

# Monroe County Regional Science and Engineering Fair (MCRSEF)

## District-Run Public School - Science Fair Coordinator

### Affiliation Agreement

In order to ensure student projects are eligible to participate in the MCSD Regional Science & Engineering fair, School Science Fair Coordinators are responsible for the following:

- Reviewing **all** Regional, State, and International **rules with students** as projects may advance to the upper levels. **NO VERTEBRATE PROJECTS WILL ADVANCE TO REGIONALS!**
- Assisting students in generating creative scientific investigations that will be competitive at the Regional, State, and International levels.
- Assisting students in completing and submitting project proposals.
- Identifying community mentors at local colleges, area professionals, and business partners, Website to **assist students with their research** either virtually or in-person if public health conditions allow.
- **Sponsoring and advertising regularly scheduled before/after school club activities open to all students.** Coordinators will foster scientific research and guide students in proper use of tools and techniques used in scientific investigations, writing research papers, and creating science fair display boards. **Note: The supplement is for hours worked on science fair outside of the normal duty day, which needs to be documented, along with sign in sheets from club meetings.**
- Attending required district meetings. The dates and times for these meetings are forthcoming.
  - Submitting **all approved paperwork for projects requiring SRC/IRB approval to the Regional SCR/IRB on or before Friday, October 11, 2024.**
- Organizing an after school science fair/showcase where parents will be able to view projects. **This must be in-person.** The school fair and selection of winners to attend the MCSDSEF **must take place on or before December 21, 2024 to allow time for electronic registration. Dates and times of the after school fair must be reported to the Regional Director (Donna Tedesco).**
- Submitting **all paperwork** for regional entries to your assigned **Google Drive folder** and registering all regional entries via the MCRSEF website no later **than January 17, 2025**
- Reviewing and ensuring all project display boards meet all display and safety requirements prior to bringing them to Switlik, on Fair Day.
- **Ensuring all students have transportation to and from the Switlik and supervising all students during judging on Saturday, Feb 22, 2025.**
- **Assisting with proofreading all State paperwork for students who have qualified** to attend the State Science and Engineering Fair (SSEF) and helping those students submit corrections by **Feb 26, 2025** in preparation for State SRC and/or the SSEF from **March 25 - March 27, 2025**

School Name:	Treasure Village Montessori	
Coordinator Name (Please Print):	Bobbi Burson	
Coordinator Signature:		Date:9/13/24
Co-Coordinator Name (Please Print):	Kathy Borders	
Co-Coordinator Signature:		Date:9/13/24
Principal/Designee Name:	Kristin Brucia	
Principal/Designee Signature:		Date:9/13/24