

Elections 2022 - summary of actions (Public)

To ensure that we meet both our members expectations and statutory obligations in electing a Board, we have created an election process and timeline.

Please note Clause 79.1 in Constitution

Prior to the completion of each financial year, the Board shall lay out a process for electing new directors to the board, such process to be distributed to members. The process shall be at the discretion of the board but shall be designed to be in the best interests of the Company.

Election methodology

If there are more candidates nominated than there are positions available then, as per 79.5 of the Constitution, we will hold an election.

We plan to use Election Buddy again as it was simple and cost effective. In the last election we used the "singular transferable vote" method to determine results. The simple description is that the "most preferred" candidate of all voters will be the first elected to the board, the second most preferred candidate is then elected and so on until all vacancies are filled. It is more complicated to manually calculate the winning candidates than a simple "first past the post" system, but is generally considered to give better representation to minority candidates. For details, see [Election Buddy's description](#) or [Wikipedia](#).

Roles

The Returning Officer is tasked with managing the process of the election as an impartial overseer.

Proposed timeline

The proposed timeline below highlights the key dates and a countdown to the election with 65 days between the announcement of elections to the formal appointment of new directors and resignation of those not re-elected. Note that T 0 designates the date of the election results.

Proposed Date	Day	Process

Sun, 4 Sep 2022	t-91	Ask for member feedback on proposed elections process
Sun, 18 Sep 2022	t-77	Close process feedback period
Sun, 25 Sep 2022	t-70	Incorporate feedback into election process
Wed, 5 Oct 2022	t-60	Email to members describing election process and timing
Sun, 23 Oct 2022	t-42	Call for Returning Officer volunteer issued
Sun, 30 Oct 2022	t-35	Outgoing Directors notified
Sun, 6 Nov 2022	t-28	Returning Officer Appointed
Sun, 6 Nov 2022	t-28	Director nominations open
Sun, 20 Nov 2022	t-14	Director nominations closed
Tue, 22 Nov 2022	t-12	If more nominations than there are positions, election is to be held as per 79.5
Tue, 6 Dec 2022	T-+1	If no election is required then the results posted on the Oceania mailing list, wiki and web page.
Fri, 25 Nov 2022	t-9	Deadline for candidate statements
Sun, 27 Nov 2022	t-7	Voting opens (if warranted as per 79.5)
Sun, 4 Dec 2022	T0	Voting closes at 11:59:59pm AWST
Mon, 5 Dec 2022	t+1	Results posted on the Oceania mailing list
Tue, 6 Dec 2022	t+1	Consent forms sent out (to be returned within 7 days)
Wed, 7 Dec 2022	t+5	Complete due diligence of newly elected directors
Thu, 8 Dec 2022	t+5	<p>Meeting to Elect Directors is held</p> <p>This meeting is the Annual General Meeting (AGM) where the Directors are formally elected.</p> <p>Advise board of due diligence, acceptance of consent forms, vote to</p>

		ratify appointment(s) Accept resignations of outgoing directors Current Chair, Deputy Chair, Secretary and Treasurer step down
Fri, 9 Dec 2022	t+5	Board meeting: "Meeting to Elect Officers" Elect Chair, Deputy Chair, Secretary and Treasurer Record resolution of meeting Notify membership of updated positions and confirmation of new Board
Sat, 10 Dec 2022	t+5	Notify ASIC of resignations via ASIC Portal
Sun, 11 Dec 2022	t+5	Undertake outgoing director process
Mon, 12 Dec 2022	t+5	Notify ASIC of new Directors via ASIC Portal
Tue, 13 Dec 2022	t+5	Formally notify membership of election results and new executive positions
Wed, 14 Dec 2022	t+14	Complete new Director on-boarding