided and stored in strategic locations, these will be in date and compliance with fire regulations. These will only be used in case of sparks and smoke Clear guidance will be provided to users on the emergency evacuation plan prior to and on attending the event A stable/ yard assembly point will be identified prior to the event, should a fire start all will follow the emergency plan and gather	Event organisers will check the storage of flammable items and ensure it is in line with guidance for storage. Regular checks on site will take place to monitor for fire hazards and action taken Fires will not be fought, calls to appropriate emergency services will be made	PC appointed person	On the day of the event.
Toilets: unclean toilets can cause illness and slips, trips and falls	Officials, competitors, visitors and general public	Checks and cleaning will take place at regular intervals to ensure safety and hygiene for those using the facilities	During the event, ensure controls and compliance are monitored	PC appointed person	On event
Loosing someone on site and medical assistance being delayed due to known location	Officials, competitors, visitors and general public	Team Managers/ parents/ guardians will have contact information for all in their party Site will be locked down and no entry/ exit will be allowed until search has been carried out. Play will be suspended during search. Search to be carried out by PC Officials Once lost person is found event activity can resume In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Fire: injuries due to a fire on site. Injuries can include, slips, trips, falls along with bruises and broken bones	Officials, Competitors, visitors and general public	Appropriate medical cover will be available throughout the duration of the event, including for those camping Guidance on actions in the event of a fire will be shared as part of the briefing- where to gather and how to access equipment Local emergency services numbers available on site in the case of need Appropriate action in the event of a fire will be to call 999 and not fight the fire as not trained, have correct safety equipment or equipment to put out the fire.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (<u>full details</u>). Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>. Coaches level of supervision is determined by their qualifications (<u>full details</u>). Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed. All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations <u>Drugs and Alcohol Policy</u> is adhered to.	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.
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Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (<u>full details</u>). Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>. Coaches level of supervision is determined by their qualifications (<u>full details</u>). Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing. Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed. All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting. Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping. The organisations <u>Drugs and Alcohol Policy</u> is adhered to.	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed on the day of the event.
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Risk assessment completed by:	Date completed:	Review Date:
Name: Rachel Montgomery	5/6/21	23/5/22; 10/5/23; 20/5/24
Signed: R Montgomery		