



ANCS School Nutrition Department Federal Eligibility Application (FEA)

For Free and Reduced-Price Meals* 2026 - 2027 Household Application

Please take the next few moments to carefully fill out this application for your child's free and reduced-price meal program eligibility.

You may complete your child's application for the free and reduced-price meals at: <https://www.atlantapublicschools.us/nutrition>

You must submit a new Federal Eligibility Application (FEA) for the current school year. Your child will continue receiving their 2025-2026 meal eligibility status using their Personal Identification Number (PIN) for the first 30 days of school.

(Your child's 2025-2026 meal eligibility expires: ANCS – 9/15/2026)

Students who did not complete an FEA form for the free and reduced-price meal program for the 2025-2026 school year are expected to pay the full price for meals until this year's application has been processed and the eligibility status is sent to the school.

Students in a paying meal status who have insufficient funds for meal payment will be allowed to incur and accumulate a charge balance. ANCS's charge policy can be reviewed at www.atlncs.org/meals.

SUBMIT ALL APS NEW & RETURNING STUDENTS ON ONE APPLICATION.

Do not complete an application if you receive a letter from your child(ren)'s school saying that your child(ren) has been approved for free meals.

If your family needs to apply for SNAP (*formerly the Food Stamp Program*) or additional assistance benefits, contact 1-877-423-4746. ANCS provides reasonable school meal accommodations to children with disabilities requiring restricted diets upon request.

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

You and your child(ren) do not have to be U.S. Citizens to qualify for the Free and Reduced-Priced Meal Program

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

English - If you need a copy of this document in a language other than English, please call the following number: 404-802-7580. Translation/interpreter and other related services also are available upon request.

Spanish - Si usted necesita una copia de este documento en un idioma otro que el inglés, por favor llame al número siguiente: 404-802-7580. Interpretaciones/traducción y otros servicios relacionados están disponibles bajo petición.

French - Si vous voulez une copie de ce document dans une langue autre que l'anglais, s'il vous plaît appeler le numéro suivant: 404-802-7580. Services de traduction/interprétation et des autres services linguistiques sont disponibles sur demande.

Chinese - 如果您需要一份此文件的外语（非英语）翻译，请致电: 404-802-7580 如有需要，可提供解释，翻译以及其它相关的服务。您也可以向。

If you have any questions about your child's meal application, email or call:

David Bradley, Chef & Nutrition Director, dbradley@atlncs.org, 470-938-5312.

*All household income information collected on this application is solely used to determine the household's eligibility for the National School Lunch Program (NSLP)



Dear Parent/Guardian:

Are you a busy parent? Do you want your child to have productive days at school? Are you looking for assurance that your child is eating healthy meals at school without the burden of packing a lunch?

ANCS offers healthy meals daily to help students learn. Your family may be eligible for free or reduced- priced meals. The cost of a paid school meal is \$2.60 for breakfast and \$3.85 for lunch for all grade levels.

A new application is needed for every school year; **you must submit a new Federal Eligibility Application (FEA) for the current school year.**

To apply for free or reduced-priced meals, use the Federal Eligibility Application (FEA) attached. Be sure to fill out all the required information. Instructions are included on the back of the application. **Return the completed FEA to your school's Principal or complete the online application for safe, secure, and fast processing.** We cannot approve an application that is not complete.

Here are answers to questions you may have about applying:

1. **Should I use one application for all children living in my household?** Yes, you may apply for up to six children attending ANCS on one application. All additional students applying in the household should be listed on a second application. We cannot approve an application that is not complete, so be sure to fill out all the required information (see the back of the application for instructions).
2. **Who can get free or reduced-priced meals?** School age children in households receiving Supplemental Nutrition Assistance Program (SNAP) (formerly the Food Stamp Program) or TANF will qualify for free meals. You must include an **active and valid SNAP or TANF Case#** on the application. Your **SNAP or TANF Case#** can be found on your DFCS Benefits Letter or by logging into <https://www.gateway.ga.gov>. **Please note that a 16-digit card number and Medicaid Case# are unacceptable.** Your child may qualify for reduced-price meals if your household income is within the reduced-price guidelines.
3. **Will the information I provide be checked?** Yes, we may ask you to send written proof of the information you provided.
4. **Whom should I include as members of my household?** You must include all people in your household, related or not (such as grandparents, other relatives, or friends), who share significant household income and expenses. You must include yourself and all children who live with you.
5. **If I do not qualify now, may I apply again later?** Yes, you may reapply at any time during the school year if there are changes in your household size and income or if you begin receiving SNAP or TANF. You **must** complete a new application.
6. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling 470-938-5312 or emailing dbradley@atlncs.org or writing to David Bradley, Atlanta Neighborhood Charter School, 820 Essie Ave SE, Atlanta GA 30316.
7. **If I receive WIC, can my children receive free meals?** Children in households participating in WIC may be eligible for free or reduced-priced meals. You must complete an application.
8. **Should I complete a separate application for each Foster Child in my household?** No, you may list all ANCS students, both foster and non-foster, on one application. You must check the "Foster Child" box to identify each foster child. You must list the Foster Child's personal allowance (a dollar amount must be listed) and how often income is received. If there is no personal allowance, enter "0"; any blank income fields will count as zero income. All Foster Children are eligible for free meals regardless of income.
9. **Can homeless, runaway, and migrant children get free meals?** If you have not been informed that your child(ren) will receive free meals, please contact the Homeless Liaison for your student's campus:
Elementary Campus: Leslie Jo Tottenham , tottenham@atlncs.org, 404-624-6226.
Middle Campus: Kristin Lee, klee@atlncs.org, 678-904-0051.
10. **We are in the military; do we include our housing allowance as income?** If your housing is part of the Military Housing Privatization Initiative, **do not** include your housing allowances as income. All other allowances must be included in your gross income.
11. **What if some household members have no income to report?** Some household members may not receive some types of income we ask you to report on the application or may not receive income at all. Enter "0" in the appropriate income fields; any blank income fields will count as zero income.
12. **What if my income is not always the same?** List the amount that you usually receive.

If you have other questions, please contact customer support at 404-802-2540.

Sincerely,

David Bradley, Chef & Nutrition Director, Atlanta Neighborhood Charter School, dbradley@atlncs.org, 470-938-5312